

COMMISSIONERS PROCEEDINGS

December 31, 2018

The Jewell County Commissioners met December 31, 2018, at 8:30 a.m. Commissioners, Keith Roe, Steve Greene and Mark Fleming were present. Carla J Waugh, County Clerk was present for the meeting.

The following were present for office head meeting: Chris Petet, Custodian; Nancy Marihugh, Health Nurse; Shannon Meier, Ambulance Director; Don Jacobs, Sheriff; Joel Elkins, General Superintendent; Barrett Simon, Livestock Agent; Anna Morgan, Register of Deeds; Brenda Eakins, Treasurer; Gail Bartley, Noxious Weed Director, Emergency Preparedness Director and 911 Coordinator. Those absent: Travis Garst, Solid Waste Director and Anna Porter, County Appraiser.

Don Jacobs said he is working on year-end reports.

Shannon Meier said that they had a busy month for December and he is working on year-end reports.

Chris Petet said the windows have been installed in the Sheriff's office and waiting on the door to be delivered.

Anna Morgan said that the mortgage registration tax has been phased out and no longer charging the tax starting in 2019.

Joel Elkins said they have been cutting brush and working on other projects, weather permitting.

Gail Bartley reported that building repairs are completed at the tower. Pierce Electronics will move radios into the building. He said he is working on year-end reports. He had the LEPC meeting and a meeting with the National Weather Service in December.

Nancy Marihugh said they provided less flu shots in December. She reported that some residents are testing positive for influenza A. Nancy Marihugh and Mary Ann Meier attended the 800-Radio training. Nancy Marihugh also attended the WIC training.

Barrett Simon said the Post Rock Extension District held the Cow Supplement Strategic meeting in December. He said that Daphne Manning will provide the after-school programs starting January. The District will also provide a Beef Quality Assurance Training at Jewell in January.

Brenda Eakins said they have finished up tax season and now working yearend books.

Carla Waugh stated that the County Clerk's Office needs each department's inventory and a copy of each employee's current driver's license. She stated that the current mileage reimbursement is 54.5 cents per mile. Carla said that on January 14th is the swearing in of the new elected officer, Steve Greene. Carla said her office is working on this week's payroll. She also reported that the switch boxes to the IBM Server need to be replaced.

Mark Fleming said he attended the North Central Regional Planning Commission meeting and the LEPC meeting.

Steve Greene said he attended the Multi County meeting, Economic Development meeting, LEPC meeting and the North Central Regional Juvenile Detention meeting.

Keith Roe thanked everyone for attending the meeting.

Marty Jeffery discussed the Northbranch road east to Highway 128 requested some gravel (Cedar Road). Diamond Road between 78 & 80 needs some attention and asked the classification for the road and what would it take to fix the road.

Steve Greene moved that proper officers sign Joel Elkins' employment agreement for 2019. Mark Fleming seconded the motion. Motion passed unanimously. Joel Elkins signed his employment agreement.

Mark Fleming moved to go into executive session for 5 minutes beginning at 9:09 a.m. to discuss non-elected personnel for employee performance evaluation with Nancy Marihugh. Keith Roe seconded the motion. Motion passed unanimously. Regular session resumed at 9:14 a.m. with Steve Greene moving to approve the 2019 employment agreement with Nancy Marihugh. Mark Fleming seconded the motion. Motion passed unanimously. Nancy Marihugh signed her employment agreement.

The minutes of the December 17, 2018 County Commissioners meeting were approved.

Mark Fleming moved to approve abatement numbers 2348-2370. Keith Roe seconded the motion. Motion passed unanimously.

Mark Fleming moved that the proper officers sign Chris Petet's employment agreement for 2019. Steve Greene seconded the motion. Motion passed unanimously. Chris Petet signed his employment agreement.

Mark Fleming moved to approve the 2019 employment agreement with Travis Garst for Solid Waste Director. Steve Greene seconded the motion. Motion passed unanimously.

Mark Fleming moved to approve the 2019 employment agreements with Gail Bartley for Noxious Weed Director, Emergency Preparedness Director and 911 Coordinator. Steve Greene seconded the motion. Motion passed unanimously.

Gail Bartley presented a letter of retirement effective February 28, 2019. He thanked the Commissioners for the years he was worked with them. Gail has worked for Jewell County for 23 years starting in March 1996 as the Noxious Weed Director and in November 2014 took on additional duties of Emergency Preparedness Director and 9-1-1 Coordinator. Gail Bartley signed his 2019 employment agreements.

Donald Jacobs, Sheriff, discussed personnel. Don discussed purchasing four vests with grant funds and county funds. He had a quote from GT Distributors Inc for a total of \$2,902.50 for the 4 vests.

Joel Elkins provided maps with road classifications.

Mark Fleming moved and Steve Greene seconded that the unused money in the 2018 Jewell County Ambulance Budget be transferred into the 2019 Jewell County Ambulance Capital Outlay Fund, with the exact amount to be determined at a later date. Motion passed unanimously.

Steve Greene moved and Mark Fleming seconded that the unused money in the 2018 Jewell County Noxious Weed Budget be transferred into the 2019 Jewell County Noxious Weed Capital Outlay Fund, with the exact amount to be determined at a later date. Motion passed unanimously.

Keith Roe moved and Mark Fleming seconded that the unused money in the 2018 Jewell County Public Health Budget be transferred into the 2019 Jewell County Public Health Capital Outlay Fund, with the exact amount to be determined at a later date. Motion passed unanimously.

Steve Greene moved and Mark Fleming seconded that the unused money in the 2018 Jewell County Road & Bridge Budget be transferred into the 2019 Special Road Equipment Fund, with the exact amount to be determined at a later date. Motion passed unanimously.

The regular meeting was adjourned at 11:18 a.m.

Mark Fleming, Member

Keith Roe, Chairman

Carla J Waugh, County Clerk

Steve Greene, Member