

Hay Lakes ECS Meeting Minutes

August 9, 2021

Call to Order

Pam Richie calls meeting to order at 7pm

Attendees

Elise Schultz, Addie Hobbins (Teacher), Pam Richie, Marie Stratuliak (ECS Coordinator), Mike deJong (Treasurer), Jenny deJong (Vice President)

Coordinator's report

Registration numbers – There are 13 students registered in Hay Lakes ECS. Of the 13 students, 3 of them will receive funding through PUF and will attend the Hay Lakes Play School program and 10 students will attend Hay lakes ECS.

Hiring and EA – Marie expressed her recommendation to have 3 Educational Assistants hired for the 2021/22 ECS school year. One EA will assist in the ECS classroom and 2 will assist at the play school. Salary offered will be \$21 per hour and Pam, Marie and Addie will carry out interviews to hire EAs.

EA vs Parent volunteers – Parent volunteers will not be a requirement for Hay Lakes ECS. We will plan to have adequate staffing in the classroom to provide consistency for the children. If Covid-19 protocols allow, we will make it an option for parents to attend ECS for their child's 'student of the day.'

Classroom supplies – The budget allotted for school supplies is \$4000 for the year. Addie will reuse much of the school supplies already available in the classroom. She will also investigate a new printer and will require \$500 + for toner and supplies for printing.

PUFF – Marie is requesting a \$1000 start up budget for the PUF students. She would like to purchase speech/language kits and wobbly chairs for the students. Items purchased for the PUF students will follow them through their education.

Parent meeting date – scheduled for Thursday August 26th at 7pm at the Rec center. Hay Lakes ECS will commence the week of September 13th. At the parent meeting, a vote will be held on the ECS schedule for either Mon/Wed and alternating Fridays or Tues/Thurs and alternating Fridays.

Bookkeeper's report

balances – chequing \$22, 007.96

Savings \$23,604.39

Budget for the 2021/22 school year is \$111,133 based on 20 registrations. ECS will also receive another \$56,000 through PUF in December.

Vice President's report

The flyer for Davidson's orchard apple fundraiser has been received. There was a request to have pears added to the flyer if possible. The fundraiser sales will begin at the parent information meeting on August 26th and will close on October 14th. There is a minimum of 80 boxes of apples sold for the fundraiser.

Meeting Adjourned at 8:30pm