

New Client Form



Complete this form electronically, save your completed copy or print out and fill in by hand.
Return by e-mail: info@sucoservices.com.au or post: **PO Box 54, Figtree, NSW, 2525**

Person Requesting Service

Title First name Last name

Address Phone E-mail

Relationship to child/ren?

or Relationship to family?

Are you enquiring about?
(tick any that apply)

Are there Court Orders
relating to the child/ren?

Are there AVOs
relating to the family?

Court Ordered Contact

Yes

Yes

Supervised Contact

No

No

Transport

Changeover

Other

Note: Copies of Court Orders / AVOs will need to be provided prior to a Service Agreement being made.

Who will be paying
for this service?

Parents / Carers / Visiting Person

Complete details for both parties:

Visiting Person

(Person who is having the contact with the child/ren)

Non-Visiting Person

(Person with whom the child/ren reside)

Full Name

Date of Birth

Relationship
to child/ren

Address

Phone

E-mail

Identify as

Aboriginal
Torres Strait Islander
Neither

Aboriginal
Torres Strait Islander
Neither

Solicitor
Details

(where applicable)

Name
Phone
E-mail

In the case where the non-visiting person is a foster carer please give details of the Case Worker, Care Agency/FACS office involved.

Independent
Children's Lawyer
Details (where
applicable)

Are all parents aware
of this request for
contact services?

Yes
No

Children

	Full Name	Date of Birth	Age	M/F
1				
2				
3				
4				
5				
6				

Any other comments/information about the children?

What happens next?

Once received a member of the SuCo team will contact you, gather more information including the details of the service required and provide a detailed quote.

Before the service goes ahead the person paying for the service will need to approve the quote and all parties will need to agree to the the Service Agreement. This sets out the details for the service.

Please feel free to call or e-mail separately with any other questions.

tel: 0409 287 047

e-mail: info@sucoservices.com.au