

SUMMIT PARK PUBLIC SERVICE DISTRICT
100 COAL ST
CLARKSBURG, WV 26301-5966
304-623-5304

**Customer Request for
Discontinuance
of Water/Sewer Service**

Today's Date _____ Account # _____

Reason for Request _____ Requested Shut Off Date _____

Customer Name _____

Service Address _____

New Address _____

Contact # _____ **Type:** _____

Customer print name _____ **Signature** _____ **Date** _____

SPPSD Office:
Request received by: (Circle one) Mail Verbal/Phone In Person

Request Accepted
By: _____

Date of Final Read _____ Reading _____ Meter Reader Initials _____

Office Comments: _____