

## 2022 Point in Time Count Timeline

<b>Date/Timeframe</b>	<b>Task</b>
<b>November 22nd</b>	Start recruiting volunteers, logging survey hot spots/encampments and gathering donations for incentives.
<b>December</b> ( <i>all month</i> )	Continue recruiting volunteers (bi-weekly), logging survey hot spots/encampments and gathering donations for incentives.
<b>January 10, 2022</b>	Gather incentives for prepping “go-kits”.
<b>January 12<sup>th</sup></b>	Confirm Team Leaders and send out training emails to all groups
<b>January 17<sup>th</sup></b>	Deadline to gather all incentives (can be extended – if needed)
<b>January 17<sup>th</sup></b> ( <i>Tentative Date</i> )	Confirm observation locations for mapping
<b>January 17<sup>th</sup></b> 10:00-10:30 a.m.	Training #1 Volusia – Virtual
<b>January 17<sup>th</sup></b> 3:30-4:00 p.m.	Training #2 Volusia– Virtual
<b>January 18<sup>th</sup></b> 10:00-10:30 a.m.	Training #1 Flagler – Virtual
<b>January 18<sup>th</sup></b> 3:30-4:00 p.m.	Training #2 Flagler – Virtual
<b>January 19-20<sup>th</sup></b>	Identifying and filling areas still needing coverage.
<b>January 21-24<sup>th</sup></b>	Group leaders will pick up supplies and make final arrangements with their team (times, meeting locations, travel, etc.)
<b>January 25-26<sup>th</sup></b>	PIT Count
<b>January 28-29<sup>th</sup></b>	Confirm observation and survey tools are collected.
<b>January 28<sup>th</sup></b>	Pull PIT report (in HMIS), review for remaining data clean up and notify service providers
<b>January 31- February 7<sup>th</sup></b>	Deduplication process
<b>February 8- 28<sup>th</sup></b>	Process surveys/balance the Housing Inventory Chart (HIC)
<b>March 1-13</b>	Compare PIT sheltered numbers to HIC
<b>March 13-23</b>	Finalize PIT and HIC Numbers
<b>March 25</b>	Release preliminary PIT Numbers (pending approval)