

HARRISON TOWNSHIP MEETING ROOM

6750 OUTVILLE RD. PATASKALA, OHIO 43062

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COMMUNITY CENTER GUIDELINES/RULES

TABLES: Do not staple or use thumb tacks on tables. *Do not drag tables across the carpet.*

FLOOR is carpeted. No hard surface flooring for dancing – Applicants are not permitted to bring one in.

PETS are not permitted – only Seeing Eye dogs.

BEVERAGES: No alcohol permitted. **WATER ONLY.**

DECORATIONS: No tape on walls and door frames. No nails, pins, staples, or tacks are to be used on the walls or speaker podium. Silly String in cans, sprinkles, glitter, rice, bird seed, and confetti is not permitted. No personal property shall be on the premises other than during the rental period.

CANDLES are not permitted, due to fire hazard.

CLEAN UP: Remove all decorations. Wipe tables off. Pick up any trash throughout the facility.

Before leaving, check restrooms and outside grounds for any trash, etc.

TRASH: Remove all trash bags from waste baskets provided and put in the trash in the lobby area.

ENTRANCE TO BUILDING: Key pad entry system and a one-time key code for your use only.

PARKING: Vehicles must park in the marked parking areas. Parking is permitted in any empty space in the complex parking lot. No parking on the grass. Observe handicap parking signs and regulations.

SMOKING: Is not permitted in township buildings. *There are cigarette receptacles at the front of the building.* Do not put cigarette butts on the ground. **Smoking is not permitted within 30 feet from any entrance to the building.**

RESTROOMS: are handicap accessible. **Before leaving, check restrooms & clean if necessary.**

OUTSIDE SIGNS: Remove any signs/decorations you put out.

RULES: Follow all rules posted for specific areas throughout the Community Center & preserve property and landscape.

PERMIT HOLDER agrees to hold harmless the Township from any and all claims, injuries, and liabilities arising from their use of the Community Center.

I understand additional charges may be assessed if any damage and/or the building is not properly cleaned as instructed and the rules are not followed.

Signed: _____

Date: _____

Print Name: _____