

Employment Opportunity

Halifax County North Carolina

"Where the Spirit of Independence was Born"



Please Post

<http://www.halifaxnc.com>

Animal Control Officer I Public Health Posting # 611139-2146

Description: This position performs work in the enforcement of local and state laws and ordinances regulating the keeping, control, and protection of animals within the county; investigates and answers citizens' requests relating to animals; issues appropriate warning notices; captures animals using specialized animal capture equipment and techniques; participates in the rabies program and will assist with scheduled clinics; operates and maintains county animal shelter; completes documentation, records, files and reports; and performs related tasks as required. The work schedule requires rotation of on-call weekend duty to cover emergencies and to maintain the animal shelter.

Requirements: Graduation from high school and one year of experience as an animal control officer, security officer, or related law enforcement role; or an equivalent combination of training and experience. *All health department employees (with the exception of individuals with an accommodation or medical exemption) are required to get an annual flu shot vaccine as part of condition of employment.*

Compensation: The hiring range for this position is \$ 24,400 - \$30,895. Halifax County provides a comprehensive employee benefits package, including membership in the N.C. Local Government Employees' Retirement System.

Application Requirements: An official completed Halifax County Application for Employment (HR1107) and college transcripts are required to fully evaluate your qualifications for this position. The completed application and supplemental materials must be received by 5:00 p.m. on or before the closing date; postmarks will not be accepted. All portions on the application, as they relate to your background, must be fully completed. Applications may not refer to a resume' or other enclosed documents (i.e. "see resume" or "see attached"), nor will these items be accepted in lieu of a completed application. We will be unable to consider incomplete submissions for this position. Unofficial transcripts (e.g. student copies) are acceptable for application purposes. If selected for employment, official transcripts will be required. A criminal background check will be required prior to hiring.

Closing Date: **Thursday , June 13, 2019 (Recruitment Extended)**

Apply To: Halifax County Human Resources Management
26 North King Street (*next to the Historic Courthouse*)
Post Office Box 646
Halifax, North Carolina 27839-0646
Telephone: (252) 583-1688

**** Applicants That Do Not Meet The Full Qualification Requirements, May Be Offered a Trainee or Work/Against Appointment**
Halifax County is a drug-free workplace. A pre-employment drug test will be required of this position with the results being received (negative) prior to the first day of employment. In compliance with the Immigration Reform and Control Act of 1986, we will employ only those individuals who are U.S. citizens or legal aliens authorized to maintain employment in the United States.

EOE/M/F/V/D