

## Summer Village of Silver Sands

### Bylaw No 261-16

#### BEING A BYLAW OF THE SUMMER VILLAGE OF SILVER SANDS, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE POSITION OF CHIEF ADMINISTRATIVE OFFICER.

**WHEREAS** Section 205 of the Municipal Government act, being Chapter M-26 of RSA 2000 and any amendments thereto, directs that a municipality shall establish the position of Chief Administrative Officer;

**NOW THEREFORE**, the Council of the Summer Village of Silver Sands in the Province of Alberta, duly assembled, hereby enacts as follows:

1. There shall be in and for the Summer Village of Silver Sands a Chief Administrative Officer.
2. The Chief Administrative Officer shall be appointed by resolution and may be engaged by an Employment Contract.
3. All aspects of employment not addressed by the Employment Contract shall be addressed by the Personnel Policy.
4. The Council may, by resolution, appoint an acting Chief Administrative Officer and prescribe his/her duties, who shall act during illness, absence or other incapacity that may prevent the Manager from performing the duties of his/her office.

Read a First time this 4th day of March, 2016.

Read a Second time this 4th day of March, 2016.

Unanimously Consented to and Read a Third and Final time this 4th day of March, 2016.

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Mayor, Bernie Poulin

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CAO, Wendy Wildman