

APPROVED

Arrowbear Park County Water District

Regular Meeting

June 16, 2016

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held June 16, 2016 at the Water District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Mark Bunyea
Vice President Sheila Wymer
Director Rick Weber
Director Pat Oberlies
Director Terisa Bonito

Directors who were absent:

Also present were the following:

Secretary Caroline Rimmer
Fire Chief Isaiah Hall
Supervisor Paul Miller

Visitors who were present:

Ouida Rendelman
Rich Bonito
Dana Twichell

Open Session

President Wymer called the meeting to order. Supervisor Paul Miller led the recitation of the Pledge of Allegiance. President Wymer certified the posting of the agenda. President Wymer performed a roll call, all Directors were present.

Approval of Consent Agenda:

Director Bonito made a motion to accept the consent agenda. Second was by President Wymer. After a brief discussion regarding the Expenses & Budget for the month of May, the Consent Agenda was approved. Motion passed by unanimous vote.

Public Comments:

There were no public comments.

Staff Reports:

- A) Supervisor Miller reported a total of (47) maintenance issues for the month of May. There were (4) shut off/turn on for non-pay/payment received, (8) Customer request to turn off/on water, (10) Turn on/off for plumbing repairs, (10) New owners, (8) Customer service issues, (2) Meter re-reads, (3) Lien filed/released, (1) Meter replacements, (0) Main Repair, and (1) Service line repairs. Supervisor Miller also reported that the Porcupine Project will be completed in mid-July and that there are about 300 more manholes to raise.
- B) Chief Hall reported on the calls within the District for the month of May. There were a total of (15) calls, (14) were In-District, (1) were Out-of-District. Chief Hall reported that he would be working on the Abatement Inspections and citations would be issued at the

beginning-July, with re-inspections occurring in mid-July. Chief Hall also reported that he was working with San Bernardino County Code Enforcement to cite individuals who have accumulated debris (cars, non-working appliances, etc.), on their property. Chief Hall announced that any concerned individual may contact the District office and supply the Administrative Secretary with the address(s), of property not in compliance. Chief Hall reported that the volunteer fire fighters all took their Fire Fighter I Certification. Chief Hall reported that he was going to be updating the website with the assistance of General Manager Huff, reminded everyone that the picnic is July 2, 2016, and that the fire department was going to have an Open House the 3rd or 4th Saturday in July.

C) General Manager Huff was excused from the June Board Meeting.

President Wymer excused any individuals who were not required for the balance of the meeting.

DISCUSSION / ACTION ITEMS:

A) Board

1. There was a brief discussion regarding approving a COLA 1.7% increase for FY 2016-2017. Motion made by Director Weber, seconded by Director Bonito. Passed by unanimous vote.
2. There was a brief discussion regarding approving a 3% merit increase for FY 2016-2017. Motion made by Director Weber, seconded by Director Oberlies. Passed by unanimous vote.
3. There was a brief discussion regarding approving the Salary Ranges for FY 2016-2017. Motion made by Director Bonito, seconded by Director Weber. Passed by unanimous vote.
4. There was a brief discussion regarding maintaining the current amount and frequency for payments of Directors Fees per Ordinance 2014-11-20B for FY 2016-2017. Motion made by Director Bonito, seconded by Vice President Bunyea. Passed by unanimous vote.
5. There was a brief discussion regarding approving the Appropriations Limit Resolution #2016-6-16-A. Motion made by Director Bonito, seconded by President Wymer. Passed by unanimous vote.
6. There was a brief discussion regarding approving the Sewer Standby Charges Resolution #2016-6-16-B. Motion made by Director Weber, seconded by Director Bonito. Passed by unanimous vote.
7. There was a brief discussion regarding approving the Water Standby Charges Resolution #2016-6-16-C. Motion made by Director Oberlies, seconded by Director Bonito. Passed by unanimous vote.
8. There was a brief discussion regarding approving the allocation of over budgeted funds from FY 2015-2016 (\$5,003.16) and FY 2015-2016 budget surplus funds (\$217,444.93) to unrestricted asset accounts specified in FY 2016-2017 Unrestricted Funds Allocation Report (for a total of \$222,448.09). Motion made by Director Bonito, seconded by Director Weber. Passed by unanimous vote.
9. There was a brief discussion regarding approving allocating of approved 2016-2017 master plan funds from unrestricted asset accounts to master plan expense accounts

specified in FY 2016-2017 Unrestricted Funds Allocation Report (\$196,841.00).
Motion made by Director Bonito, seconded by Director Weber. Passed by unanimous vote.

10. There was a brief discussion regarding approving the proposed budget for FY 2016-2017. Motion made by Director Weber, seconded by Director Bonito. Passed by unanimous vote.
11. There was a discussion regarding voting for (1) Director for the CSDA Board of Directors. The Board unanimously voted for Ronald L. Coates.
12. There was a brief discussion regarding attendance at the California Rural Water Association Drought Preparedness Workshop in Rialto on July 21, 2016 from 12:15 PM to 4:45 PM. Motion made by Director Bonito, seconded by Director Weber. Passed by unanimous vote.

Announcements:

- A) President had no announcements.
- B) The Board had no announcements.
- C) Secretary Rimmer announced the CSDA Governance Foundations workshop on October 10 – 13, 2016, in San Diego. Board members were to review the information and decide if any member was interested in attending the workshop.


Adjournment of Open Meeting:

There being no further business, President Wymer adjourned the meeting at 7:16 PM.

The next board meeting will be July 21, 2016 at 6:30 PM.



Sheila Wymer, President



Caroline V. Rimmer, Secretary