



P. O. Box 1862, Morgan Hill, CA 95038
info@mhcommunitygarden.org,
www.mhcommunitygarden.org

Morgan Hill Community Garden Minutes Tuesday, November 16, 2021 6:30 pm
LOCATION: MORGAN HILL COMMUNITY AND CULTURAL CENTER located downtown at Monterey and Dunne Ave. in the Madrone Room.

Board Members:

John Jenkins	President 2023	Pat Day	Board Member. 2023
Mary Mansson	Vice-President 2023	Joe Elliott	Board Member 2023
Linda Sears	Treasurer 2022	AB-Daniel Armendariz	Board Member 2022
Mary Kellogg	Secretary 2022	Allen Palmer	Board Member 2022
		AB-Alex Smpliciano	Board Member 2023

I. Call Meeting To Order 6:30 pm John Jenkins, President.
John commented that this is the last board meeting of the year.

II. Adopt Agenda and October Minutes John Jenkins, Action Item
Allen wants to discuss the “calendar year” term for financial reporting during the financial report.
Motion to approve agenda and minutes by Joe, second by Allen.
Approved unanimously.

III. November 2021 Election John Jenkins, Action Item
Ballots were collected at this time. Further business was conducted while ballots were being tabulated. Election results are to be announced at the end of the meeting.

IV. Reports (only a Financial Report at this meeting)

A. Financial Report Linda Sears, Info

Oct. 27, 2021 Beginning balance- \$15,717.50

Nov. 16, 2021 Ending balance- \$13,539.90

Revenue: miscellaneous refund \$18.00 (meeting room refund)

Expenses: Insurance \$116.58, PortaPotty rental \$193.65, Building supplies \$20.11 for small irrigation, etc purchases, Miscellaneous account line \$245.00, Contingency Fund \$1620.26. Total \$2,195.60.

*Note: We received over \$3300.00 in donations this year (\$1000 Sakata Seeds) and \$2000 Santa Clara County grant (had to be spent within 30 days which John did based on the grant specifics. Linda provided a spreadsheet of items purchased: two solar lights, four wheelbarrows, 5’x6’ shed, 7 hoses, 3 hose holders, 6 hose nozzles, 6 8’ boards, one PVC fitting, 2 x 4 lumber, 10 3’ rebar)

Year to date- 9597.60. (actual purchases are well within proposed 2022 budget) We have approximately \$7700.00 in expenses each year, excluding grant purchases. There will be a separate category next year for “Cash donations”. A spread sheet will be noted where the budget amount is located in the regular monthly budget report and can be kept on the flash drive.

There will be some open ADA and regular plots available next year. John says we will get requests for the plots in the Spring when people start thinking about gardening.

Motion to approve the report by Allen, second by Pat. Approved.

Thank you to Linda for her two years of excellent Treasurer’s services to the MHCG.

Allen brought up the “fiscal year” or calendar year issue. **Registration checks will be held and not cashed until January 1st** to have the money reflected in January for the 2022 budget. In the registration documents we will notify gardeners that registration checks won’t be cashed until January 1. Complete registration packets and payments are still due by January 31st. Our fiscal year is the calendar year. The monthly reporting date will be the first through the last day of each month.

V. Unfinished Business

A. 2022 Garden Policies

John Jenkins, Action Item

(Remaining revisions for 2022 before documents go out with registration)

There is one more revision to the 2022 Garden Policies in addition to those approved previously this year. The work day completion date has been changed to the last scheduled work day of each year since we don’t have a business meeting in November and December for the Board to process incomplete work day business. A clear note will be included in the registration forms regarding the change of date from December 31 to the last work day of the year. Motion to accept the change by Pat, second by Allen. Approved unanimously.

VI. New Business

A. Informational Discussion

John Jenkins, Discussion

Grand opening- Mary K. commented that we never had our Grand Opening because of COVID. John suggested we could possibly have some type of an event with the completion of the City’s newly finished bike path which ends up near our garden. John wants us to keep our eyes and ears open for more grant opportunities for next year (like the Rotary). Mary K commented that there are some plots opening up with people deciding to leave the Garden so more wait list people can be accepted and placed. Johns says there will be more interest in the Spring. Allen asked about allowing people to move to a different plot first before wait list people are placed. A notification at registration time will go out for gardeners to let us know if they want to move to a different area in the Garden if plots become available. We could possibly know by the second week of February if a change can be made for a gardener. Right now wait list people will be assigned to the two available waddle plots.

B. Agenda Items for January 25, 2022

Mary Kellogg, Discussion

Introduce board members, 2022 proposed budget (Treasurers need information about short term and long term projects to prepare for this meeting), Scouting thank you event, Native Bee habitat project expense and space, (Allen noted he will have a potato gardening class the first week of January starting at Home Depot and continuing to the garden, which is before the meeting date.)

C. Election Results

John Jenkins, Action Item

Slate approved: Secretary- Mary Kellogg Treasurer- Allen Palmer

2 Regular Board Members- Daniel Armendariz and Martha O’Rourke

John says we had a good year and he is thankful at this Thanksgiving time of year for the help of the garden volunteers. Allen has enjoyed this year of gardening and cooking with vegetables.

VII. Adjournment

7:15 John Jenkins, Action Item