

A Special Meeting of the Botwood Town Council was held Monday, October 16, 2023 at 7:00 p.m. in the Council Chamber.

Members attending: Mayor J. Sceviour, presided
Deputy Mayor C. Ivany
Councillors: S. Sceviour
W. Broderick
M. Shainline
G. Boone
J. Mitchell

Also present: A. Rowsell, Town Clerk

Purpose for the Meeting:

1. Council approval for 2023-2024 Municipal Capital Works Applications.
2. Council approval for employment of Town Manager.

MOTION - 23-117 Moved by Councillor Sceviour, seconded by Deputy Mayor Ivany that Council apply for 2023-2024 Municipal Capital Works (MCW) Funding for Commonwealth Drive - Phase 2 - Water, Storm Sewer and Road Upgrades. This project has an estimated cost of \$2,494,643.77 as set out in the Budgetary Construction Cost prepared by OMG/Allnorth Engineering.
- Motion carried. Votes in favor - 7 Councillors.

MCW COMMON-WEALTH DRIVE PHASE 2 UPGRADES

MOTION - 23-118 Moved by Councillor Sceviour, seconded by Deputy Mayor Ivany that Council apply for 2023-2024 Municipal Works (MCW) Funding for Valley Road Water Upgrades. This project has an estimated cost of \$1,061,501.49 as set out in the Budgetary Construction Cost prepared by OMG/Allnorth Engineering.
- Motion carried. Votes in favor - 7 Councillors.

MCW VALLEY ROAD WATER UPGRADES

MOTION - 23-119 Moved by Councillor Sceviour, seconded by Deputy Mayor Ivany that Council apply for 2023-2024 Municipal Capital Works (MCW) Funding for Exploits Regional Water Treatment Plant Upgrades. This project has an estimated cost of \$360,837.34 as set out in the Engineer's Budgetary Construction Cost.
- Motion carried Votes in favor - 7 Councillors.

MCW EXPLOITS REGIONAL WATER TREATMENT PLANT UPGRADES

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
23-120 Ivany that Council hire Martin Pilar for the position of Town
Manager with the Town of Botwood, effective October 16,
2023. Employment is in accordance with Council's Offer of
Employment which has been signed by the Town and Martin
Pilar.
- Motion carried. Votes in favor - 7 Councillors.

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
23-121 Ivany the meeting adjourn at 7:10 p.m.
- Motion carried. Votes in favor - 7 Councillors.

ADJOURNMENT

MAYOR



SECRETARY



A regular meeting of the Botwood Town Council was held on Wednesday, October 18, 2023 at 7:00 p.m. in the Council Chamber.

Members present: Mayor J. Sceviour, presided
Deputy Mayor C. Ivany
Councillors: S. Sceviour
W. Broderick
M. Shainline
G. Boone
J. Mitchell

Also attending: M. Pilar, Town Manager
A. Rowsell, Town Clerk
C. Yates, Office Administrator

Guests: L. Grant
E. Anderson
L. Hart

CALL TO ORDER

Mayor Sceviour welcomed guests. They each spoke and expressed their concerns re the ongoing dirty water issue and how this situation is disrupting their everyday household activities. They asked what Council is doing to correct the problem.

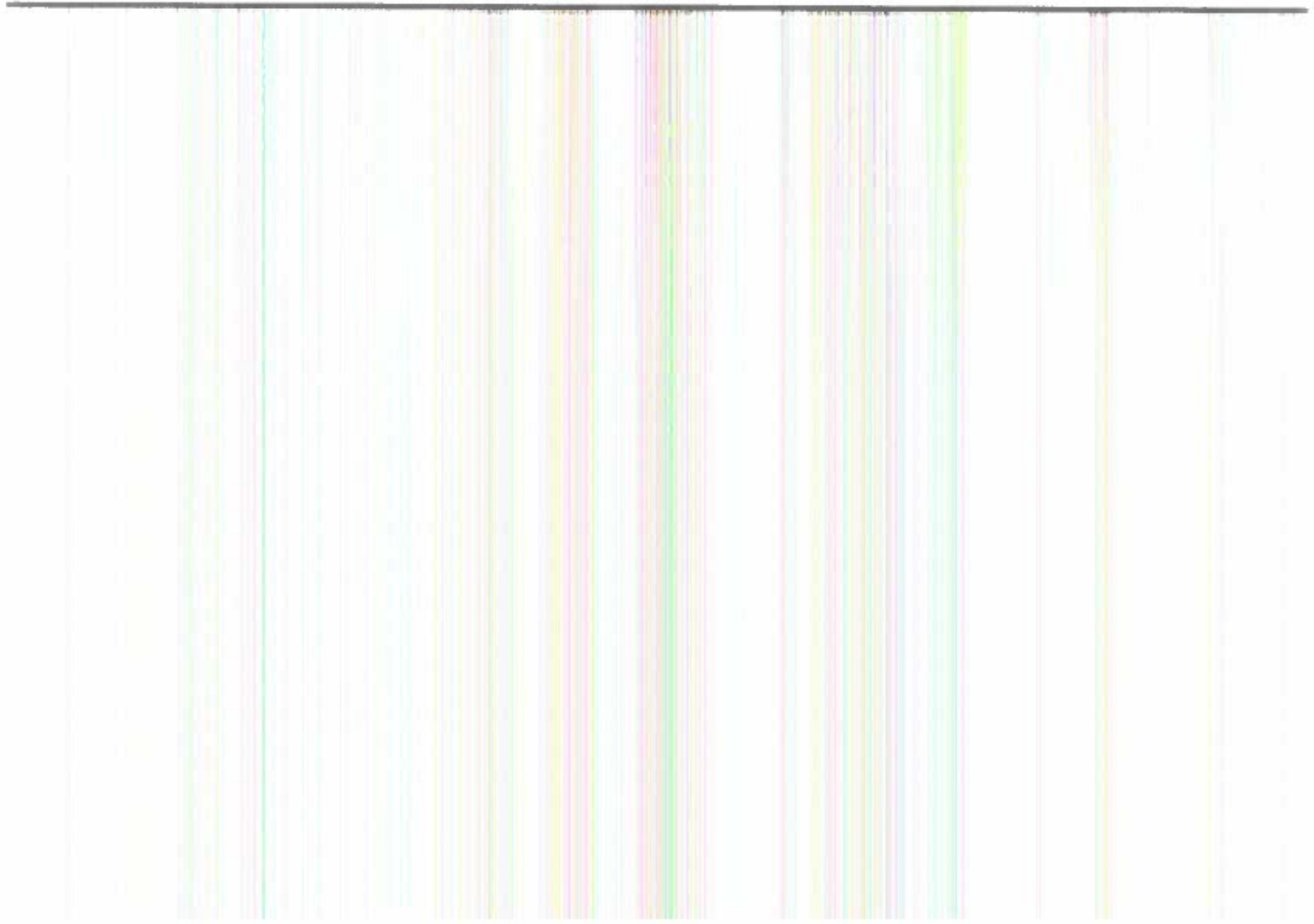
WATER
CONCERNS

Mayor Sceviour provided information regarding Council's Municipal Capital Works Projects over the next two years. It is anticipated the projects will correct the water problem.

L. Grant, E. Anderson and L. Hart left the meeting at 7:25 p.m.

PROCLAMATIONS/PRESENTATIONS/ACKNOWLEDGEMENTS

- Proclamations -
1. Botwood Fire Department - Fire Prevention Week.
 2. Miles for Smiles Foundation - National Child Abuse Prevention Month.
- Acknowledgements -
1. S. Jerrett retired as Town Manager as of October 13, 2023.
 2. M. Pilar hired for the position of Town Manager as of October 16, 2023.



APPROVAL OF THE AGENDA

MOTION - Moved by Councillor Boone, seconded by Deputy Mayor Ivany
23-122 that Council approve the agenda as presented.
- Motion carried. Votes in favor - 7 Councillors.

APPROVAL OF
AGENDA

APPROVAL OF THE MINUTES

MOTION - Moved by Councillor Sceviour, seconded by Councillor Boone
23-123 that Council adopt the minutes of regular meeting held
September 13, 2023 as circulated.
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF
MINUTES

MOTION - Moved by Councillor Boone, seconded by Councillor Mitchell
23-124 that Council adopt the minutes of special meeting held October
16, 2023 as circulated.
- Motion carried. Votes in favor - 7 Councillors.

ADOPTION OF
SPECIAL
MINUTES

BUSINESS ARISING FROM THE MINUTES

Councillor Sceviour made note to the Town Manager of Council's decision
regarding Motions 23-111, 23-112, 23-113 and 23-114 requesting these
motions be addressed.

MOTIONS TO BE
ADDRESSED

COMMITTEE REPORTS

Mayor's Report

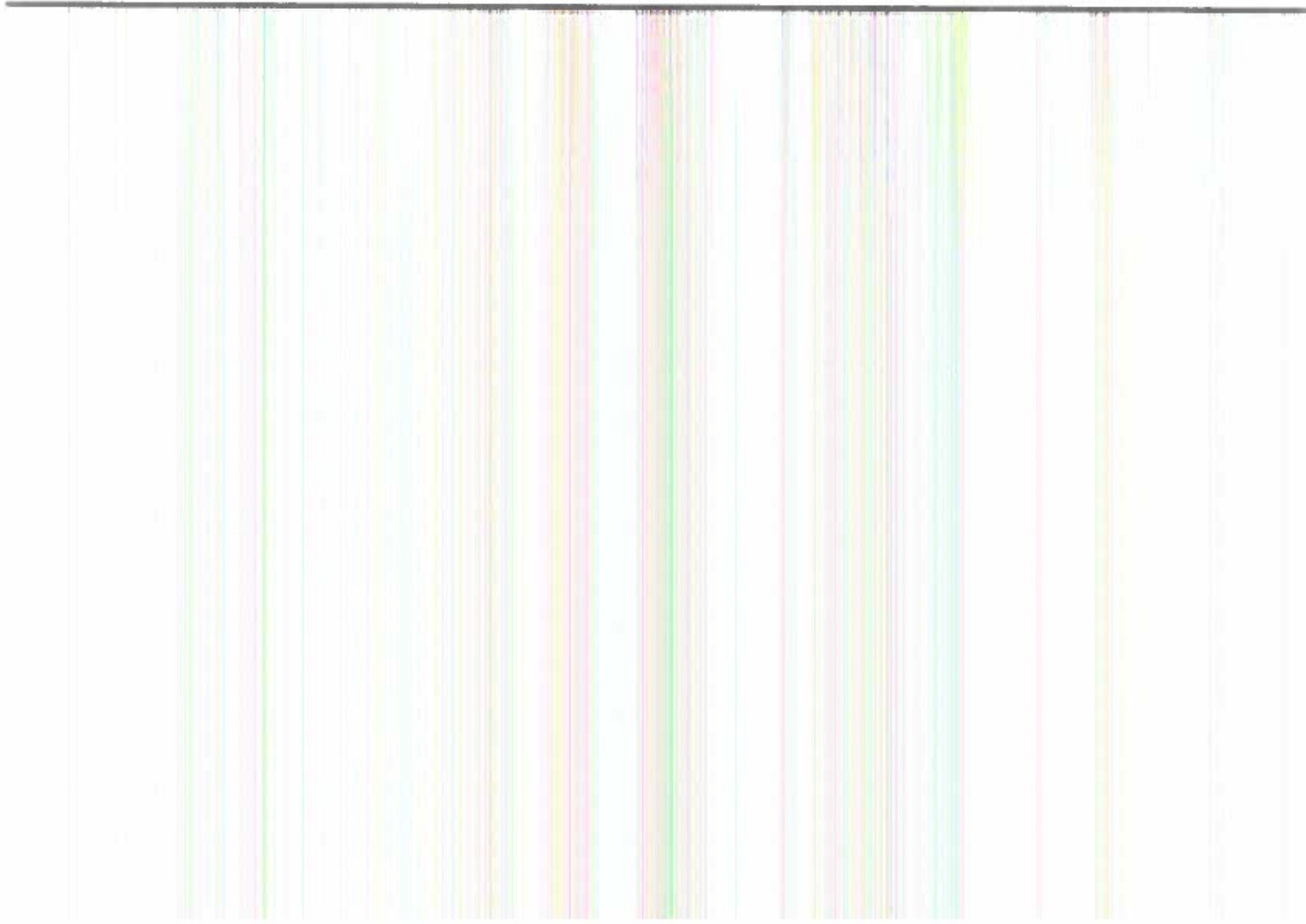
October 14 - Mayor Sceviour attended the CREED Annual
Donation/Volunteer Night.

October 19 - Mayor Sceviour will attend the Exploits Chamber of Commerce
23rd Annual Business Excellence Awards.

Parks and Recreation

Splash Park - The contractor would like to purchase the materials now at the
2023 prices to avoid higher costs. Council agreed with this process.

SPLASH PARK



Arena - Opening of the arena is scheduled for October 25th. Users have been notified. The Committee will meet to discuss possible fees for general skating.

ARENA

Killick Island Repairs - A work order has not been issued for the safety repairs. The ACOA Project has closed as of August 30, 2023. Council will look into having the work done by the Public Works Crew.

KILLICK ISLAND

Seniors and Community Services

Councillor Mitchell informed Council the Senior's events have been delayed due to repairs required at the Lion's Den. She also noted an application has been submitted for a grant in 2024 to continue with the Senior's Program.

SENIOR'S EVENTS

Councillor Mitchell attended the Senior Wellness Show on October 5th in Grand Falls - Windsor.

SENIOR
WELLNESS SHOW

Community Garden - 8 of the 10 garden boxes were used this year. Suggested Council do more advertising next year for users of the garden boxes.

COMMUNITY
GARDEN

The Botwood Kinsmen Library renovations have been completed.

LIBRARY
RENOVATIONS

Public Protection and Emergency Planning

Letter from Minister of Education re digital school sign in the area of Botwood Collegiate, Fernwood Drive. The request will be included when government continues to assess and review school needs throughout the province.

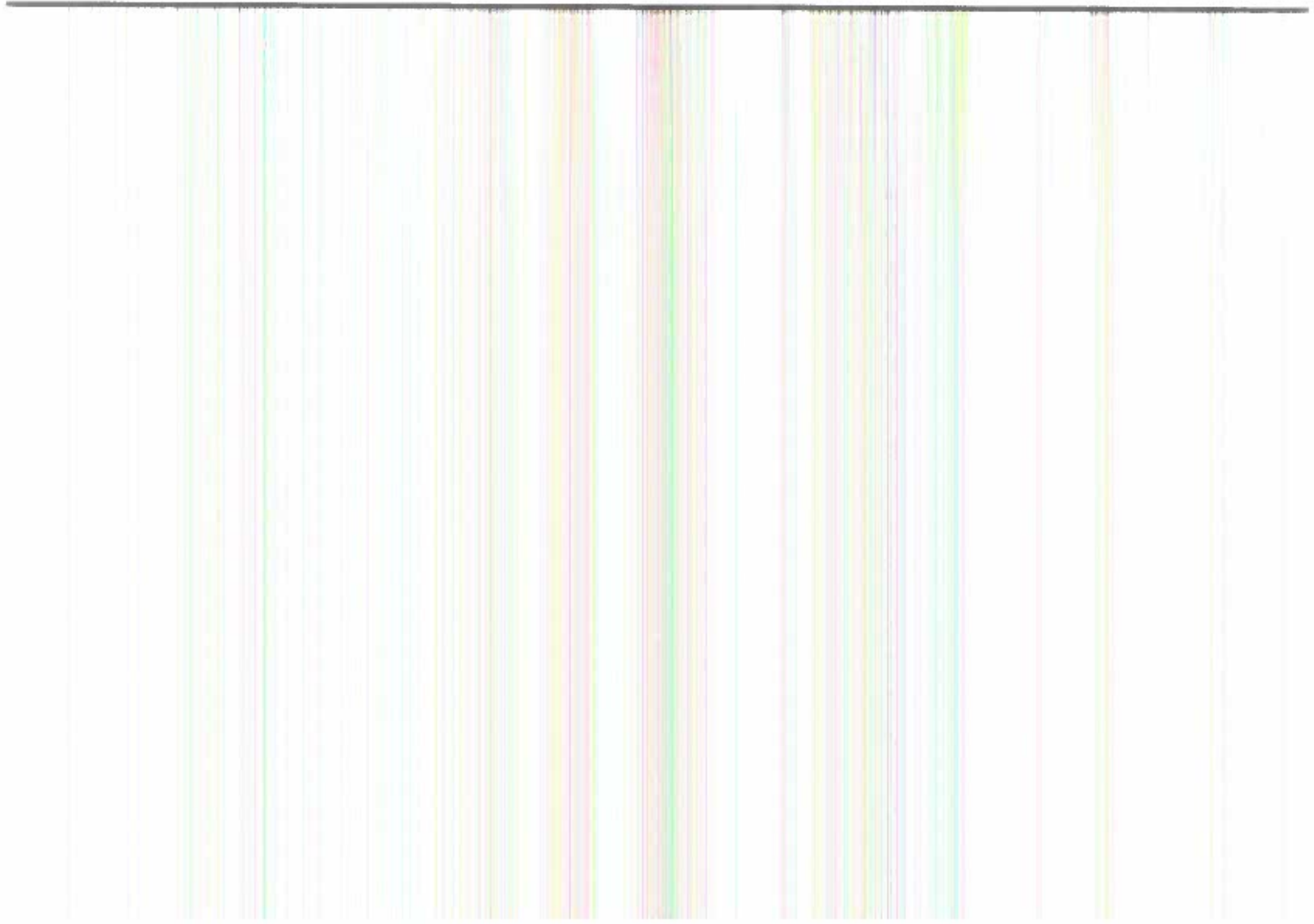
DIGITAL SCHOOL
SIGN

Fire Hall repairs are complete. The roof is re-shingled and doors painted.

FIRE HALL
REPAIRS

Fire Hydrant Fittings - Half of the required fittings are on site. The same price will be maintained for 2nd half in 2024. Agreed Council see if the work can be done during the hydrant winter maintenance work.

FIRE HYDRANT
FITTINGS



Councillor Broderick noted the recent Marina Association Minutes acknowledged Council's in kind contribution regarding Marina repairs.

MARINA

Heritage, Tourism and Special Events

Aircraft Repair and Paint will be deferred until next spring.

AIRCRAFT
REPAIR

Highway 350 Project - The committee requests a letter be sent to Minister of Transportation re highway access for a Highway Information Board.

HIGHWAY 350
PROJECT

Heritage Park Kiosk - Administration of this facility will be looked at for spring of 2024.

HERITAGE PARK
KIOSK

Demasduit Project - Steering Committee will meet early November. L. Hemeon and T. Stuckless will be participating in a Heritage Canada video conference Friday, Oct. 20.

DEMASDUIT
PROJECT

The Anglican Archbishop will be in Botwood Nov. 17 and would like to visit the site. Mayor Sceviour or a representative will be there.

Bonfire Night - BGC Botwood will be there. Colleen needs to contact Kinsmen Club re donation for hot dogs and hot chocolate. S. Dalley of TRA will contact H. Baker re supply of pallets.

BONFIRE NIGHT

MOTION - Moved by Councillor Sceviour, seconded by Councillor 23-125 Broderick that Council approve the amount of \$600.00 for the Bonfire Fire Works.
- Motion carried. Votes in favor - 7 Councillors.

Santa Claus Parade - Date for this event is decided by the Lions, Kinsmen and Legion.

SANTA CLAUS
PARADE

Councillor Sceviour noted the Town of Botwood was highlighted in a recent Rural Outreach Program Newsletter.

RURAL
OUTREACH
PROGRAM
NEWSLETTER

Councillor Sceviour, on behalf of the FBF Committee attended an event at the Grand Falls-Windsor fire hall where a Fire Chief Elmo Waterman Memorial Award, donated by the Waterman Family, was awarded for the Annual Botwood FBF Firemen's Fundraising Challenge.

FIRE CHIEF ELMO
WATERMAN
MEMORIAL
AWARD

It was noted that the Beothuk Mural has been printed on the cover of a government report and the Flying Boat Mural has been used in a MUN Brochure.

MURALS

Development and Economic Promotion

BMO Closing in 2024. A telephone call was had with Dean Halloway, BMO Regional Vice President. He stated this is a final decision which cannot be changed. The ATM Machines may be retained. BMO will work with the Town concerning this possibility.

CLOSING OF BMO
IN 2024

There is a BMO Public Meeting scheduled at the Botwood Lions Club on October 24th.

October 10th & 11th - Met with EVREC in St. John's.
October 16th - Met with EVREC in Botwood.

EVREC

Councillor Boone left the meeting at 8:22 p.m.

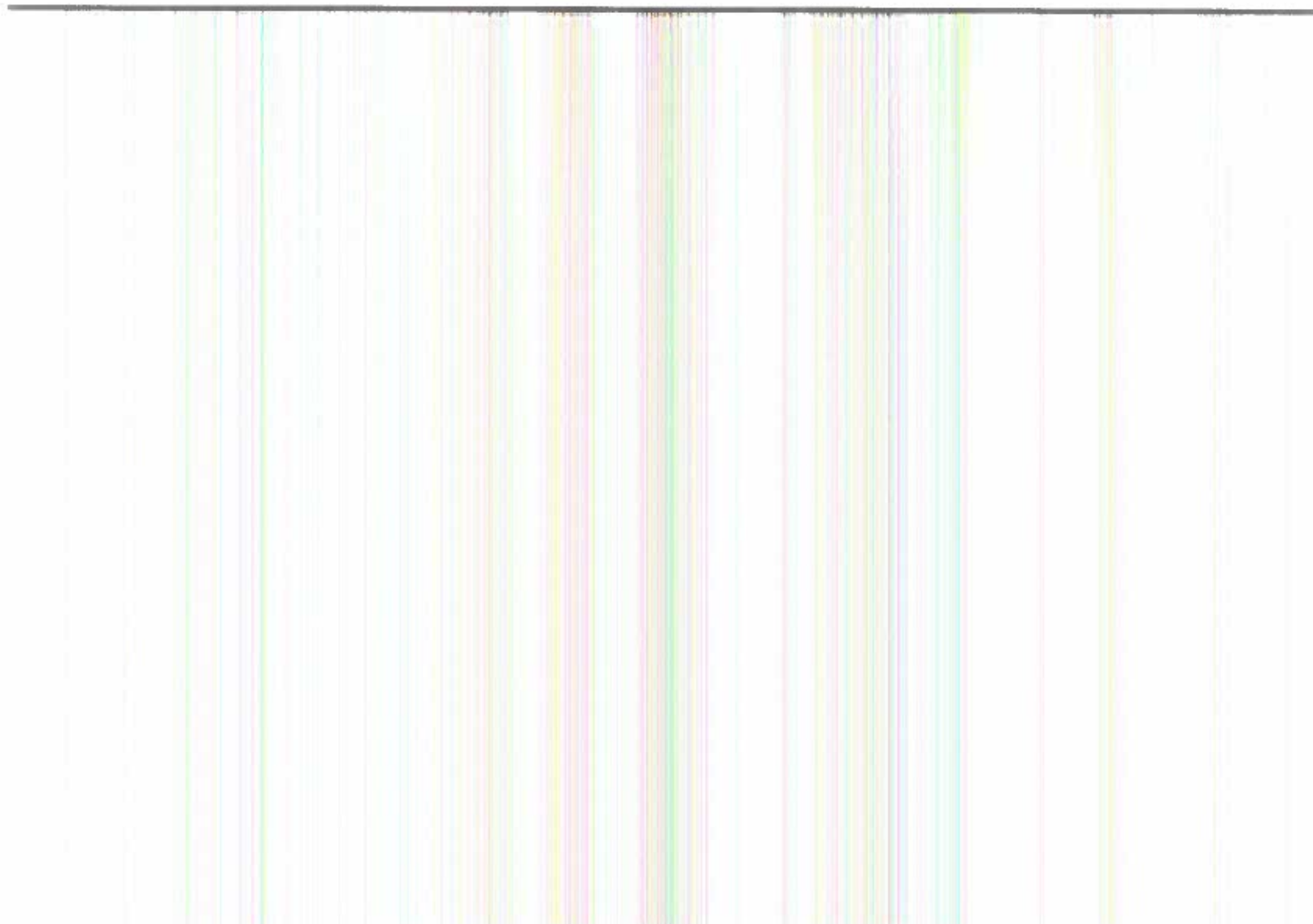
Finance and Human Resources

MOTION - Moved by Councillor Sceviour, seconded by Councillor 23-126 Shainline that Council ratify payment of routine expenditures in accordance with the Town's Accounts Payable Policy and Procedure. The amount of \$8,405.89 was paid for September 13-22, 2023.
- Motion carried. Votes in favor - 6 Councillors.

A/P ROUTINE
EXPENDITURES

MOTION - Moved by Councillor Sceviour, seconded by Councillor 23-127 Mitchell that Council approve the Accounts Payable Transaction Journal dated September 13 to October 16, 2023 in the amount of \$187,815.60.
- Motion carried. Votes in favor - 6 Councillors.

A/P
TRANSACTION
JOURNAL



MOTION - Moved by Councillor Sceviour, seconded by Councillor
23-128 Broderick that Council approve the Accounts Payable
Transaction Journal dated October 16-17, 2023 in the amount of
\$4,675.52.
- Motion carried. Votes in favor - 6 Councillors.

A/P
TRANSACTION
JOURNAL

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
23-129 Ivany that Council ratify payment of Miscellaneous Cheques for
July, August & September, 2023.
- Motion carried. Votes in favor - 6 Councillors.

RATIFY
PAYMENT OF
MISC. CHEQUES

Councillor Boone returned to the meeting at 8:27 p.m.

Councillor Sceviour noted Expense Report to September 30, 2023 shows a
total within the budgeted amounts.

EXPENSE REPORT

Legion - Remembrance Day is Saturday, November 11, 2023. Council will
purchase a wreath to be placed at the Memorial Ground Cenotaph. All
Councillors will attend.

REMEMBRANCE
DAY

Municipal Works

Disposal of old equipment/vehicles. There was no response to Council's
tender call. Agreed place the tender ad again.

TENDER ON OLD
EQUIPMENT

ADMINISTRATIVE

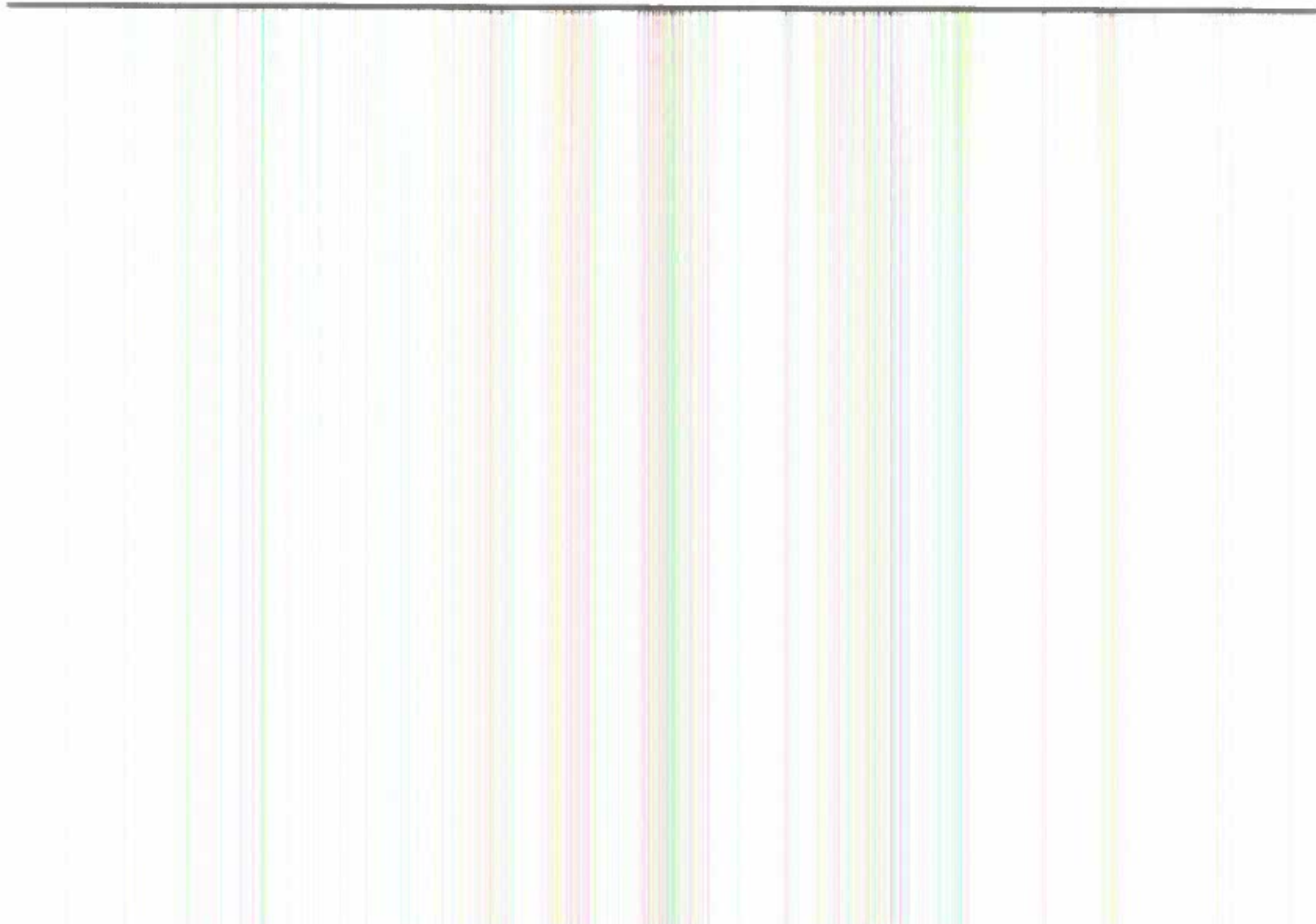
The Town Manager, in consultation with Council, will review Council's
communication and newsletter process.

COUNCIL'S
COMMUN. AND
NEWSLETTER

PERMITS

MOTION - Moved by Councillor Sceviour, seconded by Councillor
23-130 Mitchell that Council ratify permits issued to October 17, 2023.
Permit #'s 23-090 to 23-102.
- Motion carried Votes in favor - 7 Councillors.

RATIFY PERMITS



MOTION - Moved by Councillor Sceviour, seconded by Councillor
23-131 Mitchell that Council approve a permit for to
operate an Esthetics Salon in property located at 265 Water
Street subject to the appropriate approval received from
Government Services.
- Motion carried. Votes in favor - 7 Councillors.

ESTHETICS
SALON

CORRESPONDENCE

1. Municipal Assessment Agency - World Mayor 2023 nominations.
2. - re Concerns.
3. re Condition of property at 2 Circular Road.
4. Municipal Assessment Agency - re Allan Hawkins new Taxpayer Representative.

Councillor Shainline made reference to the September 13 Council Minutes re sheet of dibond being reprinted and reposted on Town Sign. Agreed the Town Manager and the Economic Development Committee work together to design a sign.

TOWN SIGN

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
23-132 Ivany the meeting adjourn at 9:00 p.m.
- Motion carried. Votes in favor - 7 Councillors.

ADJOURNMENT

MAYOR



SECRETARY

