

**Brady Township**  
Board of Supervisors  
141 West Liberty Road  
Slippery Rock, PA 16057

**Minutes of the Emergency Meeting of the Board of Supervisors April 23, 2020**

This meeting was duly advertised via the township website and notice posted at the township municipal building. This meeting was conducted through ZOOM conferencing per the provisions of Act 15 of 2020 signed by Governor Tom Wolf on April 20, 2020 due to the COVID-19 Statewide Emergency Declaration.

**Attendance:** Supervisors Robert McConnell, Kenneth Hertzog, Donald Staiger and Attorney Ron Coyer were in attendance.

1. Public Participation

- a. Cindy Rudish, a resident, and Helen Staiger, Tax Collector were in attendance.

2. New Business

- a. Preparation for proceeding with township business and virtual meetings – Since Governor Tom Wolf has instituted a Declaration of Emergency due to the COVID-19 pandemic and has set in place guidelines for doing business, the Board of Supervisors discussed the operation of the township during the crisis. After discussion the following was put in place to continue township business:
  - i. The office would continue to be closed and all business by the township secretary would be done remotely from her home via email and phone.
  - ii. Meetings for the township would be held virtually via ZOOM Conferencing as the township does not have the capability to hold meetings with the requirements of social distancing of six feet apart and limiting only 10 people per meeting.

A **MOTION** was made by Donald Staiger and seconded by Kenneth Hertzog to change the May meeting date from May 27<sup>th</sup> to May 20<sup>th</sup>, to duly advertise and to hold all meetings for the township during the Emergency Declaration virtually. All in favor and the **MOTION** passed.

- b. Personal Protective Equipment (PPE) – Discussion regarding Personal Protective Equipment (PPE) and requiring anyone wishing to enter the township buildings to be required to wear a mask. A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to have the township secretary purchase masks and gloves for the use of the township employees and for anyone wishing to enter the township buildings for business that does not have a mask. All in favor and the **MOTION** passed.

- c. Cashless payment – Discussion regarding no longer accepting cash and options regarding credit cards or other acceptable forms of cashless/electronic payments. A **MOTION** was made by Kenneth Herzog and seconded by Donald Staiger to have the township secretary explore cashless options for the township and to no longer accept cash as a payment option for the township. All in favor and the **MOTION** passed.
  - d. Cleaning of offices and equipment – Discussion regarding cleaning of offices and equipment per recommendations of the PA Department of Health. No official action was taken.
  - e. FACE Value deadline for spring taxes extension – Secretary Ann Stockert spoke to the Board of Supervisors regarding the County Commissioners and Governor Wolf looking to extend the “Face Value” payment of the spring taxes to November 30, 2020 instead of June 30, 2020. Discussion between the supervisors ensued and a **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to extend the Face Value deadline of the township spring taxes to November 30, 2020 per the recommendation of the Governor and County Commissioners and to sign the resolution outside of the meeting. All in favor and the **MOTION** passed.
  - f. Spring Clean-up – Spring Clean Up is scheduled for May 15 – 17, 2020. After discussion, a **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to postpone the Spring Clean up and determine a date at a later time. All in favor and the **MOTION** passed. The township secretary will update the website.
  - g. Work for Township Supervisors – Chairman/Roadmaster Robert McConnell questioned the working status of the township supervisors/road crew. He stated that he did not think it was possible since two people would need to be working together for roadwork. Supervisor Don Staiger stated that as long as they maintained the six-foot social distancing, took separate trucks and wore masks he was willing to work. As it was decided earlier in the meeting to purchase PPE equipment, the supervisors agreed that this would be a workable option and would continue moving forward with roadwork and maintenance throughout the township.
3. Public Participation – Cindy Rudish had made several comments throughout the meeting regarding virtual meetings versus in person meetings. She had no other comments.

A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to adjourn the meeting at 1:51pm. All in favor and the **MOTION** was passed.

Respectfully submitted,  
Ann Stockert  
Secretary/Treasurer