



Salt Lake County Equestrian  
Park and Fairgrounds  
11400 S. 2200 W.  
South Jordan, UT 84095

**SALT LAKE COUNTY FAIR**  
**August 2-5, 2017**  
**2017 Food Vendor**  
**Application**

**This is not a contract. This application does not denote an offer for space.**

I am a returning vendor	Yes	No
I am a new vendor	Yes	No

Returning vendors, you will have first choice of location if your application is returned no later than **April 1st, 2017**. **After this date it is on a first come basis**. Please indicate your first and second choices on this application. The food booths are located on the south east side of the indoor arena. The food vendor booth spaces are **700-718** on the 2017 vendor map. There will be NO exclusives at the fair and management will decide on the number of food booths selling the same product. Food truck applications will be reviewed and locations are TBD on front curb on midway.

**VENDOR INFORMATION**

Company Name (Must match the name on your insurance):

Name of Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone \_\_\_\_\_ Fax # \_\_\_\_\_

Email (required): \_\_\_\_\_ Website: \_\_\_\_\_

(Emails are required for use only by Salt Lake County Fair in doing business with your company. Email addresses are NOT accessible to outside entities).

**BOOTH / SPACE REQUEST**

Vendor desires to rent booth or space for the Salt Lake County Fair. Vendor agrees to pay the rental fee for the requested booth, as indicated on the attached cost sheet. Fair shall indicate which booth is awarded to Vendor on the contract. The Salt Lake County Fair reserves the right to designate the area where any Vendor may present their items as it benefits the Fair and its patrons.

1. All food vendors MUST HAVE a Food Handler’s Permit from ANY health department in the state of Utah, and a temporary
2. Event Permit from Salt Lake County Health Department located at 788 East Woodoak Lane, Murray, UT 84107, prior to the fair. Applications can be found on the Salt Lake County Health website [slvhealth.org](http://slvhealth.org). Questions, please call 385-468-3845.
3. You will be asked to show your permits at check in August 9th and 10th, 2017. Park security will start on August 9<sup>th</sup> at 6:00 pm. HEALTH INSPECTIONS WILL BE CONDUCTED DAILY.
4. Food Vendors must provide for each booth an operational fire extinguisher and a complete first aid kit.
5. All extension cords are to be provided by the vendor.
6. The Utah State Tax Commission (USTC) requires sales tax of 7.85% for sale of food items.

7. Representatives from the USTC will come to your booth at the beginning of the fair on Thursday, August 10th. You will need your State Tax ID Number or your Social Security Number along with your Current Driver's License with a picture.
8. Vendors may contact the USTC with questions at 800-662-4335.
9. Upon acceptance, food vendors must supply a certificate of insurance, secured and delivered to SMG not less than thirty (30) days prior to the commencement of the Fair. Vendor shall keep the insurance in force at all times during the term of this Agreement as described in the Vendor Agreement.
10. Electrical costs are listed below.
11. Food vendor applicant must submit a color photo of the booth set-up with application.

**FOOD VENDOR BOOTH COSTS**

A 25% deposit will be due with the returned, signed contract. **DO NOT SEND MONEY WITH THIS APPLICATION, THIS IS NOT A CONTRACT.** The remainder of the contract fees, including any additional needs as listed in contract, will be due no later than July 1, 2017. A late fee of \$25 will be added starting on July 2nd, 2017. The exhibitor shall have the right to cancel this license agreement by notice in writing to be delivered to SMG. All deposits/payments received by SMG up to the date of notice of cancellation are non-refundable and nontransferable and the balance of the full cost of the space is due immediately. **Food vendors will pay \$900.00 for a booth space up to 20' x 20'.** For space over the 20' x 20', please call Rob Dean at the Fair office, 385-468-1606.

Please indicate the space you require:

10' x 10' \_\_\_\_\_ 20' x 20' \_\_\_\_\_ Larger than 20' x 20' \_\_\_\_\_

Returning Vendors:

Please use the attached map (or link) and designate your first and second choice for a booth:

1<sup>ST</sup> CHOICE BOOTH # \_\_\_\_\_

2<sup>ND</sup> CHOICE BOOTH # \_\_\_\_\_

New Vendors:

Please use the attached map (or link) and designate your first and second choice for booth space:

1<sup>ST</sup> CHOICE BOOTH # \_\_\_\_\_

2<sup>ND</sup> CHOICE BOOTH # \_\_\_\_\_

**ELECTRICAL REQUIREMENTS**

Vendor/exhibitor fees include your electrical inspection fee of \$5.00. Electrical power requirements must be requested on the Vendor Application and paid for with the final booth payment. After July 1st, any requests for special power must be made in writing and will be subject to additional charges, which are \$25.00/quarter hour minimum for electrician services, charged the cost of any material required plus 15%, and charged for the additional power as listed below. These will be paid directly to the Administration Office before these services are provided.

Listed below are the charges for power. For example, one light bulb is between 60 and 100 watts. Therefore, five 100 watt bulbs equal the 500 watts or 5 amps of power. Once the Fair opens, it will be extremely difficult to get additional power. Please circle which of the electrical services you will need as listed below:

**Vendor 110V Service**

- 5 amps \$20
- 10 amps \$35
- 20 amps \$45
- 30 amps \$60

**DESCRIPTION OF PRODUCT OR SERVICE**

List ALL menu items you will be serving including a *description and the price* of each. Salt Lake County Fair has the right to disallow individual menu items. We recommend that you limit your menu to four (4) main food items and a few sides. We prefer vendors who sell a small number of items they have “perfected”. All menu substitutions MUST be cleared through the Salt Lake County Fair Manager. **NO EXCEPTIONS!**

MENU ITEM	DESCRIPTION	PRICE

Have you been a food vendor at the Salt Lake County Fair before? \_\_\_ Yes \_\_\_ No

If Yes, # of Year(s) \_\_\_\_\_

List all equipment requiring electricity and the watts needed:

\_\_\_\_\_

Will you be using ANY type of flame in your booth (i.e. gas, propane, etc.)? \_\_\_ Yes \_\_\_ No

If yes, explain \_\_\_\_\_

I will be using a:

\_\_\_ Tent Length \_\_\_ Height \_\_\_ Width \_\_\_

\_\_\_ Trailer Length \_\_\_ Height \_\_\_ Width \_\_\_ (including tongue)

Submit on line or

Please Mail Application to:	OR Scan and mail to:
Salt Lake County Fair Attn: Rob Dean 2100 West 11400 South South Jordan, UT 84095	<a href="mailto:rob@saltlakecountyfair.com">rob@saltlakecountyfair.com</a>

Upon acceptance you will receive, by mail, a contract and booth assignment for the fair running August 2-5, 2017.

Vendors will apply for booth space each year and previous participation is not a guarantee of acceptance into this year’s fair.

**DO NOT SEND PAYMENT UNTIL YOU HAVE RECEIVED NOTIFICATION OF SELECTION.**