

About Our Speaker:



**Consultant, Instructor/Presenter, and
Job Coach**

Following 22 years in volunteer services administration, Jerry's current focus is assisting organizations and individuals by sharing his extensive knowledge of volunteer resources management.

Jerry first served in 1993 as volunteer and events coordinator and eventually director of volunteers at a HIV/AIDS community based organization, then director of volunteer services at a HIV/AIDS residential health care facility, and followed this by serving as assistant director at a local volunteer center. During the next ten years, starting in 2004, he worked on the start-up/launch and coordination of "new and innovative volunteer programs" in healthcare at six local hospitals thanks to grants from the United Hospital Fund. Over the years Jerry has been involved in professional associations including NYAVA, AVA, and GNYADVS in addition to the workshop presentations he has done for local, state, and national venues.

Please visit jerrypannozzo.wordpress.com.

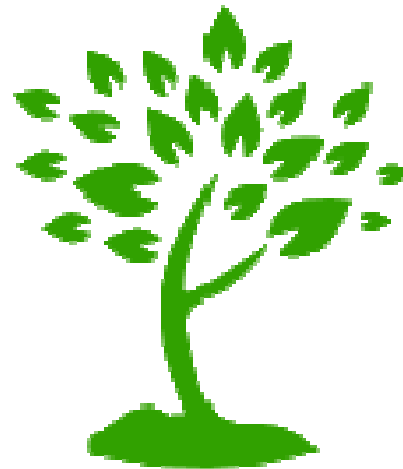
"An amazing presenter... very well versed in volunteer management and administrative issues... His sense of humor, lively style and kindness make him a great choice for conducting workshops and conference sessions!"

~ Mary Beth Willis, 2008 AVR National Conference Program Chair



PO Box 1475
N. Massapequa, NY 11758

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*Invites You To Our
Fall Workshop*

Volunteer Resource Management: Best Practices

**Presented By:
Gerald (Jerry) Pannozzo, CVA**

**Tuesday
October 17, 2017
9:30 am—12:30 pm**

**Reception Center
Old Bethpage Village Restoration
1303 Round Swamp Road
Old Bethpage, NY 11804**

Please bring your agency
brochures and informational
material for our resource table.



Having systems in place can lead to better outcomes for agencies, clients, staff, volunteer departments, and most importantly the volunteers.

During this workshop, we will examine best practices regarding -

- ◆ Needs assessment
- ◆ Assignment descriptions
- ◆ Recruitment
- ◆ Interviewing/screening
- ◆ Orientation/training
- ◆ Performance evaluations
- ◆ Dismissal
- ◆ Recognition

Directions:

From the L.I.E.- L.I.E. to exit 48 (Round Swamp Rd.) and go south on Round Swamp . Get into left lane and take left fork, a continuation of Round Swamp Rd. Entrance to the restoration is on left in a half mile.

From the Southern State – Take Southern State to exit 28A north (Seaford, Oyster Bay Expressway-Route135) to exit 10 (Old Country Rd. East). Stay in right hand lane (this becomes Round Swamp Rd.). Entrance to the restoration is on left in a half mile.

From the Northern State – Northern State to exit 39 and go south, pass under the L.I.E. & follow directions above from L.I.E.

Volunteer Resource Management: Best Practices

9:30	AM-	<i>Registration, Networking & Continental Breakfast</i>
9:45	AM -	<i>Welcome</i>
10:00	AM -	<i>Program</i>
12:15	PM-	<i>Wrap Up</i>
12:30	PM-	<i>Adjourn</i>

APVA: 21 Years of Empowering Volunteer
Administrators

The Association of Professional Volunteer Administrators is a Long Island based organization that promotes professionalism and leadership in the field of Volunteer Administration. Members include volunteer program administrators in a wide variety of settings. Educational programs are offered three times a year. Please visit us at www.apvali.org for more information.

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APVA Workshop—October 17, 2017

Registration Form

Please mail by October 9th

Name _____

Title _____

Organization _____

Address _____

City _____ State _____ Zip _____

Telephone _____

Fax _____

Email _____

Registration Fee (please circle)

APVA Members \$20.00

Non-Members \$27.00

Send Registration & Checks

(made payable to APVA) to:

APVA

PO Box 1475

N. Massapequa, NY 11758

Regarding Registration

Janet Romeo.....(516)739-7733 X 1145
jromeo@epicli.org

Regarding Membership

Anna Lyons..... membership@apvali.org

Become a Member Today

Membership Year: September - August

Individual: \$25.00

Corporate: \$75.00 (includes membership for up to 5 people, please list them on a separate sheet of paper).

☐ **Yes, I want to become a member**
enclosed is my check for membership