



POSITIONS AVAILABLE AT
FALLS COMMUNITY HOSPITAL AND CLINIC

Effective Date: December 28, 2020

Pay commensurate upon experience

Positions open until filled

RN – ER/Med Surg.

Full time night shift 7p – 7a. Competitive pay. Experience preferred.

Requirements

- BLS
- ACLS
- PALS
- TNCC

RN – ER/Med Surg.

Full time day shift 7a – 7p. Competitive pay. Experience preferred.

Requirements

- BLS
- ACLS
- PALS
- TNCC

RN or LVN – PRN ER/Med Surg.

PRN shifts either 7p – 7a or 7a – 7p. Competitive pay. Experience preferred.

Requirements

- BLS
- ACLS
- PALS
- TNCC

CNA/Patient Care Tech – Med Surg.

Full time day shift 7a – 7p or PRN night shift 7p – 7a. Competitive pay. Experience preferred.

Requirements

- BLS

LVN

Full time day shift (Clinic). Motivated self-starter to work in clinic with specialty programs. This position will float to all clinics as needed (Bremond, Marlin, Mart, and Rosebud).

Requirements

- BLS

Administrative Assistant

Full time day shift. Job duties include assisting administration and the Administrator with various clerical duties, answering multiline phone, sort and distribute mail, and other duties as assigned. Must be proficient with Microsoft Word, Excel, Publisher, Outlook and various office equipment.

Requirements

- Filing experience
- Creation of Word documents, correspondence, and memos
- Creation and manipulation of Excel spreadsheets
- Assist with onboarding new employees
- Schedule new hire physicals with the Marlin Clinic
- Maintain conference rooms calendars
- Research information on products and/or laws & regulations

Falls Community Hospital and Clinic, Inc. is an equal opportunity provider and employer.

Submit applications and/or résumés in person, by fax, or by email:

Fax: 254.883.6066

Email: jobs@fallshospital.com