

Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST

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BOARD OF SCHOOL TRUSTEES
Michael S. Thiessen, President
Nicholas A. Kantas, Trustee
Shakana L. Kirksey-Miller, Trustee

22 Calendar Ave. STE D
LaGrange, IL 60525
Phone 708-352-4480
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Minutes of the Special Meeting of the Board of Trustees of the Lyons Township School Treasurer's Office May 19, 2021 – 6:00 P.M.

The Board of Township Trustees of Schools, Range 38 North, Range 12 East, Illinois (Lyons Township) have called a re-organization meeting on May 19, 2021 at 6:00 P.M. Pursuant to Governor Pritzker's Executive Order 2020-73, the re-organization meeting will be a virtual meeting.

Microsoft Teams Virtual Meeting Information

[Click Here to Join Meeting](#)

To Join Meeting via Phone, Dial +1-872-810-3297,
and enter Conference ID: 547 933 527#

Michael Thiessen	<u>X</u>	_____
Michael Dickman	<u>X</u>	_____
Nicholas Kantas	<u>X</u>	_____

Staff Virtually Present

Kenneth T. Getty, Treasurer
Brigid Murphy, Director of Finance and Operations
Lauralee Kane, LTTO Team Member
Nancy Bechtold, LTTO Team Member
Cathy Pavlik, LTTO Team Member

Others Virtually Present

Ed Wong, TTO Attorney
Shakana Kirksey-Miller
Cynthia Schilski, League of Women Voters
Kathleen Graffam, League of Women Voters
Andrea Taylor
One Anonymous Virtual Guest

Call to Order

President Thiessen called the meeting to order at 6:04 P.M.

AGENDA

Pledge of Allegiance

Public Comments

Kathleen Graffam stated that several school districts, including her local district, School District 106, were under-allocated a considerable amount of interest according to the Quarterly Average Fund Balance & Interest Allocation Examination Report that was presented at the last board meeting. Ms. Graffam asked if there was any plan to compensate the school districts for these under allocations. President Thiessen responded stating that this has been the ultimate goal and why the LTTO has been in litigation with District 204. The Board is trying to determine, in the element of fairness, to get all district back to what their rightful share of the interest allocations should have been and not a decision that the judge will make, so these are decisions that the Board will most likely have to make over the coming months.

Recognition of Outgoing Trustee Michael J. Dickman

Trustee Thiessen thanked Trustee Dickman for being an honorable, noble public servant and for being a professional and personal friend to him over the years. Treasurer Getty noted that the last six years have been transformational at the LTTO and that during Trustee Dickman's tenure the LTTO has allocated \$22 million dollars in interest to member districts. He further thanked Trustee Dickman for always focusing on doing what was right; giving the voice to the voiceless; being constant advocate for the David's in the battle against the Goliath's for financial equity; and always guiding the office in the importance of taking the high road and turning the other cheek. Treasurer Getty virtually presented him with a plaque commemorating his service to the LTTO.

Administer Oath of Office for Elected Member of the Trustees of Schools

The Oath of Office for Elected Member Shakana Kirksey-Miller was administered by Cathy Pavlik, LTTO Team member who is a Notary Public.

Nomination and Election of President of the Trustees of Schools

Trustee Kantas nominated **President Michael Thiessen** to service as President of the LTTO Board for the next two years. **Motion was seconded by Trustee Miller** to accept the nomination of Michael Thiessen as acting President for the Board of School Trustees.

Roll Call: Ayes: Kantas, Miller
 Nays: None
 Absent: Thiessen

Motion carried.

Establish Regularly Scheduled Board Meeting Dates, Place, and Time

Motion by Trustee Kantas to approve the Board of School Trustees future board meeting dates as listed below. **Seconded by President Thiessen.**

Roll Call: Ayes: Thiessen, Kantas, Miller
 Nays: None
 Absent: None

- June 14, 2021 @ 6:00 p.m. CT
- July 26, 2021 @ 6:00 p.m. CT
- September 13, 2021 @ 6:00 p.m. CT
- October 25, 2021 @ 6:00 p.m. CT

- November 22, 2021 @ 6:00 p.m. CT
- December 20, 2021 @ 6:00 p.m. CT
- January 10, 2022 @ 6:00 p.m. CT

Motion carried.

Motion/Approval of the Organization Certificate and Authorization for the President and one Trustee to sign the Document.

Motion by President Theissen to approve the Organization Certificate and Authorization for the President and Trustee Kantas to sign documents on behalf of the LTTO. **Seconded by Trustee Miller.**

<u>Office</u>	<u>Name</u>	<u>Term</u>	<u>Term Ending</u>
Trustee	Nicholas A. Kantas	May, 2019	May, 2025
Trustee	Shakana Kirksey-Miller	May, 2021	May, 2027
President	Michael S. Thiessen	May, 2017	May, 2023

Roll Call: Ayes: Thiessen, Kantas, Miller
 Nays: None
 Absent: None

Motion carried.

April 29, 2021, TTO Open Session Minutes

Motion by Trustee Kantas to approve the April 29, 2021, open session minutes as presented. **Seconded by President Theissen.**

Roll Call: Ayes: Thiessen, Kantas
 Nays: None
 Abstained: Miller

Motion carried.

April 29, 2021, TTO Closed Session Minutes

Motion by Trustee Kantas to approve the April 29, 2021, open session minutes as presented. **Seconded by President Theissen.**

Roll Call: Ayes: Thiessen, Kantas
 Nays: None
 Abstained: Miller

Motion carried.

Treasurer’s Report

Treasurer Getty highlighted the LTTO staff that are virtually in attendance for all the great work they do day in and day out, especially during the pandemic.

Review the Lyons Township Treasurer’s Financial Reports

Treasurer Getty and the Trustees reviewed the Lyons Township School Treasurer’s financial statements for April 2021 noting that the LTTO is on track to be under budget at the end of the FY2021 with the exception of litigation costs.

May 19, 2021 Payables

Motion by Trustee Miller to approve the May 19, 2021, payables in the amount \$ 220,927.22 as presented. **Seconded by Trustee Kantas.**

Roll Call: Ayes: Thiessen, Kantas, Miller
Nays: None
Absent: None

Motion carried.

Review School Districts Official Records

Board of School Trustees discussion and review of the LTTO member district financial records for April 2021. At the April 2021 meeting Treasurer Getty express concern that property tax distributions were down approximately 8% at that time, however, he noted that very shortly after that meeting the Cook County Treasurer made additional distributions that have resulted in very similar year-over-year total property tax deposits to the LTTO. These additional deposits and high levels of liquidity has allowed the LTTO to capture additional yield on our short-term portfolio to help offset the reduction in overall interest rates. Treasurer Getty also noted one audit adjustment that was made in April.

NEW BUSINESS:

Semi-Annual Review of Closed Session Minutes

This agenda item was moved to the next LTTO Board meeting.

Lyons Township Summer Employment Work Program

The Lyons Township Summer Youth Employment Program is administered by the Township and offers summer help to government entities within the township and provides summer jobs student residents. The LTTO participated in the program four years ago and found it to be a very positive experience. The individual who participated in the program at that time was ultimately hired as a part-time LTTO employee after the summer work program expired and continued working for the LTTO until he graduated college and found full time employment. Treasurer Getty would like to again request authorization to participate in the program to help with record digitization and retention program over the upcoming summer.

OLD BUSINESS:

Pro-Rata Receivables - FY2020

FY2020 Pro-rata bills were sent to all member districts and Treasurer Getty noted that the LTTO has received payment in full from Districts 103, 104, 109 and LADSE.

Lyons Township Trustees of Schools Audio Recording Policy

Treasurer Getty presented a summary of which member districts publicly post audio and/or video recordings, where they are posted and which districts have a written policy in place for the recordings. Treasurer Getty noted that none of the existing recordings appears to be downloadable. Additionally, only District 107 has a written policy and it has been in place since 2015. President Thiessen asked Treasurer Getty to investigate what equipment and/or services would be needed to post audio and/or video recordings of the LTTO Board meetings.

Matters related to the possible withdrawal of Lyons Township High School District 204 from the Township Trustees of Schools, Township 38 North, Range 12 East, County of Cook, State of Illinois at the conclusion of FY2021

Treasurer Getty informed the Trustees that there was a legislative bill in committee that would have allowed District 204 to withdraw from the LTTO immediately, but that bill has not been moved forward.

District 204 Litigation Update

Nothing new to report at this time. A Case Management hearing is scheduled for June 18, 2021.

Motion to suspend the Board Meeting for the purpose of entering Closed Session

Motion was made at 7:00pm by Trustee Miller to enter closed session under:

Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11), “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1), “Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.”

Illinois Open Meetings Act, (5 ILCS 120/2(c)(21), “Discussion of minutes of meetings lawfully closed under this Act, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.”

Seconded by Trustee Kantas

Roll Call: Ayes: Thiessen, Kantas & Miller
Nays: None
Absent: None

Motion carried.

Special Meeting reconvened following Closed Session

Motion by Trustee Miller to resume the Special Meeting of May 19, 2021. **Seconded by President Thiessen.** Closed session was adjourned at 7:45 PM.

Roll Call: Ayes: Thiessen & Miller
Nays: None
Absent: Kantas

Motion carried.

Adjournment

Motion by Trustee Miller to adjourn the Special Meeting of the Board of Trustees at 7:45 P.M. **Seconded by President Thiessen.**

Roll Call: Ayes: Thiessen & Miller
Nays: None
Absent: Kantas

Motion carried.

Minutes approved by:

***Minutes have been approved at the 06/28/2021 Meeting and will be signed when the current COVID-19 precautions allow

President, Michael Thiessen

Trustee, Shakana Kirksey-Miller

Trustee, Nicholas A. Kantas

Date: 06/28/2021

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MINUTES OF THE CLOSED MEETING OF THE LYONS TOWNSHIP TRUSTEES OF SCHOOLS

May 19, 2021

1. Call to Order.

The Closed Session of the Lyons Township Trustees of Schools was called to order by President Thiessen at 7:04 p.m.

2. Roll Call.

Taken by President Thiessen. Present were President Thiessen, Trustee Kirksey-Miller and Trustee Kantas (for a portion of the Closed Session). Also present were Treasurer Ken Getty, Brigid Murphy, Director of Finance and Operations, and Edward J. Wong, III, Attorney.

3. Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body. 5 ILCS 120/2(c)(1).

The Trustees discussed employment/compensation related issues concerning Brigid Murphy and Ken Getty's upcoming employment contract renewal.

4. Adjournment.

President Thiessen moved to adjourn the Closed Session, seconded by Trustee Miller. Closed session was adjourned at 7:45 p.m.

Minutes Approved by:

***Minutes have been approved at the 06/28/2021 Meeting and will be signed when the current COVID-19 precautions allow

President Michael Thiessen

Date: 06/28/2021

Trustee Nicholas Kantas

Date: _____

Trustee Shakana Kirksey-Miller

Date: 06/28/2021