Assigned times for pictures on Sunday April 11th at the studio are below:

The time on the left is the time your picture session will <u>start</u> on Sunday April 11th. For your reference the days/times in the parenthesis are your normal class times. We will go in order of what is listed for time blocks with multiple groups.

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8:30: Staff: Including teachers, assistant teachers, teachers in training, student helpers, and office staff
9:00: Seniors (Wednesday 8:00) (Wear Jazz shoes)
       Advanced Pointe (Wednesday 7:30)
        Solos/Duets etc.: Abbi, Josie, Malia, Josie/Kallie, McKenna, Cassidy, Libby, Via, Rylee, Comp. Trio
9:45: Advanced Tumbling (Wednesday 6:40)
       Juniors (Thursday 7:20) (Wear Jazz shoes)
        Beginning/Intermediate Pointe (Thursday 6:50)
       Solos/Duets etc.: Abbi/Gwen, Caitlin, Gracie, Henry, Henry/Kallie
10:30: 7th Grade and Up Jazz/Hip Hop (Tuesday 7:20)
        7th Grade and Up Lyrical (Tuesday 7:50)
11:00: Tiny Tumbling (Wednesday 6:00, Wednesday 5:30, and Thursday 5:10)
11:40: Pre-Ballet (Wednesday 5:00 and Thursday 4:40)
12:10: K – 1<sup>st</sup> Jazz/Hip Hop (Monday 5:30 and Thursday 6:10)
12:40: K – 1st Grade Tumbling (Monday 5:00 and Thursday 5:40)
1:10: K – 1st Grade Tap and Ballet (Monday 5:50 and Thursday 6:30)
        (Group photo will be in Ballet shoes, Individual pictures will be in Tap shoes)
1:45: 2<sup>nd</sup> – 3<sup>rd</sup> Grade Tumbling (Monday 5:30 and Tuesday 6:10)
2:10: 2^{\text{nd}} - 3^{\text{rd}} Grade Lyrical (Monday 5:10 and Tuesday 7:00)
 2:30: 2<sup>nd</sup> – 3<sup>rd</sup> Grade Tap (Monday 6:30 and Tuesday 5:00)
        2<sup>nd</sup> – 3<sup>rd</sup> Ballet (Monday 7:00 and Tuesday 5:30)
 3:15: 2<sup>nd</sup> – 3<sup>rd</sup> Grade Jazz/Hip Hop (Monday 6:10)
       2<sup>nd</sup> – 6<sup>th</sup> Grade Jazz/Hip Hop (Tuesday 6:40)
3:50: 4th Grade and Up Tumbling (Tuesday 6:40)
       Intermediate Tumbling (Tuesday 6:00)
4:15: 4th – 6th Grade Jazz/Hip Hop (Tuesday 5:20)
        4th - 6th Grade Lyrical (Tuesday 5:40)
4:45: 4<sup>th</sup> – 6<sup>th</sup> Subteen Tap (Tuesday 7:40)
       4th - 6th Grade Subteen Ballet (Tuesday 7:10)
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Help picture day run smoothly by reading and following all instructions below!

- * Pictures are not a required purchase. Even if not purchasing a picture we would love for you to still be a part of the group photo, if you feel comfortable doing so.
- * If you cannot make pictures, please let us know. If you cannot make your assigned time but can make another time during the day for individuals, feel free to stop in any time before the last photo session of the day.
- * If you want to take an individual photo, but not participate in the group photo, please still arrive at the start of the assigned time for your class and we will call your child back when it is time for their photo. Please let Audrey know ahead of time if you do not want to participate in the group photo.
- * You may style your child's hair however you want; we just ask that we can see their face. Hairpieces are optional.
- * Make-up is optional and it does not need to be heavy if you do use it.... just enhance their natural look!
- * All classes need to bring all parts of the costumes and all shoes with you.
- * Pictures will not wait on you, <u>please arrive no more than 5-10 minutes early ready to go</u>. Doing hair and make-up will not be allowed at the studio, get all of that done before you arrive. Touch-ups or putting on lipstick last minute is fine, whatever you can get done in no more than 10 minutes before your picture time.
- * One adult or responsible helper will be allowed for all students. If your child only has one costume or you trust your child to change on his or her own, please just check them in and then wait outside the studio for them to be done. There will be someone in each room of the studio to help kids if needed. Staff will make sure they have all the correct pieces on and that hair/make-up isn't messed up before their picture. Also, do not bring extra people or extra children with you to pictures if that is possible for you. We just want to keep the number of people in the studio to a minimum still.
- * If you are just dropping off your child, be sure to be back a couple minutes before the end of their picture time to pick them up either right outside the door or at the check-in point.
- * If any student has a long break between photos, we ask that you pick them up if possible, just like with regular classes.
- * No one will be allowed in the picture area other than the students and photo and studio staff.
- * No food or drink will be allowed in the studio on picture day. We don't want anyone's costumes getting ruined! Please note that staff will be eating in the studio out of necessity.
- * Put your child's name in **EVERYTHING!** This helps us when costumes pieces and shoes get misplaced.
- * We will of course try our best to get you a great photo with a good smile. These are much like school photos or other activity photos where we do our best but can't guarantee the "perfect" photo. Please help prepare your child for photo day if they tend to be nervous or make silly faces/smiles during photos. If you are concerned about how your photo may turn out we suggest ordering a smaller price package, and then if you like them, you can always order more from the photographer. Also, if we are really struggling to get a good picture with your child, we will come get you to see if you can help.
- * All rules that are in place for normal lessons will be in effect for picture day including masks etc. When you check in you will be instructed on where to go to put your things and to wait for your picture.
- * Pictures will be taken with masks off. Masks will be removed right before the photo. It would be helpful if you sent a Ziploc or some other bag with your child's name on it that they can put their mask in quick to take the picture and then retrieve it once finished. This way it isn't getting tossed on the floor or having to be handled by a staff member.

Picture Envelopes/Sheets

- * Each family will receive one envelope order form and then as many paper copies as you need for pictures. You only need to write one check for all the pictures you are purchasing (put the check or cash in the envelope.) We do have extra forms in the office if another family member wants to order pictures and needs an envelope for payment, or you want additional photos.
- * Do not put any order forms inside the envelope. Only put the payment in the envelope.
- * You need one order form for every costume/class you are getting pictures in. Please have your envelope/picture sheets already filled out and ready to go before you come for pictures.
- * If you want other photos besides individual or groups, like sibling or friends together, please pick up an extra form and be as specific as possible on the order form. Put who all you want in the photo and in what costumes or attach a note.

Tights and Shoes

- * Tights are required for all girls whose costumes are not full-length pants. The classes with full length pants/leggings as bottoms are excused from wearing tights, although still suggested. All other classes need tights. Boys do not need tights. We have tights available at the studio, but if you are getting your tights from another dance supply store, please make sure they are Capezio brand light suntan color and cover the whole foot.
- * Correct style/color shoes are required for everyone. If you need shoes, we have both used and new available at the studio or you may purchase wherever you want.
- * Class shoe requirements are: **Tap classes** Black tap shoes, **Ballet classes** Pink leather or canvas ballets (Boys need black), **Jazz/Hip Hop/Lyrical Classes** Tan jazz shoes, **Tumbling classes** White Acro shoes
- * Please do not wait until picture day to get what you need; we will not hold up pictures because someone needs tights or shoes.

Costume Details

- * Costume details can be found in your parent portal this year. Things like what hairpiece goes with which costume and if all costume pieces are being used etc., can be found in the portal. Costume checklists will not be sent home this year.
- * To access your account, go to www.dancestudio-pro.com/online/centerstagedance
- * Once logged in find the costume icon. Once you click on that it will bring up all the costume details for your student(s). If you are a person who prefers paper, you could print this page to use as a checklist instead of accessing it through your device each time you wish to reference it.
- * Everyone has an account, whether you set it up or the studio did. Your login is the email you provided when you enrolled. If you have a password set up and it isn't working you can try the forgot password button, or if you never set up a password or the forgot password button isn't working for you just e-mail Audrey and she can help you.