

## VetConnex FBI Channeling Agency 8120 Penn Ave S Suite 259 Bloomington MN 55431

The FBI's acquisition, retention, and sharing of information submitted on this form is generally authorized under 28 USC 534 and 28 CFR 16.30-16.34. The purpose for requesting this information from you is to provide the FBI with a minimum of identifying data to permit an accurate and timely search of criminal history identification records. Providing this information (including your Social Security Account Number) is voluntary; however, failure to provide the information may affect the completion of your request. The information reported on this form may be disclosed pursuant to your consent, and may also be disclosed by the FBI without your consent pursuant to the Privacy Act of 1974 and all applicable routine uses. If you are not US Citizen or Permanent US Resident, you must make your request directly to the FBI. If you require an Apostille, you must make your criminal history request directly to the FBI. You may request a copy of your own identification record to review it or change, correction, or an update to the record.

### Applicant Information

*\* Denotes Required Fields*

*Last Name	*First Name	Middle Name			
*Alias Names Maiden, Married, Adoption or other					
*Sex	*Race	*Height	*Weight	*Eye Color	*Hair Color
*Date of Birth		* Place of Birth ( State or Country if outside the US)			
*Phone Number					
*Are you a United States Citizen or a Permanent Resident YES NO					
<b>*If you are not a US citizen or a Legal Permanent Resident, You must submit your request directly to the FBI</b>					

### PLEASE COMPLETE THE MAILING ADDRESS FOR THE RETURN OF YOUR FBI REPORT:

The report can only be mailed to the applicant within the United States. The report cannot be mailed to a foreign country or to a P.O. Box. If response is being sent to the applicant's attorney, the attorney must include a written request on the attorney's letterhead.		
Full Name		
Address		
City	State	Postal (ZIP) Code
Email Address:	Phone:	

**Reason for the request:** Under DO 556-73, an individual may obtain a copy of his/her FBI criminal identification record, upon request, for review and correction purposes, to challenge the information on record, or satisfy certain legal requirements: adopting a child; to satisfy a requirement to live in a foreign country, to satisfy a requirement to work in a foreign country, to satisfy a requirement to travel in a foreign country; and/or other court related matters.

Work / Student Visa	Foreign Residency Travel	To Adopt a Child	Personal Review	Challenge Information on your record
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### CHECK A BOX BELOW FOR TYPE OF SERVICE YOU RE REQUESTING (Fingerprinting done in our office is additional)

FBI National Background Check \$50.00 report picked up at our office in Bloomington			
FBI National Background Check with USPS Priority Mail \$ 89.00 at BGI offices			
FBI National Background Check with FedEx Overnight \$ 124.00 at BGI Offices			
Extra Copies of your report ( 25.00 per copy)			
Payment Type Cashier's Check/ Money Order			
Credit Card #	Name on Card:	Exp Date (mm/yy)	CVV code:
Applicant Signature:		Date:	
By signing this form you hereby warrant that all the above information is correct and that you have read and understand the privacy act statement located at the top of this form.			

**BGI will send this completed form along / payment /a copy of 2 forms of ID/ 2 completed Fd 258 fingerprint cards to:**  
**VetConnex 8120 Penn Avenue South #259 Bloomington MN 55431 952-595-5800**