

## **Assistant Community Development Director/Building Official**

West Chicago is a city of 27,600 residents and an employment center located in the western suburbs of Chicago. The community has a unique mix of mature and new housing stock and commercial properties, as well as a strong and growing industrial base. Position reports to the Community Development Director and oversees the third-party building inspection and code enforcement activities and operations, and the in-house Administrative Adjudication hearing process. Must be familiar with building codes. Ability to manage building plan reviews is required. Experience performing building plan reviews is required.

Requires at least a Bachelor's degree with major course work in architecture, construction technology, or a related field, and five years of increasingly responsible experience in the design, construction or inspection of public, commercial, industrial and residential buildings, including two years of administrative or supervisory responsibility. Ideal candidate has proven commitment to teambuilding, track record of improving service delivery and demonstrated ability to build and maintain strong relationships with community, employees and other agencies. Strong organizational, customer service and communications skills essential. Salary Range: \$90,578-\$126,809. Submit confidential letter and resume to Carol LeBeau, Human Resources Coordinator, 475 Main Street, West Chicago, IL EOE.