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# SOUTHMOOR PARK HOMEOWNERS ASSOCIATION P.O. BOX 37164, DENVER, CO. 80237 AMENDMENT TO THE BY-LAWS NOVEMBER 19, 1990

WHEREAS: The Board of Directors at the Meeting on this date has changed the By-Laws date for the Annual Member Meeting to the first week of December of each year, and,

WHEREAS: It is necessary to know, prior to the Annual Meeting which Members are in good standing regarding dues payment, and,

WHEREAS: It is in the best interests of the Association to maintain a timely system for the payment of dues,

THEREFORE: THIS BOARD OF DIRECTORS, ACTING ON THIS DATE, IN ACCORDANCE WITH THE POWERS GRANTED IN ARTICLE XX, HEREBY AMEND THE BY-LAWS OF THE ASSOCIATION AS FOLLOWS: ARTICLE XXI, SECTION 2. SHALL BE CHANGED TO READ "THE ASSESSMENT DATE ON WHICH SAID ASSESSMENT IS DUE AND PAYABLE IS THE FIRST DAY OF EVERY CALENDAR YEAR, AND THE DELINQUENT DATE OF SUCH ASSESSMENT SHALL BE THE FIRST DAY OF NOVEMBER OF THAT YEAR. UNLESS SAID ASSESSMENT IS PAID ON OR BEFORE THE DELINQUENT DATE, THE MEMBER SHALL NOT BE DEEMED TO BE IN GOOD STANDING."

APPROVED:

PRESIDENT

SECRETARY/TREASURER

MEMBER

MEMBER

# SOUTHMOOR PARK HOMEOWNERS ASSOCIATION AMENDMENT TO THE BY-LAWS NOVEMBER 19, 1990

Whereas: It is desireable to have the annual meeting of the Association in the month of December for purposes of notifying affected parties of the change of Officers, and;

Whereas: It has been the tradition to hold the annual meeting at the end of the year to prepare plans for the coming year, and;

Whereas: The first week of December appears to be the period of time when most Members are available for a meeting,

THEREFORE: THIS BOARD OF DIRECTORS, ACTING ON THIS DATE ACCORDANCE WITH THE POWERS GRANTED IN ARTICLE XX, HEREBY AMENDS THE BY-LAWS OF THE ASSOCIATION AS FOLLOWS: ARTICLE XI, SECTION 1 SHALL BE CHANGED TO READ "THE REGULAR ANNUAL MEETING OF THE MEMBERS SHALL BE HELD ON ANY DAY OF THE FIRST WEEK OF DECEMBER IN EACH YEAR, AT THE HOUR OF 7:00 P.M."

approved: hovember 19, 1990

Richard J. Orr, President Wilford L. Dani Sec. / Treas. Deri Weedin

Eugene H. Wentworth

of

# SOUTHMOOR PARK HOMEOWNERS ASSOCIATION

# ARTICLE I.

## Definitions

Section 1. The words "said property" as used in these By-Laws shall be deemed to mean the following described real estate situate in the City and County of Denver and State of Colorado, and more particularly described as follows:

All of the real property shown on that certain map entitled "Southmoor Park", filed in the Office of the County Clerk and Recorder of the City and County of Denver, State of Colorado, on the 31st day of October, 1960, in Map Book 24 at Pages 8 & 9

Together with any and all other real property

Together with any and all other real property which may hereafter, through the operation of conditions, convenants, restrictions, easements, reservations or charges pertaining to the same, be placed under or submitted to the jurisdiction of this corporation by resolution of the Board of Directors of this corporation.

Section 2. The words "building site" wherever used in these By-Laws shall be deemed to mean a building site as defined in any declaration of conditions, convenants, restrictions, easements, reservations or charges affecting the portion of said property in which the building site is located.

## ARTICLE II.

#### Membership

Section 1. The members of this corporation shall be:

- (a) All persons who are owners of record of any building site in said property, provided that no person or corporation taking title as security for the payment of money or the performance of any obligation shall thereby become entitled to membership, and provided further, that Hillcrest Development Company, the original owner of all of the above described property and the subdivider of same, shall not be entitled to membership.
- (b) All persons who reside on a building site in said property, and who are purchasing such building site under a contract of agreement of purchase.

Such ownership or such residence and the purchasing of such building site under a contract or agreement of purchase shall be the only qualifications for membership in this corporation.

When a building site is owned of record in joint tenancy in common, or when two or more residents are purchasing a building site under a contract or agreement of purchase,

the membership as to such building site shall be joint and the right of such membership (including the voting power arising therefrom) shall be exercised only by the joint action of all owners of record of such building site, or of all purchasers under said contract or agreement of purchase, respectively.

Any person claiming to be a member of this corporation shall establish his right of membership to the satisfaction of the Secretary of this corporation.

Membership in this corporation shall lapse and terminate when any member shall cease to be the owner of record of a building site, or upon any member ceasing to be a resident of a building site in said property and a purchaser thereof under a contract or agreement of purchase.

## ARTICLE III.

## Voting Rights

Section 1. In all matters which shall come before the members of this corporation, and in all corporate matters, the voting power of the members of this corporation shall be equal, according to the following rules:

- (a) Except as provided in (d) of this Section, each member in good standing of this corporation shall have at least one vote.
- (b) Except as provided in (d) of this Section, each member in good standing of this corporation owning of record one or more building sites shall have the right to the number of votes equal to the total number of building sites of which he is the owner of record.
- (c) Except as provided in (d) of this Section, each purchaser in good standing who is a resident of a building site and is purchasing it under a contract or agreement of purchase shall be entitled to one vote.
- (d) When a building site is owned of record in joint tenancy or tenancy in common, or when two or more residents are purchasing a building site under a contract or agreement of purchase and residing thereon, the several owners or purchasers of said building site shall collectively be entitled to one vote only therefor.

# ARTICLE IV.

## Property Rights

Section 1. Each member of this corporation shall have an interest in all of the property owned by this corporation as is represented by the ratio of the number of votes to which said member is entitled to the total number of votes in this corporation. Such interest is and shall be appurtenant to the building sites in all said property which qualify such person for membership in this corporation.

## ARTICLE V.

## Corporate Powers

Section 1. The corporate powers of this corporation shall be vested in, exercised by, and under the authority of,

and the business and affairs of this corporation shall be controlled by a board of five directors. The directors, other than those named in the Articles of Incorporation shall be members of the corporation. Three of said directors shall constitute a quorum for the transaction of business.

#### ARTICLE VI.

## Election of Directors

Section 1. The Directors named in the Articles of Incorporation of this corporation shall hold office until the next annual meeting thereafter and until their successors are elected, either at an annual meeting or at a special meeting called for that purpose, unless otherwise provided by the By-Laws of this corporation.

Section 2. Unless otherwise provided by the By-Laws of this corporation, the Directors, other than those named in the Articles of Incorporation, shall be elected at the annual meeting of the members, and shall hold office until their successors are elected. Unless otherwise provided by the By-Laws of this corporation, the term of office of any Director shall begin immediately after election.

## ARTICLE VII.

#### Vacancies

Section 1. Vacancies in the Board of Directors shall be filled by a majority of the remaining directors though less than a quorum, and each director so elected shall hold office until his successor is elected at an annual meeting or at a special meeting called for that purpose. If any director at any time tenders his resignation to the Board of Directors, the Board of Directors shall have power to elect his successor to take effect at such time as the resignation becomes effective.

#### ARTICLE VIII.

#### Powers of Directors

Section 1. The Board of Directors shall have power:

- (a) To call special meetings of the members whenever it deems it necessary, and it shall call a meeting at any time upon written request of the members who have the right to vote at least one-third of all of the votes of the entire membership.
- (b) To appoint and remove at pleasure all officers, agents and employees of the corporation, prescribe their duties, fix their compensation, and require from them security or a fidelity bond for faithful performance of the duties to be prescribed for them.
- (c) To conduct, manage and control the affairs and business of this corporation, and to make rules and regulations not inconsistent with the laws of the State of Colorado or the By-Laws of this corporation for the guidance of the officers and management of the affairs of the corporation.

- (d) To establish, levy and assess, and collect charges or assessments as they may deem proper to carry out the purpose contained in the Articles of Incorporation.
- (e) To exercise for the corporation all powers, duties and authorities vested in or delegated to this corporation or which it may lawfully exercise.

## ARTICLE IX

## Duties of Directors

Section 1. It shall be the duty of the Board of Directors:

- (a) To cause to be kept a complete record of all of their minutes and acts, and of the proceedings of the members, and present a full statement at the regular annual meeting of the members, showing in detail the assets and liabilities of this corporation, and generally the condition of its affairs. A similar statement shall be presented at any other meeting of the members when required by members who have the right to vote at least one-third of all the votes of the entire membership.
- (b) To supervise all officers, agents and employees of this corporation, and to see that their duties are properly performed.

#### ARTICLE X.

# Directors' Meetings

Section 1. The annual meeting of the Board of Directors the hour of 9:00 o'clock P.M. shall be held on the second Monday in February of each year at

Section 2. A regular meeting of the Board of Directors shall be held on the second Monday of each month at 2:30 o'clock P.M., provided that the Board of Directors may, by resolution, change the day and hour of holding each regular meetings.

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Section 3. Notice of such annual meeting and such regular meeting is hereby dispensed with. If the day for the annual or regular meeting shall fall upon a holiday, the meeting shall be held at the same hour on the first day following which is not a holiday, and no notice thereof need be given.

Section 4. Special meetings of the Board of Directors shall be held when called by the President, the Vice-President, or Secretary or Treasurer, or upon the written request of any two directors. Written notice of each special meeting of the Board of Directors shall be delivered personally to the directors, or given or sent to each director, at least three days before the time for holding said meeting, by letter, postage thereon fully prepaid addressed to the director. Each director shall register his address with the Secretary, and notices of meetings shall be mailed to him at such address.

Section 5. The transactions of any meetings of the Board of Directors, however called and noticed, or wherever held, shall be as valid as though had at a meeting duly held after regular call and notice if a quorum be present, and if either before or after the meeting each of the directors not present sign a written waiver of notice, or a consent of holding such

meeting, or an approval of the minutes thereof. All such waivers, consents or approvals shall be filed with the corporate records and made a part of the minutes of the meeting.

Section 6. Every act, or decision, done or made by a majority of the directors present at a meeting duly held at which a quorum is present shall be regarded as the act of the Board of Directors. In the absence of a quorum, the majority of the directors present may adjourn from time to time until the time fixed for the next regular meeting of the Board.

#### ARTICLE XI.

# Meetings of Members

Section 1. The regular annual meeting of the members shall be held on the second Monday of the month of February in each year, at the hour of 8:00 o'clock P.M. If the day for the annual meeting of the members shall fall upon a holiday, the meeting shall be held at the same hour on the first day following which is not a holiday.

Section 2. Special meetings of the members for any purpose may be called at any time by the President, the Vice-President, the Secretary, the Treasurer, or by the Board of Directors, or by any two or more members thereof, or upon witten request of the members who have the right to vote at least one-third of all of the votes of the entire membership.

Section 3. Notices of annual and special meetings shall be given in writing to the members by the Secretary. Notice may be given to the members either personally, or by sending a copy of the notice through the mail, postage thereon fully prepaid to his address appearing on the books of the corporation. Each member shall register his address with the Secretary and notices of meetings shall be mailed to him at such address. Written notice of each meeting shall, at least three days before the time for holding said meeting, be given or sent to each member by letter, postage thereon fully prepaid addressed to the member. Notice of each annual or special meeting of the members shall specify the place, the date, and the hour of the meeting, and the general nature of the business to be transacted.

Section 4. The transactions at any meeting of the members however called or noticed shall be as valid as though had at a meeting duly held after regular call and notice if a quorum be present, in person or by proxy, if either before or after the meeting each member entitled to vote not present signs a written waiver of notice, or a consent to the holding of such meeting, or approval of the minutes thereof. All such waivers, consents or approvals shall be filed with the corporate records and made a part of the minutes of the meeting. The presence in person or by proxy of 10% of the members of this corporation shall constitute a quorum for the transaction of business. In the absence of a quorum any meeting of the members may be adjourned from time to time by a vote of a majority of the members present, but no other business may be transacted. Members present at any duly called or held meeting at which a quorum is present in person or by proxy may continue to do business notwithstanding the withdrawal of enough members to lease less than a quorum.

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## ARTICLE XII.

#### Officers

Section 1. The officers of this corporation shall be a President, a Vice-President, who shall at all times be members of the Board of Directors, and a Secretary, and a Treasurer, and such other officers as the Board of Directors may, from time to time, by resolution, create.

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Section 2. The officers of this corporation, except such officers as may be appointed in accordance with Sections 3 or 5 of this Article, shall be chosen annually by the Board of Directors, and each shall hold his office for one year unless he shall sooner resign or shall be removed, or otherwise disqualified to serve.

Section 3. The Board of Directors may appoint such other officers as the business of the corporation may require, each of whom shall hold office for such period, have such authority, and perform such duties as the Board of Directors may, from time to time, determine.

Section 4. Any officer may be removed from office either with or without cause by a majority of the Directors at any time in office at any annual, regular or special meeting of the Board. Any officer may resign at any time by giving a written notice to the Board of Directors, or to the President, or the Secretary of the corporation. Any such resignation shall take effect at the date of receipt of such notice, or at any later time specified therein, and unless otherwise specified therein the acceptance of such resignation shall not be necessary to make it effective.

Section 5. A vacancy in any office because of death, resignation, removal, disqualification, or other cause shall be filled in the manner prescribed in the By-Laws for regular appointment to such office.

Section 6. The offices of Secretary or Assistant-Secretary, and Treasurer may be held by the same person.

## ARTICLE XIII.

## President

Section 1. The Board of Directors shall at their first regular meeting elect one of their number to act as President, and shall also at said meeting elect a Vice-President.

Section 2. If at any time the President shall be unable to act, the Vice-President shall take his place and perform his duties. If the Vice-President, for any cause, shall be unable to act the Board of Directors shall appoint some member of the Board to act, in whom shall be vested for the time being all the duties and functions of the President.

Section 3. The President, or the Vice-President, or in the absence or inability to act of both the President, and the Vice-President, the Director appointed as above provided

- (a) Shall preside over all meetings of the members and of the Board of Directors.
- (b) Shall sign as President all deeds, contracts and other instruments in writing which have been first approved by the Board of Directors.

(c) Shall call the Directors together whenever he deems it necessary and shall have, subject to the advice of the Board of Directors, general supervision, direction and control of the business affairs of the corporation, and generally shall discharge such other duties as may be required of him by the Board of Directors.

## ARTICLE XIV.

## Vice-President

Section 1. All duties and powers required by law, or by these By-Laws of, and all powers conferred by law or by these By-Laws upon, the President shall, in his absence, inability or refusal to act be performed by the Vice-President.

# ARTICLE XV.

# Secretary and Assistant-Secretary

Section 1. The Board of Directors shall elect a Secretary, and it shall be the duty of the Secretary  $\,$ 

- (a) To keep a record of all meetings and proceedings of the Board of Directors and of the members.
- (b) To keep the corporate seal of the corporation, and to affix it on all papers requiring the seal of the corporation.
  - (c) To keep proper books.
- (d) To serve notices of meetings of the Board of Directors and the members required either by law or by the By-Laws of this corporation.
- (e) To keep appropriate records showing the members of this corporation together with their addresses as furnished him by such members.
- Section 2. The Board of Directors may appoint an Assistant Secretary who, in case of the absence, inability or refusal to act of the Secretary shall perform the duties of the Secretary.

Section 3. The Assistant-Secretary shall also perform such other duties as may be required of him by the Board of Directors.

## ARTICLE XVI.

#### Treasurer

Section 1. The Treasurer shall receive and deposit in such bank or banks as the Board of Directors may, from time to time, direct, all of the funds of the corporation, which funds shall be withdrawn by such officer or officers as the Board of Directors shall, from time to time designate.

## ARTICLE XVII.

# Books and Papers

Section 1. The books, records and such papers as may be placed on file by the vote of the members of the Board of

Directors shall at all times, during reasonable business hours, be subject to the inspection of any member.

## ARTICLE XVIII.

#### Proxies

Section 1. At all corporate meetings of members, each member may vote in person or by proxy.

## ARTICLE XIX.

## Corporate Seal

Section 1. This corporation shall have a seal in circular form having within its circumference the words

SOUTHMOOR PARK HOMEOWNERS ASSOCIATION In the State of Colorado

#### ARTICLE XX.

## Amendments

Section 1. By-Laws may be adopted, amended, or repealed.

- (a) By the Board of Directors, subject always to the power of the members to change or repeal such By-Laws; or
- (b) By the vote or written assent of a majority of the members entitled to vote, or the vote of a majority of a quorum at a meeting duly called for such purpose.

## ARTICLE XXI.

# Dues and Assessments

Section 1. The amount of assessment to be assessed against each building site as defined in Article I shall be such sum as may be decided upon by the Board of Directors prior to the assessment date; provided, however, that in no event shall the assessment exceed the sum of \$10.00 per annum.

Section 2. The assessment date on which said assessment is due and payable is the 1st Monday in March of every year, and unless said assessment is paid on or before said date, the member shall not be deemed to be in good standing.