



2018-2019 Winter Season

Thanks for your past business and/or interest in renting ice time at the Northern Regional Recreation Center. Planning for the 2018-2019 winter season, from September 15 to March 29, is underway. To ensure you do not miss out on the opportunity of securing a regular ice time at the Northern Regional Recreation Centre, please complete and forward this Booking Request Form.

2018/2019 ARENA BOOKING REQUEST FORM

Organization Name							
Bill To					Contact		
Address							
City				Province			Postal Code
Phone			Ext			Fax	
Email Address For Invoices to be Issued To							

Indicate below if the user / organization is requesting to book weekly for the entire season

Seasonal (Weekly from October 9, 2018 to March 17, 2019)

Indicate below if the user/organization had a regular season booking in the 2018/2019 season

New Rental Request

Rental Renewal Request

Booking Time (indicate am/pm)		
Day(s) of Week	Start Time	End Time

Comments: _____

Organization Contractual Signature _____ Date: _____

FOR OFFICE USE ONLY:	Contract Number:
Entered By: _____	Date Entered: _____

Schedule of Fees

Northern Regional Recreation Centre

2018/2019 Rate per hour

please indicate type of rental

Seasonal Booking Rates for teams committing to entire season (October 9, 2018 – March 17, 2019)

<input type="checkbox"/> Adult Ice Rental	\$162.50
<input type="checkbox"/> Youth/Minor Hockey Rental	\$147.50

Non-Seasonal Booking Rates (September 15, 2018 – March 30, 2019)

<input type="checkbox"/> Adult Ice Rental	\$172.50
<input type="checkbox"/> Youth/Minor Hockey Rental	\$157.50
<input type="checkbox"/> Rental 4 or more hours (non-prime ice)	\$112.50

Spring Booking Rates – April 2019 (subject to change before spring ice)

<input type="checkbox"/> Ice Rental	\$242.50
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Spring Booking Rates – May 2019 (subject to change before spring ice)

<input type="checkbox"/> Ice Rental	\$262.50
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**NOTE: Taxes are not included in the above prices.

- All seasonal bookings are weekly committed bookings from October 9, 2018 to March 17, 2019.
- Non-Commitment bookings are to be paid for prior to using the facility.
- All seasonal bookings are responsible to pay for each time slot within the season. If unable to attend and alternative user is found, it must be approved by the Facility Manager
- All seasonal bookings will be emailed their invoice on the 15th of each month and are responsible to pay for each month by the 30th of that month. Teams/ Groups failing to pay on schedule are subject to a \$20.00 late charge. If they are unpaid for 15 days, the ice will be considered available to rent and may be booked by other parties. The user is responsible for providing the **email address** for the invoices and advising NRRC of **any changes** to the information.

Additional Information

Clients are asked to book all Special Events/Tournaments separately from their regular season requirements.

All activities within the Northern Regional Rec. Centre must sign a facility rental agreement.

Time lost due to extreme weather, facility closure or mechanical failure will be rescheduled. Refunds will only be granted if suitable replacement time cannot be provided.

Please allow approximately 3 to 5 business days for processing and delivery of contract.

PLEASE NOTE: If contracts are not signed and if payment is not received, facilities are considered open to be booked by other potential clients. Acceptable payment methods: Cheque or Cash.

Please make cheques payable to: Northern Regional Recreation Centre (NRRC).

Thank-you for your patronage!!