



MELVINDALE HOUSING COMMISSION
July 6, 2017
Special Board Meeting

Special meeting of the Melvindale Housing Commission held on Monday, June 19, 2017 at 9:00 a.m. in the Community Room of Coogan Terrace, 3501 Oakwood Blvd., Melvindale, MI 48122.

Chairperson Sue Herman called the meeting to order at 9:10 a.m.

ROLL CALL:

Present: Cotto, DeCaire, Herman, and Williams
Suiter arrived at 9:12 a.m.

Also present: Cynthia Telfer, Executive Director

I. Approval of Agenda

DeCaire moved to approve the agenda; *Williams* seconded. Motion approved 5 – 0
(Cotto, DeCaire, Herman, and Williams)

II. New Business

a. Resolutions

**Resolution 2017-015 Rental Assistance Demonstration program Consultant/
Co-Developer**

Telfer reviewed her memorandum accompanying the resolution highlighting informational meetings, submission of MHC's letter of interest to RAD and subsequent notification that HUD is able to make an award to MHC under the RAD program. Solicitations were made and proposals received for RAD Consultant/Co-Developer. A three member panel met with two of the respondents and a recommendation has been made to award the contract to Chesapeake Community Advisors due to the more favorable developer's fee percentage for the MHC offered by CCA. Herman concurred that due to the complexity of the work (RAD, LIHTC's, construction, etc.) The MHC could not proceed on its own and likely would not even qualify during the competitive application process for LIHCT's. Suiter agreed this is the time to proceed as a means of refurbishing a building that is 32 years old.

Williams moved to approve the agenda; *DeCaire* seconded.


Motion approved 5 – 0 (Cotto, DeCaire, Herman, Suiter and Williams)

III. Public Commentary - none

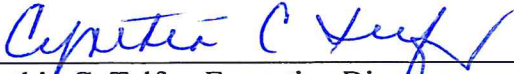
VII. Announcements by Commissioner's – none

VIII. Adjournment

Williams motioned to adjourn at 10:20 a.m.; *Cotto* seconded. Motioned passed unanimously.



C. Sue Herman, Board Chair



Cynthia C. Telfer, Executive Director