

Chebeague Island School Committee
School Committee Workshop Minutes- at the Recreation Center
July 20, 2021
5:00 P.M.

School Committee Chair Leah Guay led the discussion with the other school committee members regarding what goals they wanted to have the school focus on this school year. For the students, they would like to see more activities with other islands and Yarmouth students, additional opportunities for learning through field trips which would hopefully lead to successful learning for all students.

Under communication, multiple avenues to showcase the student's work for the citizens of the island to see, update lists of communication PreK-12, have an open house for the whole community, invite volunteers so their work is meaningful and inline with the goals of the school. With regards to operations for the school, the school committee would like to set a schedule for review of programming, curriculum and staff.

There was also a conversation about the touch tank.

Chebeague Island School Committee
Regular Meeting Minutes- at the Recreation Center
July 20, 2021
6:00 P.M.

Call to Order

The meeting was called to order at 6:03 p.m. by the School Committee Chair Leah Guay. School Committee members in attendance were Suzanne Rugh, Jeff Putnam, Viktoria Wood, and Meredith Beaupre. Others in attendance were Superintendent Ann Kirkpatrick, Polly Wentworth and Nancy Earnest.

Approval of Agenda for July 20, 2021- A motion was made by Suzanne Rugh to approve the agenda as written. Seconded by Meredith Beaupre. Motion passed 5-0-0.

Minutes from July 15, 2021- A motion was made by Jeff Putnam to approve the minutes of July 15, 2021, Seconded by Viktoria Wood. Motion passed 5-0-0.

Correspondence- None

Public Comment - None

Reports

School Committee Chairperson- Leah Guay announced that she would be tendering her resignation from the School Committee due to family obligations. The Town of Chebeague will be holding a special referendum on September 14, 2021 for some town business and the election of a School Committee should be added to the ballot.

Superintendent/ Principal- Ann Kirkpatrick updated the School Committee with the progress of the finances; Christin and Ann had some QuickBooks training, and an application for Bangor Savings for the school to have its own credit card was submitted. Update on the grants; Covid #1 is being reconciled, Covid #2 has been submitted for full reimbursement, LEA is in the early stages of writing for the 2021/22 school year, REAP is oncoming and will be tracked in QuickBooks.

Health and Safety Guidelines from the State and National CDC were shared. At this time, masks are required for all people on school buses or vans. Pool testing in schools will continue- Yarmouth participates in pool testing - Chebeague does not due to our size. Maine CDC Standard Operating Procedure for responding Covid cases will continue to be required for schools to follow. Masks and Social distancing when possible are still strongly recommended when inside for anyone unvaccinated, including staff and students.

The Superintendent will continue to monitor the recommendations and requirements for Covid Protocols- decisions will be made and announced around August 20, 2021.

LeadTeacher- No report

New Business

Committees of the Board- The School Committee Chair is the ex facto member of all committees of the School Committee. The Committees were asked to set a time and date for meetings. At the first meeting of the Committee they should set some goals for the year.

Finance/Negotiations- Leah Guay, Jeff Putnam and Vika Wood

The Town Manager will be consulted when it is a good time to meet. Meetings could be through ZOOM. A timeline for financials needs to be developed.

Buildings and Grounds- Leah Guay, Jeff Putnam and Meredith Beaupre

This committee will meet quarterly (every 3 months) and as needed. Polly will share the project list with new members. First meeting will be Tuesday, August 21, 2021 at 5:00 at the school.

Policy- Leah Guay, Suzanne Rugh and Meredith Beaupre

This committee will review the policies before the first reading at the School Committee level. Some of the work can be done through email and shared documents before the committee meeting. Policy BED- Remote Participation in School Board Meetings will be the first policy. The Superintendent gave all School Committee members a hard copy and will send a PDF copy for editing. First meeting, Tuesday, August 3, 2021 at 5:00 at the school.

Old Business

Letter to parents regarding CTC- This letter will be edited and condensed to reflect the new contract between CTC and Chebeague Island School. The new bus times, boat times and school times will be sent to all the parents.

School Lunch Program- School Committee members were interested in learning about the announcement of the Free Breakfast and Lunch to all Maine Students. This is a program that is available to schools and districts that participate in the federal free and reduced school lunch program. Chebeague Island School does not participate in this program because the

administrative costs, meal pattern requirements and restrictions make it cost prohibitive for our school. The Chebeague Island School kitchen is inspected and certified by the Maine Department of Health and Human Services. They can inspect the kitchen, the food storage, food preparation practices as well as the serving practices at any time. The kitchen staff is Servsafe certified.

Other Business

There were 2 warrants for the School Committee to review and sign.

Adjournment at 7:010 pm

Respectfully Submitted,
Ann C. Kirkpatrick; Superintendent