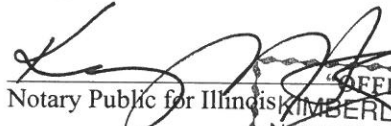
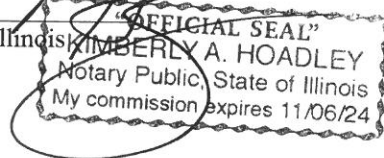


CERTIFICATION  
OF MINUTES OF THE BOARD OF TRUSTEES  
MEETING OF SEPTEMBER 28, 2021

I hereby certify that the attached minutes were reviewed and approved at the October 12, 2021 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.

  
\_\_\_\_\_  
MARK HAMMOND  
DISTRICT CLERK

Subscribed and sworn to  
this 12<sup>th</sup> day of October, 2021.

  
\_\_\_\_\_  
Notary Public for Illinois  


**MINUTES OF THE SEPTEMBER 28, 2021 MONTHLY MEETING  
OF THE BOARD OF TRUSTEES OF THE  
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, September 28, 2021

Place: Mill Creek Water Reclamation District Treatment Facility, 39W889 WELLINGTON WAY  
Blackberry Township, Kane County, IL

Time: 7:00 p.m.

Attendance: Trustees: James Dougherty, Mark Hammond  
and Ben D’Andrea

Others: Charles Radovich, James Hare, Kim Hoadley  
Jason Fowler, Dan Whiston

**AGENDA ITEM NUMBER:**

**1. and 2.**

**CALL TO ORDER and ROLL CALL**

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 7:00 p.m. at the Mill Creek Water Reclamation District Treatment Facility, Blackberry Township, Kane County, Illinois on Tuesday, September 28, 2021 by President Dougherty. Trustees Dougherty, D’Andrea and Hammond were present.

**ANNOUNCEMENTS AND PUBLIC COMMENT.** Trustee Dougherty stated that due to the COVID 19 pandemic the Board is still operating under the temporary rules that were ratified at the April 2020 meeting and posted on the agenda. Jason Fowler advised that as of 5:00 p.m. there were no emails with public comment and no members of the public were on the conference call. Radovich stated that the Governor withdrew the mandate affecting in person meetings and

left it up to the individual governmental entities. Due to the pandemic still being a viable situation the District is continuing the remote meeting format to allow customers and public to access meetings. Radovich advised the Board that Kane County will not renew its lease for the SSA office in Mill Creek Village Center and that the Board needs to find a location for meetings that is accessible for those with disabilities.

3. **LONG RANGE SUBCOMMITTEE REPORT.** No discussion.

4. **OLD BUSINESS.**

a. **Approval of the minutes of the August 24, 2021 Meeting of the Board of Trustees.**

Motion by Trustee Hammond to approve the minutes of the July 27, 2021 minutes; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

5. **NEW BUSINESS**

a. **Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports. Discussion regarding the reports.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements; accounts payable and discussion of past due accounts; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

b. **Operations Report from Sheaffer & Rolland and discussion regarding the same.** Jason Fowler presented the Operations Report. Fowler advised that there is an error in the math in the parenthesis in the last paragraph of his report. The total numbers are correct; however, the equation is missing the sum of 8,900. He will provide a revised report.

Motion by Trustee D'Andrea to accept the Operations report subject to a corrected report to establish Building No. Two influent as 524,753 GPD; seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

**c. Consideration of draft budget for calendar year 2022 and establishment of public hearing on the 2022 budget for 7:00 p.m., November 16, 2021.**

Jim Hare provided a draft proposed 2022 budget at the meeting. Discussion was had regarding the line item budget. Hare will update the preliminary with the items discussed and present the same to the Board.

Motion by Trustee Dougherty to establish a Public Hearing for the 2022 Budget at 7:00 p.m. on November 16, 2021; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

**d. Consideration and Approval of Proposal for Cleaning the Potable Water Ground Storage Tank.**

Jason Fowler provided two proposals for the work and recommended that the District use Giant Maintenance and Restoration in the amount of \$ 5,400.00.

Motion by Trustee D'Andrea to approve the proposal from Giant Maintenance and Restoration in the sum of \$5,400; seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

**6. Closed Session.**

Motion by Trustee Dougherty to enter closed session for consideration of pending litigation; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

The Board returned to open session at 8:30 p.m.

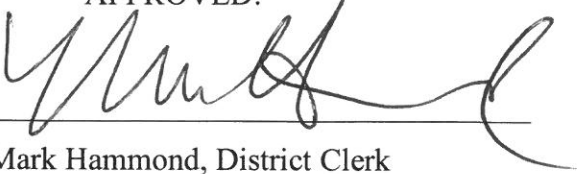
**7. Adjournment.**

Upon motion duly made by Trustee Dougherty to adjourn until the Meeting of October 12, 2021, seconded by Trustee D'Andrea and unanimously carried, the meeting of the Board of Trustees was adjourned at 8:30 p.m.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

APPROVED:



Mark Hammond, District Clerk

