

Board of Trustees
VILLAGE OF MILLERTON
Regular Meeting Minutes
August 15, 2016

The regular meeting of the Village of Millerton Board of Trustees was held on Monday, August 15, 2016 at 7:00pm at the Village Hall, 21 Dutchess Avenue, Millerton, NY 12546 with Mayor Marty Markonic presiding. Trustees present: Debra Middlebrook, Christine Bates, David Sherman, and Stephen Waite. Also present: Stephany Eisermann - Village Deputy Clerk, Ian MacDonald – Attorney, David Rudin – Officer in Charge, Jimmy Milton - Working Supervisor, Chris Kennan – Townscape, Erin Moore – Tighe & Bond, Betsy McCall – NECC, Nancy Brusie – Deputy Zoning Enforcement Officer, Joshua Shultz – Millerton Fire Company, KT McClune. (Sign in sheet attached).

CFA Grant Follow Up- Townscape / Erin Moore – Tighe & Bond

Chris Kennan wanted to follow up with the board on the CFA Grant application. The application was submitted a couple weeks ago and he wanted the board to be aware that we will not hear back regarding the status of the application for another month or two. He did introduce Erin Moore from Tighe & Bond. Mrs. Moore helped with the CFA Grant application and Mr. Kennan asked her to come in to discuss some upcoming opportunities for our water system. Mrs. Moore gave an overview of Tighe & Bond and explained that there is an opportunity through the Dutchess County Water & Wastewater Authority. The County has a very strict policy of not approaching a Village, but if a village or community reaches out to them for input they certainly will respond. Tighe & Bond is currently working on 2 projects, one with Hyde Park and the other with Tivoli, where the Village is considering transferring ownership. If the Village is considering an ownership transfer, there is a substantial portion of inter-municipal funds available. Before the municipality can consider transferring ownership, it is necessary to know exactly what the municipality has within its system. That would include a complete analysis of the water treatment and distribution system, a review of the capacity and condition of the system, and development of a capital improvement plan over the next 20 years. After that report is complete, the Village would then choose to transfer or retain ownership – there is no obligation. In either case, the Village now has fully funded complete documents of the water system and a capital improvement plan. With these documents the Village would have what is necessary to seek funding opportunities if the decision is to retain ownership of the system. Trustee Bates asked if the project was 100% funded by Dutchess County. Mrs. Moore explained that Grant monies come together with Department of State monies – there may be a very small portion remaining but could be met with in-kind services so there is very small outlay needed. The board asked how we are to proceed if we are interested. Mrs. Moore informed us that if we reach out to Bridgette Barclay (the representative for Dutchess County), she will come in to a meeting and discuss what they do. Erin reiterated that the County has a very strict policy that they do not reach out to any municipality, so the board will need to reach out to Bridgette directly if this is something of interest. The Village Board was in favor of reaching out to Bridgette to find out more about the process. Mayor Markonic will be putting a call in to Bridgette at Dutchess County.

Nancy Brusie: Zoning Enforcement Officer

The Village is getting out of hand with signs; especially near the gazebo and at the park. We have always allowed non-profits to put signs near the red light and then remove them immediately following the event. The signage is increasing and most of them are not businesses or events that are taking place within the Village of Millerton. Conversation continued on multiple signs placed within the village from other communities and then not taking it down after the event and businesses placing multiple signs around the village in front of other businesses. Overall the board is in agreement to remove of any signs that are repetitive, and that are not for businesses or events

Approved: September 19, 2016 Page 1 of 5

from our community.

Betsy McCall – NECC Teen Programs

Ms. McCall came to check in with Officer David Rudin post meeting. Ms. McCall handles two teen programs for the NECC. The first is a Teen Job Program where she helps place teens in jobs around the community and the second is Teen Team Leadership Program where they do recreational programs with teens on the weekends and they founded a Youth Leadership Council. She currently has twenty (20) teens very interested in civic engagement and their local government. She is considering bringing the teens that are village residents to Village Board Meetings on occasion to observe and learn about the process and would like to speak with Officer David Rudin about different approaches on dealing with teens and certain situations. She is also hoping to explore options on solutions and community building.

Reports from Department Heads

Jimmy Milton – Highway / Water

- **Hydrants**

There have been several complaints on the appearance of the hydrants. Jimmy is looking to bring in the flaggers (Butch & John) to scrape and paint the hydrants. The budget will need to be reviewed with Treasurer Jordan to gauge if it is healthy enough to sustain this project and the board will discuss it with Cole Lawrence as well. It will be revisited next month.

- **Paving: Central & Park Ave.**

The paving project is at a halt because the paver we originally ordered is not large enough to handle the project. Mayor Markonic will discuss utilizing the Town's paver with Supervisor George Kaye and Jimmy will reach out to the Town of Sharon regarding the use of their paver.

- **Water: Leak – N. Elm**

There is a leaking valve on N. Elm that needs to be dug up and repaired. It will cause a serious ice condition if not remedied and it is continually getting worse. Jimmy will try to have it scheduled within the next month.

- **Pool: Fill In**

At this point there is a good stockpile of material to begin to fill in the pool. The sooner the pool can be filled in the better as it will allow for a \$1,500 premium reduction. Mayor Markonic pointed out that just because the pool is being filled in does not mean there will never be another pool again; there will just not be another pool in that same location.

Other

Joshua Schultz – Millerton Fire Company

The Millerton Fire Company is requesting use of Eddie Collins Park and Pavilion August 10, 11, & 12 of 2017 (and possibly an additional day for set up) as it is the 125th Anniversary. The insurance rider has been requested and will be presented. The Board does not see any issues with those dates but will need to know the intentions for the space so that can be reviewed. MFC is considering a 3 day carnival and parade but will be back with further details.

KT McClune – Millerton Library Camp Participation

- Big Truck day had a great turnout. 99 people were in attendance for the event. The Village Police Department and Highway Department participated in the event and it was well received.

- Miss McClune wanted to let the board know that the Village Summer Camp had great participation at the library this year. Every child participated in the summer reading program and the directors and counselors were very communicative.

- Miss McClune also offered a suggestion for summer camps going forward. In order to allow for childcare options throughout the summer and to eliminate competition, perhaps the Village and Community Center could stagger the dates of the camp sessions to allow for camp programs through the entire summer instead of leaving the month of August with no camp session.

Reports from Department Heads Continued

Officer David Rudin –Police Department

- There is still an open burglary from the Harney Tea robbery – everything else has been resolved to Officer Rudin’s knowledge.
- There was a total of eight-five (85) Incidents: sixty-three (63) in the village and twenty two (22) in the Town. Total of eight (8) arrests.
- Officer Richard DeCicco submitted his Letter of Resignation on his last day so there is a vacancy within the department. Officer Rudin, Trustee Middlebrook & Trustee Waite will be interviewing a potential candidate for the opening next week. Upon conversation, he seems to be a promising candidate. Mayor Markonic pointed out that the board needs to make a motion to accept Officer DeCicco’s resignation.

Motion made by Trustee Sherman to accept Officer Richard DeCicco’s resignation, seconded by Trustee Bates, all five (5) board members in attendance approved and motion was passed.

Building / Zoning Department

Zoning Board Member Resignation – Delora Brooks

Motion made by Trustee Waite to accept Delora Brooks’ resignation from the Zoning Board, seconded by Trustee Sherman, all five (5) board members in attendance approved and motion was passed.

Zoning Board – Currently has two (2) members.

There are currently two (2) members on the board. Mayor Markonic stated that there are people ready to join the Zoning Board.

Committee Reports

- **Debra Middlebrook**

Trustee Middlebrook discussed moving forward with having a bid put out for the sidewalks on the south side of Main Street (since it has been delayed for various reasons, Trustee Middlebrook was disappointed thinking that we would not move forward with project since it was expressed to the community that it would be addressed). Trustee Middlebrook and Trustee Sherman had a brief conversation prior to the meeting regarding the Community Development Block Grant (CDBG). The application must be submitted very soon and perhaps the sidewalks can be the project that is submitted. Trustee Middlebrook is in agreement with that however if the funding is denied for any reason, it is still something that must be addressed in the spring as it is a well-traveled area and it was put out to the community that it would be fixed. The sidewalk to be replaced begins at the entrance of the rail trail and ends by the church into Coyote Point. The portion of sidewalk on South Center Street (in front of the community center) needs to be added as an alternate as well.

- **Christine Bates**

- As far as summer camp, Trustee Bates & Trustee Waite will meet towards the end of the month once Cheryl is out of the hospital to put together a final report for the Summer Camp program and hopefully their recommendations for next year. Trustee Waite added that he e mailed John Merwin to let him know that he would be in touch on getting together to discuss the recreation contract.

- Trustee Middlebrook added that both she and Trustee Waite will be meeting Wednesday, September 7, 2016 with John Merwin & George Kaye to discuss the police contract.

- **David Sherman**

- Trustee Sherman wanted to follow up on the sidewalk discussion. He did attend the Merchants Meeting last month to discuss the sidewalks with business owners. Dick Herman stated that he would be willing to serve on the sidewalk committee and would make himself available

until someone else could step in to take over. Trustee Sherman is in search of a village resident to serve on the sidewalk committee as well.

- Composting Toilet Project – attended Poughkeepsie program meeting last week. They are still putting together the contract and were hoping to have them out in the near future. We should be receiving them shortly. Trustee Sherman is asking for permission to contact Ian regarding the construction and maintenance access and easement for the Rail Trail Composting Toilets.

Motion made by Trustee Middlebrook to allow Trustee Sherman & committee to contact Ian to discuss construction and maintenance access easement to composting toilets, seconded by Trustee Waite, all five (5) board members in attendance approved and motion was passed.

- **Steven Waite**

- Trustee Waite attended the Town Board Meeting for approval of the Revitalization of Eddie Collins Field Recreation survey. The survey can be completed online or it can be printed off the Village website and it should be on the Town's website as well.

- There is a planning grant opportunity for the revitalization of the park. It is a greenway grant and there are two (2) deadlines for submission: September and December. Trustee Waite does not feel that we would be ready to submit an application in September as there are many things to be reviewed and the surveys will not be compiled by that date. This is just to let the board know to expect further information down the road. Trustee Bates inquired as to what the grant is for specifically. Trustee Middlebrook explained that an Engineer would come in and assess the space as if there was nothing there; how would it best be utilized. Trustee Waite also mentioned that he is going to continue to look for grants and that he really wants to get things moving.

- Trustee Waite wanted to ask the Board about a letter we received last month regarding "Think Differently". There are ramps etc. that can be purchased by businesses to allow handicapped accessibility. Trustee Waite wanted to try to find some funds to make the restroom at the Village Hall handicapped accessible. Trustee Sherman pointed out that we are spending some money on the senior center side of the building and although it will be an improvement, there are many necessary improvements to be made overall. Conversation continued on changing the floorplan to allow it to be more handicapped accessible and perhaps there are funds available to us to do so. It was also discussed that one of the temporary support beams in the basement, towards the front of the building rusted out and gave way. Mayor Markonic said that he reached out to John Crawford and he was willing to take a look. Trustee Sherman asked if he could reach out to him for a meeting. Mayor Markonic agreed.

Abstract 2016-2017: Vouchers #2017068 to #2017106

General Fund: \$26,099.02

Water Fund: \$15,983.95

Trustee Sherman suggested to broaden the prepayment category to avoid incurring late fees for the revolving items. Will research what needs to be added and pass motion at the next meeting.

Motion made by Trustee Sherman to pay abstract 2016-2017: Voucher #'s 2017068 to #2017106 in the amount of \$42,082.97, seconded by Trustee Middlebrook, all five (5) board members in attendance approved and motion was passed.

Clerk Report

- **Fall For Arts – September 24 & 25, 2016.**

- **2017 CDBG Special Public Hearing for September 19, 2016**

Motion made by Trustee Sherman to set the Public Hearing for September 19, 2016 at 7:05 pm, seconded by Trustee Waite, all five (5) board members in attendance approved and the motion was passed.

- **Village Insurance Renewal**

Motion made by Trustee Bates to pass the Insurance as proposed from Emery & Webb for Renewal effective September 1, 2016- 2017, seconded by Trustee Sherman, all five (5) board members in attendance approved and motion was passed.

- **Library Bid Opening: Friday August 19, 2016.**

At this point, no bids have been submitted. Will schedule a meeting if necessary.

- **Bank Signers – Add Stephany Eisermann**

Motion made by Trustee Middlebrook to allow Stephany Eisermann to sign bank checks, seconded by Trustee Sherman, all five (5) board members in attendance approved and motion was passed.

Other:

- **New Water Tap In – Corpinco**

The board needs clarification from VRI that the water system can in fact handle up to 700 gallons per day. Will revisit at next meeting once clarification has been received.

- **Annexing Village Property**

Motion made by Trustee Sherman to send letter to the Town Supervisor and Councilmen for annexing Village property, seconded by Trustee Bates, all five (5) board members in attendance approved and motion was passed.

- **NYMIR – Village Response**

The Village has received NYMIR's recommendations for the skate park and the repairs are currently pending.

Executive Session

Motion made by Trustee Sherman to enter into executive session for personnel @ 10:15 pm, seconded by Trustee Middlebrook, all five (5) board members in attendance approved and the motion was passed.

Motion made by Trustee Middlebrook to exit executive session for personnel @ 10:50 pm, seconded by Trustee Waite, all five (5) board members in attendance approved and motion was passed.

Motion made by Trustee Bates to increase Stephany Eisermann's salary to \$18.00 per hour, and change title to Clerk (35 hours) / ZBA, Planning, Building Secretary (5 hours) from Deputy Clerk (25 hours) / ZBA, Planning, Building Secretary (5 hours), seconded by Trustee Waite, all five (5) board members in attendance approved and motion was passed.

Motion made by Trustee Bates to change Amber Jordan's title from Clerk/Treasurer to Treasurer/Deputy Clerk, seconded by Trustee Waite, all five (5) board members in attendance approved and the motion was passed.

Adjourn

Motion was made to Trustee Sherman to adjourn the meeting @ 10:52 pm, seconded by Trustee Bates, all five (5) members in attendance approved and the motion was passed.

Respectfully Submitted,

Stephany Eisermann
Clerk