

**MINUTES**  
**BOARD OF COMMISSIONERS' MEETING**  
**Tuesday, August 9, 2016 6:00 P.M.**

A **REGULAR MEETING** of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Carran on Tuesday, August 9, 2016, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky.

Mayor Carran presiding with Commissioners Chuck Eilerman, Steve Frank, Jordan Huizenga, Bill Wells, City Manager Larry Klein, and City Solicitor Frank Warnock, present.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga to dispense with the reading of and approve the minutes of the July 12 and July 15, 2016, meetings.

**Passed.** 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**PRESENTATIONS** – Tom Haggard and Stacie Strotman, Covington Independent Public Schools, along with Superintendent Alvin Garrison, presented the annual update on the Covington Summer Scholars Program.

**NEW BUSINESS – FIRST READING OF ORDINANCES**

**JOB TITLE CORRECTION**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-XX-16**

AN ORDINANCE AMENDING O-18-16 TO CHANGE THE JOB TITLE OF INFRASTRUCTURE AND DEVELOPMENT DIRECTOR/CITY ENGINEER TO DEVELOPMENT DIRECTOR/CITY ENGINEER.

**First Reading, No Vote**

**DEVELOPMENT DEPARTMENT POSITIONS**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-XX-16**

AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCES, NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES, AND COMMISSIONERS' ORDINANCE NO. O-27-13 TO CREATE POSITIONS IN THE DEPARTMENT OF DEVELOPMENT AND TO ESTABLISH SALARIES FOR THOSE POSITIONS.

**First Reading, No Vote**

**NEW BUSINESS – ORDER/RESOLUTIONS**

**EMPLOYMENT**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-226-16**

AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF CAROLANN ADELE BAUGHMAN AS EXECUTIVE ASSISTANT TO THE CITY MANAGER, EFFECTIVE AUGUST 10, 2016.

**MOTION** of Commissioner Frank, seconded by Commissioner Huizenga. **Passed.** 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**EMPLOYMENT** – As a retired officer, Mr. Trenkamp brings with him a wealth of professional and institutional knowledge needed for this newly created position.

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**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-227-16**

AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF RONALD TRENKAMP AS COMPUTER FORENSIC ANALYST IN THE COVINGTON POLICE DEPARTMENT, EFFECTIVE AUGUST 15, 2016.

**MOTION** of Commissioner Huizenga, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**EMPLOYMENT**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-228-16**

AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF TYLER TIPTON AS PATROL OFFICER, GRADE I IN THE COVINGTON POLICE DEPARTMENT, EFFECTIVE JULY 31, 2016.

**MOTION** of Commissioner Huizenga, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**PROMOTIONS** – Due to recent retirements in the Covington Fire Department, the following positions have become available to qualified personnel for promotions.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-229-16**

AN ORDER/RESOLUTION APPROVING THE PROMOTION OF CAPTAIN CHRIS KIELY TO ASSISTANT CHIEF OF THE COVINGTON FIRE DEPARTMENT, EFFECTIVE AUGUST 14, 2016.

**MOTION** of Commissioner Huizenga, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-230-16**

AN ORDER/RESOLUTION APPROVING THE PROMOTIONS OF LIEUTENANT KALEB MILLER AND LIEUTENANT MARK PIERCE TO CAPTAINS AND LIEUTENANT/PARAMEDIC RICHARD MCFARLAND TO CAPTAIN/PARAMEDIC IN THE COVINGTON FIRE DEPARTMENT, EFFECTIVE AUGUST 28, 2016.

**MOTION** of Commissioner Wells, seconded by Commissioner Eilerman.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-231-16**

AN ORDER/RESOLUTION APPROVING THE PROMOTIONS OF ENGINEER JOE BOWMAN, ENGINEER ERIC MONCRIEF, ENGINEER DANE ROBERTS, AND FIREFIGHTER KYLE SIMPSON TO LIEUTENANTS IN THE COVINGTON FIRE DEPARTMENT, EFFECTIVE AUGUST 28, 2016.

**MOTION** of Commissioner Wells, seconded by Commissioner Eilerman.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

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**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-232-16**

AN ORDER/RESOLUTION APPROVING THE PROMOTIONS OF FIREFIGHTER CHRIS BROWN, FIREFIGHTER BRIAN GRADY, AND FIREFIGHTER JOE VANCE TO ENGINEERS IN THE COVINGTON FIRE DEPARTMENT, EFFECTIVE AUGUST 28, 2016.

**MOTION** of Commissioner Frank, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**RETIREMENT** – Mr. Eckstein was hired by the City in December 1984 and has decided to retire after 32 years of service.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-233-16**

AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT OF SCOTT ECKSTEIN, TECHNICIAN III, FROM THE DEPARTMENT OF PUBLIC IMPROVEMENTS, EFFECTIVE SEPTEMBER 30, 2016.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**MEMORANDUM OF AGREEMENT** – The total project cost is estimated at \$244,798 and will be split evenly between the city and SD1.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-234-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF AGREEMENT WITH SANITATION DISTRICT #1 FOR A 50/50 COST SHARING FOR THE STORM DRAINAGE PROJECT AND STREET IMPROVEMENTS AT CRYSTAL LAKE AND BLUFFSIDE.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**PRIVATE SEWER LATERAL PROGRAM** – SD1 reinstated the private sewer lateral program last year which allows SD1 to repair any private sewer lateral breaks that happen underneath roadways between the curb and any sinkhole. Included in the program this year, SD1 will also cover the cost of restoring the pavement once the repairs have been made.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-235-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH SANITATION DISTRICT NO. 1 (SD1) FOR THE PRIVATE SEWER LATERAL PROGRAM ADMINISTERED THROUGH SD1.

**MOTION** of Commissioner Huizenga, seconded by Commissioner Wells. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

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**CONTRACT RANDOLPH PARK SHELTER**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-236-16**

AN ORDER/RESOLUTION AWARDING THE BID FOR THE RANDOLPH PARK RESTROOM/SHELTER PROJECT TO CBS CONSTRUCTION ("CBS") AND REJECTING ALL OTHER BIDS, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT AND ALL OTHER NECESSARY DOCUMENTS WITH CBS IN AN AMOUNT NOT TO EXCEED \$328,765.80, PAYABLE FROM CAPITAL FUND.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**CONTRACT POLICE EQUIPMENT**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-237-16**

AN ORDER/RESOLUTION AWARDING A BID FOR CERTAIN POLICING EQUIPMENT TO LAWMEN'S AND SHOOTER'S SUPPLY, INC. IN AN AMOUNT NOT TO EXCEED \$33,855.50 AND GALLS IN AN AMOUNT NOT TO EXCEED \$1,650.00, PAYABLE FROM ASSET FORFEITURE FUND, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS.

**MOTION** of Commissioner Wells, seconded by Commissioner Frank. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**REDEVELOPMENT PLANS** – These plans are the culmination of many months of collaborate work and partnership between the City, the Catalytic Fund, CGN, and other interested parties.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-238-16**

AN ORDER/RESOLUTION ADOPTING THE JACKSON SQUARE AND ORCHARD PARK REDEVELOPMENT PLANS AND APPROVING THE PUBLICATION OF A REQUEST FOR QUALIFICATIONS FOR NEW MULTI-FAMILY RESIDENTIAL DEVELOPMENT ON MARTIN LUTHER KING, JR. BLVD. AND NEW SINGLE FAMILY RESIDENTIAL DEVELOPMENT ADJACENT TO ORCHARD PARK.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**SOLID WASTE BILLING** – When Rumpke took over the City's waste and recycling services, they also took over the billing to commercial businesses and multi-family units of 5 or greater. Beginning in 2017, Rumpke will also do the billing for residential and multi-family units of 4 units or less.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-239-16**

AN ORDER/RESOLUTION AUTHORIZING THE CITY MANAGER TO NOTIFY RUMPKE OF KENTUCKY, INC. OF THE CITY'S INTENT TO TRANSITION TO RUMPKE ALL BILLING RESPONSIBILITIES RELATED TO SOLID WASTE AND RECYCLING SERVICES PROVIDED

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BY RUMPKE IN THE CITY OF COVINGTON, EFFECTIVE JANUARY 1, 2017.

**MOTION** of Commissioner Frank, seconded by Commissioner Eilerman.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**CONTRACT** – The City received three bids from qualified firms for auditing services. RFH, PLLC submitted the best responsible bid.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-240-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT AND ALL OTHER NECESSARY DOCUMENTS WITH RFH, PLLC FOR ASSURANCE AND ATTESTATION SERVICES IN AN AMOUNT NOT TO EXCEED \$43,600.00 FOR A PERIOD OF THREE YEARS, PAYABLE FROM GENERAL FUND, AND REJECTING ALL OTHER BIDS.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**DEPARTMENT OF PUBLIC IMPROVEMENTS FLEET CONTRACTS**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-241-16**

AN ORDER/RESOLUTION AWARDDING THE CITY OF COVINGTON BID FOR A 37,000 GVW CHASSIS AND A 37,000 GVW DUMP BODY UPFIT TO WORLDWIDE EQUIPMENT, INC. AND KE ROSE AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS TO FACILITATE THE ACQUISITION AND EQUIPPING OF SAID VEHICLE IN AN AMOUNT NOT TO EXCEED \$76,000.00 FOR THE CHASSIS AND IN AN AMOUNT NOT TO EXCEED \$85,000.00 FOR THE DUMP BODY, PAYABLE FROM THE FLEET, EQUIPMENT, TECHNOLOGY, FACILITIES, AND OTHER CAPITAL PROJECTS FUND, AND REJECTING ALL OTHER BIDS.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-242-16**

AN ORDER/RESOLUTION AWARDDING THE CITY OF COVINGTON BID FOR FOUR (4) FORD F150 TRUCKS AND EQUIPMENT TO FULLER FORD AND KE ROSE AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS TO FACILITATE THE ACQUISITION AND EQUIPPING OF SAID VEHICLE IN AN AMOUNT NOT TO EXCEED \$95,160.00 FOR THE TRUCKS AND IN AN AMOUNT NOT TO EXCEED \$6,600.00 FOR EQUIPMENT, PAYABLE FROM THE FLEET, EQUIPMENT, TECHNOLOGY, FACILITIES, AND OTHER CAPITAL PROJECTS FUND, AND REJECTING ALL OTHER BIDS.

**MOTION** of Commissioner Wells, seconded by Commissioner Eilerman.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

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**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-243-16**

AN ORDER/RESOLUTION AWARDDING THE CITY OF COVINGTON BID FOR THREE (3) FORD F350 TRUCKS WITH PLOW EQUIPMENT TO FULLER FORD AND KE ROSE AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS TO FACILITATE THE ACQUISITION AND EQUIPPING OF SAID VEHICLES IN AN AMOUNT NOT TO EXCEED \$76,000.00 FOR THE CHASSIS AND IN AN AMOUNT NOT TO EXCEED \$85,000.00 FOR THE DUMP BODY, PAYABLE FROM THE FLEET, EQUIPMENT, TECHNOLOGY, FACILITIES, AND OTHER CAPITAL PROJECTS FUND, AND REJECTING ALL OTHER BIDS.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-244-16**

AN ORDER/RESOLUTION AWARDDING THE CITY OF COVINGTON BID FOR A FORD F550 CHIPPER TRUCK AND EQUIPMENT TO ALTEC, INC. AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS TO FACILITATE THE ACQUISITION AND EQUIPPING OF SAID VEHICLE IN AN AMOUNT NOT TO EXCEED \$68,000.00, PAYABLE FROM THE FLEET, EQUIPMENT, TECHNOLOGY, FACILITIES, AND OTHER CAPITAL PROJECTS FUND, AND REJECTING ALL OTHER BIDS.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**COMMISSIONERS' ORDER/RESOLUTION N O. O/R-245-16**

AN ORDER/RESOLUTION AWARDDING THE CITY OF COVINGTON BID FOR A FORD F550 SIGN TRUCK ND EQUIPMENT TO FULLER FORD AND KE ROSE AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS TO FACILITATE THE ACQUISITION AND EQUIPPING OF SAID VEHICLE IN AN AMOUNT NOT TO EXCEED \$26,112.00 FOR THE TRUCK AND IN AN AMOUNT NOT TO EXCEED \$22,685.00 FOR THE EQUIPMENT, PAYABLE FROM THE FLEET, EQUIPMENT, TECHNOLOGY, FACILITIES, AND OTHER CAPITAL PROJECTS FUND, AND REJECTING ALL OTHER BIDS.

**MOTION** of Commissioner Wells, seconded by Commissioner Eilerman. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**FLEET FINANCING** – The City received two financing proposals for the purchase of City vehicles. PNC will also be able to offer a financing solution that will enable the City to add vehicles to a master lease agreement at a later date. The PNC financing proposal will also be utilized to finance the Devou Park Golf Course equipment. The lease payments for the golf course equipment are made from the golf course operation budget.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-246-16**

AN ORDER/RESOLUTION AWARDDING THE FLEET FINANCE BID TO PNC EQUIPMENT, LLC AND AUTHORIZING THE MAYOR AND CITY MANAGER, PURSUANT TO KRS 65.940, *et seq.*, TO EXECUTE A

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MASTER LEASE AGREEMENT, VEHICLE FINANCING SCHEDULES, AN ESCROW AGREEMENT, AND ALL OTHER NECESSARY DOCUMENTS TO FACILITATE THE FINANCING OF CERTAIN CITY VEHICLES AND EQUIPMENT, IDENTIFIED IN THE ATTACHED EXHIBIT A, IN AN AMOUNT NOT TO EXCEED \$700,000.00, AND REJECTING ALL OTHER BIDS.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**CONTRACT** – The City received two bids for the supply and sod installation.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-247-16**

AN ORDER/RESOLUTION ACCEPTING THE BID OF LIBBEE'S LANDSCAPING AND GROUND MANAGEMENT, LLC FOR THE SUPPLY AND INSTALLATION OF ZOYSIA SOD AT THE DEVOU PARK GOLF COURSE AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT AND ALL NECESSARY DOCUMENTS WITH LIBBEE'S, IN AN AMOUNT NOT TO EXCEED \$32,346.00, PAYABLE FROM DEVOU PARK FUND.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells.  
Passed. 4 Yeas. Commissioners Eilerman, Huizenga, Wells, and Mayor Carran.  
1 Nay. Commissioner Frank.

**CONTRACT**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-248-16**

AN ORDER/RESOLUTION AWARDING THE BID FOR A COMMERCIAL-GRADE FERTILIZER SPREADER TO BAKER VEHICLE SYSTEMS IN AN AMOUNT NOT TO EXCEED \$5,245.00, PAYABLE FROM THE DEVOU GOLF COURSE OPERATING BUDGET, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Wells.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**CONTRACT**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-249-16**

AN ORDER/RESOLUTION AWARDING THE BID FOR A COMMERCIAL-GRADE ROTARY MOWER AND COMMERCIAL GRADE TURF SPRAYER TO REYNOLD'S FARM EQUIPMENT, INC. IN AN AMOUNT NOT TO EXCEED \$72,690.00, PAYABLE FROM THE DEVOU GOLF COURSE OPERATING BUDGET, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga.  
Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**REVOCABLE LICENSE AGREEMENT**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-250-16**

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AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A REVOCABLE LICENSE AGREEMENT WITH JEROD THEOBALD AND JOHN HUMPERT IN ORDER TO FACILITATE THE INSTALLATION OF A MURAL OF UNA MERKEL AT 23 WEST PIKE STREET.

**MOTION** of Commissioner Eilerman, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

A **MOTION** by Commissioner Huizenga, second by Commissioner Frank to read and pass the next \_\_\_\_ Order/Resolutions by Consent Agenda. Motion carried 5-0.

**APPOINTMENTS** – These new positions were created with the recent reorganization of the Development Department.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-251-16**

AN ORDER/RESOLUTION APPOINTING MIKE YEAGER AS DEVELOPMENT DIRECTOR/CITY ENGINEER AND RICK DAVIS AS PUBLIC SERVICES DIRECTOR/ASSISTANT CITY ENGINEER.

**JOB DESCRIPTIONS** – With the reorganization of the Development Department, these three job descriptions need to be amended to update who they will be reporting to.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-252-16**

AN ORDER/RESOLUTION AMENDING THE JOB DESCRIPTIONS FOR THE POSITIONS OF ASSISTANT PROJECT ENGINEER, COMMUNITY DEVELOPMENT MANAGER, AND PRESERVATION AND PLANNING SPECIALIST IN THE DEPARTMENT OF DEVELOPMENT.

**AMENDMENT TO O/R-115-08**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-253-16**

AN ORDER/RESOLUTION AMENDING O/R-115-08 TO CORRECT THE SOURCE OF FUNDS FOR THE CITY'S 20% MATCH FOR THE TEA-21 GRANT FOR PHASE II OF THE DOWNTOWN COVINGTON STREETScape PROJECT FROM GENERAL FUND TO CDBG FUND.

**AMEND AGREEMENT**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-254-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE AN AMENDMENT TO THE MADISON AVENUE STREETScape AGREEMENT BETWEEN THE CITY OF COVINGTON AND THE KENTUCKY TRANSPORTATION CABINET EXTENDING THE DEADLINE OF THE CONTRACT TO OCTOBER 31, 2016.

**CHANGE ORDER** – Extra costs were incurred during the demolition of property at 947 Philadelphia when asbestos was encountered in the siding materials.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-255-16**

AN ORDER/RESOLUTION APPROVING A CHANGE ORDER TO THE CONTRACT WITH ENVIRONMENTAL DEMOLITION GROUP FOR THE



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ADDITIONAL ASBESTOS ABATEMENT, IN AN AMOUNT NOT TO EXCEED \$4,350.00, PAYABLE FROM THE CAPITAL BOND FUND.

**REQUEST FOR PROPOSALS** – Hiring an outside management company will free up staff time and allow an expert to come in and improve the efficiency of the City's pools

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-256-16**

AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR POOL MANAGEMENT FOR GOEBEL POOL, RANDOLPH POOL, AND THE BILL CAPPEL SPORTS COMPLEX WATER PARK.

**CONTRACT** – O/R-257-16 and O/R-258-16 are both contracts for equipment that is being purchased to assist the newly created position of Computer Forensic Analyst.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-257-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH THE FORENSIC STORE FOR THE PURCHASE OF ENCASE FORENSIC V8 SOFTWARE AND NECESSARY LICENSING, IN AN AMOUNT OF \$3,414.30, PAYABLE FROM JAG FUNDS.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-258-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH THE FORENSIC STORE FOR THE PURCHASE OF THE CELLEBRITE BRAND, 4 PIECE ULTIMATE UNIVERSAL FORENSIC EXTRACTION SOFTWARE PACKAGE AND EQUIPMENT, IN AN AMOUNT OF \$9,000.00, PAYABLE FROM THE JAG GRANT.

**REQUEST FOR QUALIFICATIONS**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-259-16**

AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR QUALIFICATIONS FOR CONTRACTORS TO PERFORM SCATTERED SITE REHABILITATION OF SINGLE FAMILY DWELLINGS THROUGH THE CITY'S HOME OWNER REPAIR AND CODE ENFORCEMENT HARDSHIP PROGRAMS.

**CONTRACT ADDENDUM**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-260-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT ADDENDUM WITH JIVASOFT FOR SUPPORT AND UPGRADES TO THE ON-DUTY SOFTWARE, IN AN AMOUNT OF \$2,000.00, PAYABLE FROM GENERAL FUND.

**SURPLUS PROPERTY** – The property includes various City Hall items that are no long usable by City staff.

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-261-16**

AN ORDER/RESOLUTION DECLARING CERTAIN CITY PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE AND DISPOSITION PURSUANT TO KRS §§ 82.083 AND 45A.425.

**CONTRACT**

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**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-262-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT AND ALL OTHER NECESSARY DOCUMENTS WITH DOCUMENT DESTRUCTION FOR DOCUMENT SHREDDING AND DESTRUCTION, FOR A THREE-YEAR TERM, IN AN AMOUNT OF \$3,658.50, PAYABLE FROM GENERAL FUND.

**CONTRACT**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-263-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT AND ALL OTHER NECESSARY DOCUMENTS WITH TRI-STATE RECORD STORAGE AND MANAGEMENT FOR THE STORAGE OF POLICE DEPARTMENT FILES, IN AN AMOUNT OF \$70.00 PER MONTH, PAYABLE FROM GENERAL FUND.

**CONTRACT**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-264-16**

AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT AND ALL OTHER NECESSARY DOCUMENTS WITH VERTICAL SYSTEMS ELEVATOR COMPANY FOR THE PURCHASE OF THREE DRUMS OF HYDRAULIC OIL FOR ELEVATORS AT RIVER CENTER GARAGE, IN AN AMOUNT NOT TO EXCEED \$5,436.00, PAYABLE FROM GENERAL FUND.

**APPOINTMENT**

**COMMISSIONERS' ORDER/RESOLUTION NO. O/R-265-16**

AN ORDER/RESOLUTION APPROVING THE APPOINTMENT OF GARY MATTSON TO THE COVINGTON AUDIT COMMITTEE FOR A THREE-YEAR TERM, EFFECTIVE AUGUST 10, 2016, AND EXPIRING AUGUST 9, 2019.

Order/Resolutions O/R-251-16 through O/R-265-16 passed as follows:

**MOTION** of Commissioner Huizenga, seconded by Commissioner Eilerman. Passed. 5 Yeas. Commissioners Eilerman, Frank, Huizenga, Wells, and Mayor Carran.

**ADJOURNMENT**

Mayor Carran adjourned the meeting at 8:55 p.m.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED: \_\_\_\_\_