

Blue Ridge Fire District

Blue Ridge Fire District Board of Directors Meeting

928-477-2751

<http://www.brfdaz.org/>

December 16, 2023
5023 Enchanted Lane
Happy Jack, Arizona 86024

Minutes

The meeting will be recorded.

1. Call to Order Chair Mike Bourne called the meeting to order at 10:00
2. Pledge of Allegiance
3. Roll Call of Board Members

All Board Members are present, Mike Bourne, Laurie Hawke, Linda McDermott, Casey Samsill, and Brian Alexander via phone

4. Call to the Public

CALL TO THE PUBLIC: ARS 38-431.01 (H)

A public body may make an open call to the public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

5. Review and Adoption of the Agenda with addition of ratification of Resolution 106-2023

Linda Moved Casey 2nd to adopt the agenda with addition of ratification of Resolution 106-2023

Motion passed unanimously

6. Review and Adoption of Minutes to November 18, 2023 Meeting

Casey Moved Linda 2nd motion to adopt the minutes to the November 18, 2023 meeting

Motion passed, with Brian Alexander abstaining

7. Announcements—None pertinent to this Board

- a. Christmas Cantata at BRCC at 3:00 PM December 17, 2023
- b. Christmas Eve Service at BRCC at 6:00 PM December 24, 2023

8. Reports and Correspondence

- a. Chairperson's Report

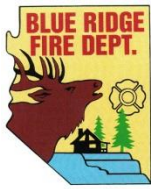
- i. Alternative 457b dissolution progress and update.

1. Plan participants and Innes have been informed

2. Review of actions taken and further actions presented

- ii. PSPRS next meeting is January 19, 2024 9:00 AM

- b. Chief's Report



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- i. Personnel: 6 Full-time, 2 part-time, 12 paid reserve, 14 volunteers
- ii. Apparatus: C-5 Out of service due to blown coolant seal, all other apparatus in service
- iii. Incident Report: Total call volume = 23
 - a. 11 EMS
 - b. 1 Fire
 - c. 4 MVC
 - d. 7 service calls
- iv. Training:
 - a. 326 hours of training in November, including incident command, hose line management, winter driving and 4 wheel drive review, CPR, CCR, and cardiac protocols
- v. Report and Announcements
 - a. 2022-2023 Medicare/GADCS survey completed and submitted on time
 - b. 2022-2023 ARCR completed (waiting on final audit report to send to AZDHS)
 - c. ISO assessment in process (water supply, dispatch system, community hazard assessment, vehicle inventory, training records, etc.)
 - d. 1 new Fire Suppression Agreement this month
 - e. New engine final moved back to February, 2024
 - f. SAFER grant has expired and final reporting is underway
 - g. Assistant Chief Bob Lashua last shift is 12/19-12/20 (next week)
 - h. 2023 PSPRS actuarial released

9. Review and Adoption of the November Financial Report

Laurie Moved and Brian 2nd motion to adopt the November Financial Report

Motion passed unanimously

10. OLD BUSINESS

- a. Discussion and possible action to ratify Resolution 106-2023 A Resolution of the Board of Directors of the Blue Ridge Fire District to dissolve the Alternative 457b Pension & Benefit Plan

Casey Moved, Linda 2nd motion to ratify Resolution 106-2023

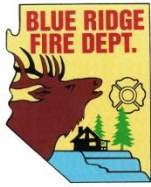
Motion passed unanimously

11. NEW BUSINESS

- a. Discussion with possible action to approve quote from MHQ for emergency lights installation on the new Dodge pickup.

Casey Moved and Laurie 2nd motion to approve quote from MHQ for emergency lights installation on the new Dodge pickup.

Discussion



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Motion passed unanimously

b. Discussion and possible action to approve the Governing Board Handbook and Bylaws as is for the 2024 calendar year.

Casey Moved Linda 2nd motion to a approve the Governing Board Handbook and Bylaws as is for the 2024 calendar year.

Motion passed unanimously

c. Discussion and action to approve Board Meeting dates for the 2024 calendar year.

Brian moved and Casey 2nd a motion to continue to meet on the 3rd Saturday each month at 10:00 AM

Motion passed unanimously

d. Election of Board Officers for the 2024 calendar year

Casey expressed appreciation for current Chair and Clerk.

Discussion

Nominations: Casey nominated Laurie Hawke to continue as Clerk of the Board for 2024, Mike 2nd.

Laurie Hawke was elected unanimously to continue as Clerk of the Board for 2024.

Laurie nominated Mike Bourne to continue as Chair of the Board, Casey 2nd the motion.

Mike Bourne was elected to continue as Chair of the Board, Mike Bourne abstained

12. Adjournment

Casey moved and Brian 2nd motion to adjourn at 10:48

Motion passed unanimously at