

Lakewood Forest Civic Association
Board Meeting Minutes for September 3, 2019

The Meeting was called to order at 7:04 pm by President Michael Lindauer. Board members in attendance were Barbara Ward, Lori Estep, Jasmine Hurey, Linda Musthaler, Mary Ales, and Jodi Cole. No guests or non-board members attended the meeting.

Minutes

The minutes from the Aug12 monthly meeting were read. After corrections, Barbara W moved to accept the minutes. The motion was seconded by Lori E and passed unanimously.

Treasurer's Report

The Aug 2019 Financial Report was distributed by Mary A. The current balance per bank statements was \$35,353.74. See attached financial report.

Mail Call

We received:

- A Reliant bill in the amount of \$65.70.
- A copy of a letter for Cypress Creek EMS with check attached.
- A thank you note from a scholarship winner.

Administrative Report

\$90 received in dues from the Lakewood Forest Fund.

Committee Project Reports

Garden Club

Starting back up after summer hiatus.

Newsletter

The deadline for article submissions is September 12.

School Donations

Lori E will begin contacting the participating schools to see what they would like to do with our donated funds.

Web Page Content

All information is up to date. Any new information needs to be relayed to Linda M.

Scholarship Awards

Nothing to report until early 2020.

Military Packages

Linda M. circulated newsletter and online articles to solicit names of service men/women.

Community Garage Sale

Linda M contacted Gordon Jones of Nova Design & Fine Printing in regard to having new banners and signs made. She received a quote for signage; if approved there's a one week turn around to deliver the signs. Michael L will get 2 more quotes to compare.

4th of July Parade

Nothing to discuss until 2020

Christmas Party

Mary A agreed to chair the dinner event.

National Night Out

Jodi C presented event details. Some changes were made. Discussion held on liability and other possible vendors.

Spring Fling

Nothing to discuss until Jan.

Old Business

- Approval for LRC contract and rental payment for NNO event will be voted on via email.
- 2019-2020 Budget has been finalized. Total expenses \$16,600. Michael L moves that the budget will be presented to be approved by members at Annual Meeting. Barbara W seconded the motion and it passed unanimously.
- Annual Meeting and Elections will be held on Oct 14, 2019 at LRC.
- Discussion had on the Fund's response to LFCA's presentation made at hearing on August 5, 2019.

New Business

- Discussion held on advertising open positions on the LFCA board.
- Michael L made a motion to donate \$150 to Lakewood Forest Garden Club for "yard of the month." Mary A seconded the motion and passed unanimously.
- Michael L motioned to get approval for IRS filing fee in the amount of \$50. Jodi C seconded the motion and passed unanimously.
- Robert's Rules of Order were discussed and how future board meetings will be held.

With no other business to discuss, Barbara W moved to end the meeting, Lori E seconded. Passed unanimously. The meeting adjourned at 9:27pm. Our next meeting will take place at 7pm on Oct 14 at the Lakewood Residents' Club.