56th Annual Conference and Trade Show Award Nominations Packet
Selection and Required Documentation

In order to be considered by the FACTE Awards Committee, all nominations must include the following information typed in 12 pt. Times New Roman font:

[1] nominee’s position  
[2] accomplishments  
[3] support information (including professional memberships and activities, professional contributions, education and experience background and civic and community involvement)  
[4] letters of recommendation  
[5] appropriate signatures  
[6] official nomination form

The following awards are now accepting applications:

- FACTE CTE Superintendent of the Year
- Hall of Fame
- FACTE Teacher of the Year (President’s Award/Outstanding CTE Educator)
- FACTE Outstanding New Career and Technical Education Teacher (Rookie Award)
- FACTE Outstanding Teacher in Community Service
- Joe Mills/Carl Perkins Humanitarian Award
- FACTE Outstanding Secondary Student of the Year
- FACTE Outstanding Post-Secondary Student of the Year
- Outstanding Apprenticeship Award
- CTE Made Good
- Business Partnership Award

Note: The FACTE Awards Committee reserves the right to select award recipients that do not meet ACTE’s membership requirements. In this case the highest-ranking members award application that meets the membership requirement (past 3 years of consecutive ACTE membership) will be forwarded to the Regional Awards Committee.
FACTE CTE Superintendent of the Year

Purpose

To recognize an exceptional district superintendent who has dedicated their career in education to leading students towards growth and excellence with an unwavering dedication to improving the quality of education in their districts. Recipients of this award must have made significant contributions towards the building of an efficient school system with the goal of encouraging student success.

Nomination Form

NOMINATED BY: __________________________________________________________

NOMINATOR EMAIL: ______________________________________________________

CONTACT INFORMATION: ________________________________________________

NAME OF NOMINEE: ______________________________________________________

ADDRESS: __________________________ CITY/STATE: ________________________ ZIP CODE: ______

TELEPHONE: ____________________________________________________________

E-MAIL: ________________________________________________________________

Each nominee shall submit a nomination dossier consisting of the following:
1. Complete the nomination form above
2. A description of the applicant’s position and significant accomplishments for career and technical education of no more than two pages.

Criteria:
Applications must be submitted May 30, 2022.

FACTE OFFICE
1220 N. Paul Russell Rd.
Tallahassee, FL 32301
Hall of Fame

The Hall of Fame was established to perpetually recognize our most outstanding and distinguished professional career and technical educators and support professionals, organizations or businesses who have made a long-term significant impact on the field of career and technical education in Florida.

Nominees for this honor must be/have been in good membership standing with FACTE throughout the course of their career.

To nominate a candidate for the FACTE Hall of Fame, please submit the candidate’s resume along with a Letter of Recommendation to:

FACTE
Attn: Hall of Fame
1220 North Paul Russell Road Tallahassee, FL 32301
lboyd@facte.org

The nomination deadline is May 30, 2022.
FACTE Teacher of the Year (President’s Award/Outstanding CTE Educator)

Purpose
To recognize teachers who are providing outstanding career and technical education programs for youths and/or adults in their respective fields and communities. Recipients of this award must have made significant contributions toward innovative, unique and novel programs that are serving to improve and promote career and technical education.

Eligibility
Individual members who are currently employed as full-time classroom/laboratory teachers in a career and technical education program other than at the baccalaureate level are eligible recipients for this award. Nominees must be classroom/laboratory teachers at the time of selection as a regional winner. Contributions and achievements on which the nomination is based should have been made within the past ten years.

The nominee also should have been involved in some capacity in Association for Career and Technical Education activities at the regional and/or national level and must have been a member of FACTE for at least the past five consecutive years.

Nominees recognized by persons outside of their immediate field of endeavor and persons who have made contributions to education outside their field on state and national levels will be highly considered. Contributions to civic and philanthropic causes also will be considered.

Criteria:
Applications must be submitted May 30, 2022.

FACTE OFFICE
1220 N. Paul Russell Rd.
Tallahassee, FL 32301

Each nominee shall submit a nomination dossier consisting of the following:
1. Form B-1 - page 1
2. A description of the applicant’s position and significant accomplishments for career and technical education of no more than two pages should be pages 2-3 of the nomination dossier.
3. Support information becomes pages 4-7. This should be no more than one page each in four sections, as follows:
   • (page 5) Section A — Professional Memberships and Activities (must include dates of service).
   • (page 6) Section B — Professional Contributions (may include presentations and publications).
   • (page 7) Section C — Education and Experience Background (to include educational preparation and work experience; should include dates of service for work experience).
   • (page 8) Section D — Civic and Community Involvement (to include civic, fraternal and/or honorary memberships and community activities or contributions).
   • Letters of support, limited to a maximum of six, should be pages 8-10 of the nomination dossier. Letters should be one page in length. These letters should come from the following individuals:
     • (page 8) The nominee’s immediate supervisor.
     • (page 9) A colleague or former student.
     • (page 10) A community, Industry, or Businessperson.

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent submitted first.
FACTE Outstanding New Career and Technical Education Teacher
“Rookie Award”

Purpose

This award is meant to encourage new teachers to remain in the profession. Recipients of this award must have made significant contributions toward innovative, unique, and novel programs and have shown a professional commitment early in their careers.

Eligibility

Individuals who are currently employed as full-time classroom/laboratory teachers in a career and technical education program other than at the baccalaureate level are eligible for this award. Nominees must have taught for a minimum of three - but no more than five years (Applicants may be in their sixth year of teaching at the time of application). Age is not a determining factor. (Candidates must be new to the teaching profession, not just new to career and technical education.)

The nominee also should have been involved in some capacity in Florida Association for Career and Technical Education activities at the local and/or state level and must have been a member of FACTE for at least the past three consecutive years.

Applications must be submitted by May 30, 2022.

FACTE OFFICE
1220 N. Paul Russell Rd.
Tallahassee, FL 32301

Each nominee shall submit a nomination dossier consisting of the following:
1. Form B-1 - page 1
2. A description of the applicant’s position and significant accomplishments for career and technical education of no more than two pages should be pages 2-3 of the nomination dossier.
3. Support information becomes pages 4-7. This should be no more than one page each in four sections, as follows:
   o (page 5) Section A — Professional Memberships and Activities (must include dates of service).
   o (page 6) Section B — Professional Contributions (may include presentations and publications).
   o (page 7) Section C — Education and Experience Background (to include educational preparation and work experience; should include dates of service for work experience).
   o (page 8) Section D — Civic and Community Involvement (to include civic, fraternal and/or honorary memberships and community activities or contributions).
4. Letters of support, limited to a maximum of six, should be pages 8-10 of the nomination dossier. Letters should be one page in length. These letters should come from the following individuals:
   • (page 8) The nominee’s immediate supervisor.
   • (page 9) A colleague or former student.
   • (page 10) A community, Industry, or Businessperson.

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent submitted first.
FACTE Outstanding Teacher in Community Service

Purpose

The purpose of this award is to recognize teachers with significant accomplishments and outstanding leadership in programs and activities that promote community involvement.

Recipients of this award must have made significant contributions toward training, motivating, and inspiring their peers and students to become involved in programs and projects that benefit their communities.

Eligibility

Individual members who are currently employed as full-time classroom/laboratory teachers in a career and technical education program are eligible recipients for this award. Nominees must be classroom/laboratory teachers at the time of nomination and winner must be a classroom/laboratory teacher at the time of award presentation. Contributions and achievements on which the nomination is based should have been made within the past five years. The nominee also should have been involved in some capacity in Florida Association for Career and Technical Education activities at the state, regional and/or national level and must have been a member of FACTE for at least the past three consecutive years.

Criteria:

Applications must be submitted by May 30, 2022.

FACTE OFFICE
1220 N. Paul Russell Rd.
Tallahassee, FL 32301

Each nominee shall submit a nomination dossier consisting of the following:
1. Form B-1 - page 1
2. A description of the applicant’s position and significant accomplishments for career and technical education of no more than two pages should be pages 2-3 of the nomination dossier.
3. Support information becomes pages 4-7. This should be no more than one page each in four sections, as follows:
   o (page 5) Section A — Professional Memberships and Activities (must include dates of service).
   o (page 6) Section B — Professional Contributions (may include presentations and publications).
   o (page 7) Section C — Education and Experience Background (to include educational preparation and work experience; should include dates of service for work experience).
   o (page 8) Section D — Civic and Community Involvement (to include civic, fraternal and/or honorary memberships and community activities or contributions).
4. Letters of support, limited to a maximum of six, should be pages 8-10 of the nomination dossier. Letters should be one page in length. These letters should come from the following individuals:
   - (page 8) The nominee’s immediate supervisor.
   - (page 9) A colleague or former student.
   - (page 10) A community, Industry, or Businessperson.

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent submitted first.

State winning applications that are forwarded for Regional or National consideration will require additional information as well as a videotaped segment.
FACTE Teacher of the Year (President’s Award/Outstanding CTE Educator) - $500.00

Official Nomination Form:
Nomination dossiers must include a typed description (in no less than 12 pt. type with 3/4” margins on left, right, top and bottom) of the nominee’s position and accomplishments, support information (including professional memberships and activities, professional contributions, education and experience background and civic and community involvement), support letters, appropriate signatures, and this official nomination form to be considered by the Regional Awards Committee. Failure to provide all items requested will eliminate the nominee from further consideration.

Nominated By: ____________________________________________________________
(First) (Middle) (Last)

Nominator E-mail Address: _________________________________________________

Name of Nominee: ________________________________________________________
(First) (Middle) (Last)

School Address: __________________________________________________________
(Street) (City) (State) (Zip)

Phone: (_____) ______________________

Home Address: __________________________________________________________
(Street) (City) (State) (Zip)

Phone: (___) ______________________

E-mail address ___________________________________________________________

Nominee’s Current Employer and Title or Position: ________________________________

Subject Currently Taught and/or Other Duties: ________________________________

FACTE Membership: for ________ years starting in ________.

Division Affiliation_________________________________________________________

Membership #____________________________________________________________

Signature of Nominee’s Supervisor: _________________________________________
Official Nomination Form
Nomination dossiers must include a typed description (in no less than 12 pt. type with 3/4” margins on left, right, top and bottom) of the nominee’s position and accomplishments, support information (including professional memberships and activities, professional contributions, education and experience background and civic and community involvement), support letters, appropriate signatures, and this official nomination form to be considered by the Regional Awards Committee. Failure to provide all items requested will eliminate the nominee from further consideration.

Nominated By: ________________________________________________________________
(First) (Middle) (Last)

Nominator E-mail Address: _____________________________________________________

Name of Nominee: ____________________________________________________________
(First) (Middle) (Last)

School Address: _____________________________________________________________
(Street) (City) (State) (Zip)

Phone: (______) ________________________

Home Address: ______________________________________________________________
(Street) (City) (State) (Zip)

Phone: (___) ________________________

E-mail address _______________________________________________________________

Nominee’s Current Employer and Title or Position: ________________________________

Subject Currently Taught and/or Other Duties: ________________________________

FACTE Membership: for __________ years starting in ________.

Division Affiliation______________________________________________

Membership #___________________________

Signature of Nominee’s Supervisor: __________________________________________
Official Nomination Form
Nomination dossiers must include a typed description (in no less than 12 pt. type with 3/4” margins on left, right, top and bottom) of the nominee’s position and accomplishments, support information (including professional memberships and activities, professional contributions, education and experience background and civic and community involvement), support letters, appropriate signatures, and this official nomination form to be considered by the Regional Awards Committee. Failure to provide all items requested will eliminate the nominee from further consideration.

Nominated By: ________________________________________________________________
(First) (Middle) (Last)

Nominator E-mail Address: ______________________________________________________

Name of Nominee: ____________________________________________________________
(First) (Middle) (Last)

School Address: ______________________________________________________________
(Street) (City) (State) (Zip)

Phone: (____) ________________________

Home Address: ______________________________________________________________
(Street) (City) (State) (Zip)

Phone: (___) ________________________

E-mail address ________________________________________________________________

Nominee’s Current Employer and Title or Position: __________________________________

Subject Currently Taught and/or Other Duties: ____________________________________

FACTE Membership: for ____________ years starting in ________.

Division Affiliation____________________________________________________________

Membership #_______________________________________________________________

Signature of Nominee’s Supervisor: ______________________________________________
Joe Mills/Carl Perkins Humanitarian Award

Purpose

To recognize individuals who have made outstanding meritorious contributions of state or national significance to the improvement, promotion, development, and progress of career and technical education. This award was established in 1985 in honor of the late Rep. Carl Perkins and is designed to recognize individuals who have demonstrated the same humanitarian efforts exemplified by Rep. Perkins.

The award will be presented to individuals whose careers have been marked by actions that have enabled career and technical education programs to respond more fully to the individual needs of those requiring assistance in achieving more productive lives. This award will be given only to individuals whose contributions have been of state or national significance. Only under unusual circumstances will more than one award be presented in any one year.

Eligibility

This award may be presented to persons either in or outside the field of career and technical education. The individual may be a member of Congress, educator, farm leader, businessperson, labor leader, leader for the improvement of home and family living or any other person who has rendered outstanding service to career and technical education. This includes career and technical educators who, through exemplary service, have improved career and technical education.

Applications must be submitted by May 30, 2022.

FACTE OFFICE
1220 N. Paul Russell Rd.
Tallahassee, FL 32301

In addition to the cover, the award application should include the following pages:

Outstanding Accomplishments of the Nominee: List the contributions and achievements of the nominee that have advanced career and technical education. List pertinent information that will clearly indicate the nominee's contributions beyond his or her job assignment. Information should be brief and to the point. (One page maximum)

2. Support information
Section A - Actions that have enabled career and technical education programs to respond more fully to the individual needs of people for assistance in achieving more productive lives. (One page maximum)
Section B – Meritorious contributions of state or national significance to the improvement, promotion, development and progress of career and technical education. (One page maximum)

Four Letters of support: Suggested endorsers might include: political leaders, professional association leaders, business and industrial leaders, educational leaders, civic leaders, parents and students.

Note: Applications forwarded on for Regional and national recognition will require additional attachments and/or information
Joe Mills-Carl Perkins Humanitarian Award

Official Nomination Form

Information must be typed (double spaced, 12 pt. font with 1” margins on left, right, top and bottom), and include requested pages. Failure to provide all items requested, or supplying additional pages will eliminate the nominee from further consideration

Nominated By: ________________________________________________________________
(First) (Middle) (Last)

Nominator E-mail Address: _____________________________________________________

Name of Nominee: __________________________________________________________________
(First) (Middle) (Last)

Business Address: ___________________________________________________________________________
(Street) (City) (State) (Zip)

Phone: (_____) ______________________

Home Address: ___________________________________________________________________________
(Street) (City) (State) (Zip)

Phone: (_____) ______________________

Fax (_____) ______________________

E-mail address ______________________________

FACTE Membership: for ____________________ years starting in _____________________

Nominee’s Current Profession: _____________________________________________________
Outstanding Career and Technical Education Student Award – Secondary Level

Purpose
To recognize outstanding students in a secondary career and technical education program and who have been active in their programs, their schools, and their communities.

Eligibility
Any student in a secondary career and technical education program.

Criteria:
Applications must be submitted by May 30, 2022.

FACTE OFFICE
1220 N. Paul Russell Rd.
Tallahassee, FL 32301

Outstanding Career and Technical Education Student Award – Post-Secondary Level

Purpose
To recognize outstanding students in a post-secondary institution who is majoring in a career and technical education program and who have been active in their programs, their schools, and their communities.

Eligibility
Any student in a post-secondary career and technical education program.

Criteria
Applications must be submitted by May 30, 2022.

FACTE OFFICE
1220 N. Paul Russell Rd.
Tallahassee, FL 32301
FACTE Outstanding Secondary Student of the Year ($500.00)

Official Nomination Form

NOMINATED BY: ____________________________

NOMINATOR EMAIL: ____________________________

NAME OF NOMINEE ____________________________

HOME ADDRESS ____________________________

HOME TELEPHONE (___) _______________ AGE: ___________

MALE/FEMALE ____________________________

GRADE POINT AVERAGE (ON A 4.0 SCALE) ___________

ORGANIZATION: ________________________________________________________________

NAME OF SCHOOL: ________________________________________________________________

SCHOOL ADDRESS: ________________________________________________________________

PRINCIPAL: _______________________________________________________________________

CHAPTER ADVISOR: _________________________________________________________________

Please provide the following information:

(Additional sheets may be used)

1. CTSO LEADERSHIP POSITIONS HELD
2. CTSO PARTICIPATION
3. OTHER SCHOOL LEADERSHIP POSITIONS and ACTIVITIES
4. COMMUNITY ACTIVITIES
5. 2 LETTERS OF RECOMMENDATIONS (school administrator and CTSO Advisor)

FACTE OFFICE
1220 N. Paul Russell Rd.
Tallahassee, FL 32301
FACTE Outstanding Post-Secondary Student of the Year ($500.00)

Official Nomination Form

NOMINATED BY: ____________________________________

NOMINATOR EMAIL: ____________________________________

NAME OF NOMINEE ____________________________________

HOME ADDRESS _______________________________________

HOME TELEPHONE (___) _____________________ AGE: __________

MALE/FEMALE __________________________

GRADE POINT AVERAGE (ON A 4.0 SCALE) ______________

ORGANIZATION: _______________________________________

NAME OF SCHOOL: ____________________________________

SCHOOL ADDRESS: ____________________________________

PRINCIPAL: __________________________________________

CHAPTER ADVISOR: __________________________________

Please provide the following information:

(Additional sheets may be used)

1. CTSO LEADERSHIP POSITIONS HELD
2. CTSO PARTICIAPTION
3. OTHER SCHOOL LEADERSHIP POSITIONS and ACTIVITIES
4. COMMUNITY ACTIVITIES
5. 2 LETTERS OF RECOMMENDATIONS (school administrator and CTSO Advisor)

FACTE OFFICE
1220 N. Paul Russell Rd.
Tallahassee, FL 32301
Outstanding Apprentice Award - Joint and Non-Joint

Purpose:
To recognize outstanding apprentices in a registered apprenticeship program and who have been active in their programs and their communities.

Eligibility:
Any apprentice in a registered apprenticeship program within the Florida Apprenticeship Association.

Nomination Form

Award Category: Please check the appropriate box:
☐ Joint
☐ Non-Joint

Name of Nominee: ________________________________________________________________

Home Address: ________________________________________________________________

Home Telephone: ___________________ Male/Female: __________ Age: ____________

Year within Apprenticeship (ex: 2 of 4): _______ FACTE/FAA Member #: ____________

Absences: ______________________________________________________________________

Name of Program: ______________________________________________________________

School Address: _______________________________________________________________

Training Director/Coordinator: ____________________________________________________

Instructor: _____________________________________________________________________

Please provide the following (additional sheets may be used):

1. Leadership positions held
2. Other school leadership
3. Community Activities
4. Two Letters of Recommendation

Nomination Deadline: May 30, 2022

FACTE OFFICE
1220 N. Paul Russell Rd.
Tallahassee, FL 32301
“CTE Made Good” Award

Purpose

The purpose of this award is to recognize former career and technical education students who have made significant accomplishments in the areas of business, industry, policy, etc.

Eligibility

Nominees must have completed three years of a career and technical education program or had been a member of a CTSO for two or more years. Special consideration will be given to nominees who have used their current success to promote career and technical education in the states of Florida.

To nominate a candidate for the FACTE “CTE Made Good” award, please submit a Letter of Recommendation addressing how the nominee’s participation in career and technical education programs or student organizations has contributed to their current success.

FACTE
Attn: CTE Made Good
1220 North Paul Russell Road Tallahassee, FL 32301
lboyd@facte.org

The nomination deadline is May 30, 2022.
Business Partnership Award
Nomination Form

**Purpose:**
To recognize a person in business or industry for the highest meritorious contribution to the improvement, promotion, development, and progress of career and technical education in the state of Florida.

**Eligibility:**
Nominees must demonstrate leadership qualities targeted towards the expansion and promoted quality of career and technical education in Florida.

**Nomination Form**

NOMINATED BY: ____________________________________________________________

NOMINATOR EMAIL: ________________________________________________________

CONTACT INFORMATION: __________________________________________________

NAME OF NOMINEE: ______________________________________________________

ADDRESS: __________________________ CITY/STATE: __________________________ ZIP CODE: ________

TELEPHONE: ______________________________________________________________

E-MAIL: _________________________________________________________________

To nominate a candidate, in addition to providing the information above, please submit the candidate’s resume along with a Letter of Recommendation to:

**FACTE**
Attn: Business Award
1220 North Paul Russell Road Tallahassee, FL 32301
lboyd@facte.org

Nomination Deadline: May 30, 2022