

Township of Hampshire



County Of Kane

State Of Illinois

Minutes

August 8, 2023

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 8th day of August, 2023 at 7:00 pm.

Jody Remakel, Supervisor;
Dan Rowlett, Hwy Commissioner;
Rebecca Penkaty, Assessor;
Lori Marwig, Clerk;

Bob Becker, Trustee;
Dale Drendel, Trustee;
Steven Gustafson, Trustee;
Roger Paddock, Trustee;

At the beginning of the meeting, Trustee Becker was not in attendance.

1) The meeting opened with Mrs. Remakel asking for any changes or additions to the agenda. Supervisor Remakel would like to add GATI Insurance under Correspondence.

2) Minutes. The Board reviewed the Board of Trustee Minutes from July 11, 2023. A motion was made by Trustee Gustafson to approve the minutes as presented. Trustee Paddock seconded the motion and it was approved unanimously by all those present. Trustee Becker arrived at the meeting.

3) Treasurer's Report. The Board reviewed the July Treasurer's report. A motion was made by Trustee Paddock to approve the July Treasurer's report. Trustee Drendel seconded the motion and it was approved by all those present. A roll call vote was taken.

Trustee Gustafson Aye Trustee Drendel Aye Trustee Paddock Aye Supervisor Remakel Aye
Trustee Becker Aye

4) Public Comment. There was none.

5) Reports

Assessor: Assessor Penkaty reported that she is busy with phone calls due to the 2023 reassessment letters going out. She informed the Board that she had seen an advertisement for rentals for the townhomes at Allen & State St.

Highway Commissioner: Highway Commissioner Rowlett reported that they had the grader out and fixed some potholes on O'Brien Rd. They also had the hot patcher out filling some holes on Higgins, Melms, County Line, Widmayer Roads, as well as the big subdivision on Higgins Road. The new F750 had a recall that was taken in to be fixed. The road crew started trimming trees on Romke and Lenshow Roads. Mr. Rowlett contacted Champion Paving regarding them fixing Widmayer Road. There was a partial tree that fell in Brier Pines due to the wind storm on July 29th that was removed. The Road District hauled dirt out to a new house being built on Widmayer Road. This is the dirt that was excess from the Admin building addition land prep. Mr. Rowlett has Peter Baker working in the subdivision off of Higgins Road. The Road District began mowing 1 pass along the roads.

Supervisor: Supervisor Remakel informed the Board that she is working on a T-Mobile Hometown grant, for up to \$50K. This will be for electronic and exercise equipment for the seniors. Mrs. Remakel then informed the Board about a tax objection that she has been working on for the past 9 months with Kane County. It is in regards to Levy year 2020 and it is for the Building and Equipment Fund. Right now Kane County is working on this. She inquired with the Board if they would like to continue with Kane County being the lead or if we want to get our own attorney involved. She thought it would only be \$9,000 against a future

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levy if we lost the case. The Board requested she confirm the amount was only the \$9,000. If it is not the entire 2020 levy they were ok with Kane County taking the lead. Discussion was then brought up regarding a grant writer. Ms. Remakel is concerned about the speed limit on Kelley Road as well as the traffic due to all the new homes being built. She has been in touch with the Village since Kelley Road and Widmayer Road are both the Village and Township roads The initial response from the Village is that they were eager to work together, as long the Township takes the lead with finding the grant. Mr. Rowlett knows a grant writer if we would like to pursue this. At this time, no action will be taken.

6) Old Business. There was no old business.

7) New Business.

Approval of Public Comment Policy Resolution 24-03. A motion was made by Supervisor Remakel to approve Public Comment Policy Resolution 24-03. Trustee Paddock seconded the motion and it was approved unanimously by all present. A roll call vote was taken.

Trustee Becker Aye Trustee Gustafson Aye Supervisor Remakel Aye Trustee Paddock Aye
Trustee Drendal Aye

Review of Credit Card Policy Resolution 24-04. The Board reviewed the policy. With no changes needing to be made, this will be on the September agenda for approval.

Approval to Authorize the Supervisor and Clerk to sign deed with Crown. A motion was made by Trustee Gustafson to authorize Supervisor Jody Remakel and Clerk Lori Marwig to sign resolution 24-02, A Resolution of the Hampshire Township Electors authorizing the sale of certain Township Real Property to Hampshire West LLC. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

Approval to set date/time for Budget and Re-Appropriations Hearing for 6:50 pm on Tuesday September 12, 2023. Supervisor Remakel informed the Board that there are some re-appropriations that need to be done. A motion was made by Trustee Drendel to set a Budget & Re-Appropriations Hearing for 6:50pm on Tuesday, September 12, 2023. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

8) Correspondence. Supervisor Remakel asked for GATI Insurance to be added under Correspondence. We recently received a letter from the insurance provider informing us that we need to re-enroll if we would like to have GATI Insurance. This is for catastrophic medical bills for GA clients. However, Ms. Remakel pointed out that we currently do not have any clients. The annual cost would be \$1645.00 for a policy with a \$25,000 deductible.. A motion was made by Trustee Gustafson to approve the payment for GATI Insurance. This motion failed due to a lack of a second.

9) Board of Trustee Comments.

Policy of Subsidized Graves. This is tabled.

TOI Conference. The annual conference is November 12-14. All Trustees and the Supervisor have been registered.

Certification(s) Reminder. This is a reminder to get any certificates turned in for the decennial committee.

Shred Event 9/16. Clerk Marwig informed the Board that there will be a shred event held at the Township on Saturday September 16th from 9 to 12. A message will be put on social media.

10) Hampshire Township Development.

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Parking Lot Addition Update. Mr. Rowlett informed the Board that he has put out a few bids for the paving of the parking lot. So far he has only received a proposal back from Champion Paving. It is for \$40,600. Still need to complete the fire alarm system as well as a furnace and any plumbing.

Administration Building Addition Update. Supervisor Remakel informed the Board about the window issue in the new offices, not being level with the existing building. Linden Group sent a change order to the builder on May 16th and they did not catch it. We have requested that the windows in the 3 offices be corrected, but were willing to allow the MPR room and the conference room to be installed as is. Based on current updates, the contractor is tentatively scheduled to break into the existing office the third week of August.

Road District Development. This will be tabled and discussed in closed session.

5-10 Year Goals. This will be tabled.

11) Approval of Current Bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all Trustees present. A motion was made by Trustee Paddock to pay the August bills. Trustee Becker seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken.

Supervisor Remakel Aye Trustee Gustafson Aye Trustee Becker Aye Trustee Drendel Aye
Trustee Paddock Aye

There was an expense report for an elected official.

For Highway Commissioner Rowlett there was an expense report of \$252.83 for mileage reimbursement. A motion was made by Trustee Gustafson to approve the expense report. Trustee Drendel seconded the motion. A roll call vote was taken.

Trustee Becker Aye Trustee Paddock Aye Trustee Drendel Aye Trustee Gustafson Aye
Supervisor Remakel Aye

At this time Assessor Penkaty left the meeting.

12) Closed Session. A motion was made by Trustee Gustafson to go into closed session for the purpose of discussing a potential real estate transaction and personnel discussion. The Board went into closed session at 8:15pm. The Board came back into open session at 8:31pm. No action was taken.

13) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Drendel, and then carried unanimously. The meeting closed at 8:40 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig
Township Clerk