

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, Pennsylvania 19320-1230

Phone- 610-383-7140 Email-admin@wbtma.org

Sandra G. Martin, *Chairman*
Rick Tisa, *Secretary*
Kent D. Nation, *Treasurer*
Joseph Sawicki, *Member*

Joseph S. Boldaz, *Vice-Chairman*
Asst. Secretary/Treasurer
Anita M. Ferenz, *Administrator*

Reorganizational Meeting Agenda for January 11, 2018

Call to Order (time: _____) *Secretary

Pledge of Allegiance *Secretary

Roll Call of Board Members *Secretary

Joseph S. Boldaz _____ Sandra G. Martin _____ Kent D. Nation _____ Joseph Sawicki _____
Rick Tisa _____

Others Present

Administrator _____ Solicitor _____ Engineer _____ Operator _____

Appointment of Chairman for 2018 *Secretary

Nomination: _____

Motion _____ Second _____ Vote(y) _____ & (n) _____

Meeting Turned Over to Chairman

Appointment of Vice Chairman

Nomination: _____

Motion _____ Second _____ Vote(y) _____ & (n) _____

Appointment of Secretary

Nomination: _____

Motion _____ Second _____ Vote(y) _____ & (n) _____

Appointment of Treasurer

Nomination: _____

Motion _____ Second _____ Vote(y) _____ & (n) _____

Appointment of Assistant Secretary/Treasurer

Nomination:_____

Motion_____ Second_____ Vote(y)_____ & (n)_____

Appointment of Administrative Personnel for 2018

1. Administrator and Right-To-Know Officer – Anita M. Ferenz
2. Bookkeeper – Bonnie T. Lucy

Appointment of Profession Service Personnel for 2018

1. Carroll Engineering Corporation – Engineer
2. Miller Environmental Inc. – Operator
3. Gawthrop Greenwood – Solicitor
4. Concord Public Financial Advisors – Financial Advisor
5. H.A. Thomson Agency - General and Special Insurances
6. DNB First, TD Bank and Fulton Bank - Depositories
7. TD Wealth Management, Stephen R. Schaaf, Vice-President, Bond Management - Trustee
8. Evolution Payroll Services - Payroll Service Provider

9. AUDITOR – discussion and then make a separate motion to appoint.

Miscellaneous Information for 2018

1. Authority meetings are the second Thursday of each month at 7:30PM, held at the Township Building located at 198 Lafayette Road, West Brandywine, PA 19320
2. Special Meetings to be advertised as required by law

Adjournment (time:_____)