

Belmore Arena Board Meeting MINUTES June 17, 2024

Time: 8:00pm Location: Lounge, Belmore Community Centre

Attendees: Jeremy Underwood, Lindsay Underwood, Jenn Van Dyk, Marvin Grimes, Warren Weber, Kim Harris, Mark Ireland, Coreen Gautreau, Chris Inglis, Ian Inglis, Jamie McCallum, Nigel Van Dyk

Regrets: Randy Scott, Heidi Dupuis, Kyra Wright, Wanda Inglis, Dave Eadie

Secretary/Recorder: Darlene Loos

<i>Time</i>	<i>ITEM</i>	<i>(Discussion, Approval, Information Sharing)</i>	<i>Meeting Notes/Action Items</i>
8:00	Call to Order Approval of June 17, 2024 Agenda - <i>Jeremy Underwood</i>		Jeremy called the meeting to order at 8:02 Agenda – motion to approve by Nigel Van Dyk, 2 nd Marvin Grimes. Additions to Agenda - none
8:02	Approve Previous Mtg Minutes May 27, 2024 (attached) - <i>Board</i>		Motion to approve minutes by Ian Inglis, 2 nd by Coreen Gautreau.
Agenda Items			
8:05	Update Previous Action Items (below agenda items) - <i>Jeremy Underwood</i>	Standing	Reviewed Action Items below.
8:20	Correspondence - <i>Board</i>	Standing	None.
8:25	Grants Update - <i>Kyra Wright</i>	Standing	None
8:30	Treasurer's Report - <i>Jenn VanDyk</i>	Standing	Bills to be paid \$24,739.85 Motion to pay all bills except for Insurance Bill from Howick Twp by Nigel, 2 nd by Jamie. Carried Making note of \$6000.00 increase in insurance costs. Request for more info sent to Howick Twp
8:35	Belmore Catering - <i>Chris Inglis/Kim Harris</i>	Committee Report	Catering has been extremely busy. July and August is looking slower – which will give members a nice break.
8:40	General Maintenance - <i>Jeremy Underwood/Warren Weber</i>	Committee Report	Nothing
8:50	Parks Board - <i>Jamie Dickson</i>	Committee Report	Nothing (SEE NOTES BELOW – in Previous Action Items)

8:55	Rentals - Hall & Lounge - <i>Kim Harris</i>	Committee Report	Looking for a bartender for Friday, July 29 th 5:30 to 8:30pm Hand dryers have been spoken for. Kim wants to speak to Kyra about possibility of grants. - Consider water stains on walls (walls should be protected by dryers) Pickleball has not been billed yet. 2 weddings booked for next year already.
9:05	Ice Rentals & Installation - <i>Warren Weber</i>	Committee Report	Nothing
9:10	Belmore Curling - <i>Dave Eadie</i>	Committee Report	Nothing
9:15	Belmore Figure Skating - <i>Heidi Dupuis, Andrea Warwick</i>	Committee Report	Heidi absent – indicated via email there is nothing to report.
9:20	South Bruce - <i>Mark Ireland</i>	Committee Report	Nothing to report.
9:25	Morris-Turnberry - <i>Jamie McCallum</i>	Committee Report	Roads crews are busy.
9:30	Howick - <i>Marvin Grimes</i>	Committee Report	Nothing to report. Marvin to ask Dean about grass in little cul de sac, grass is very overgrown.
9:35	Communication - <i>Lyndsay Underwood</i>	Committee Report	Nothing to report
9:40	Belmore Chamber of Commerce - <i>Randy Scott</i>	Committee Report	Chamber received cheque from Festival Committee for \$100,000.00
added	Painting of Arena / Outdoor Washrooms - <i>Chris Inglis/Kim Harris</i>		Bryan will be over to Belmore soon to finish up the painting jobs (getting rid of blue paint). Outdoor washrooms also need to be repainted.
	Ladies Coffee Group – hosting NWMO Meeting	Info sharing	On Wednesday morning. Reminder email going out tomorrow.

Next Meeting - July 15, 2024 at 8pm

Adjournment of Meeting at 8:58pm. Motion to adjourn by Mark Ireland

Previous Action Items

Lead	Agenda Item/Topic	Actions for Follow Up
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Jeremy/Jenn	General Maintenance	<p>20231218: Jeremy will talk to Paul Inglis regarding closing in gap in table storage container</p> <p>20240115: A plan has been set to close the gap in the table storage container.</p> <p>20240226: Paul did measuring and is to be fixing the gap.</p> <p>20240318: Outside bathroom light not working again.</p> <p>20240415: No update on Container or Bathroom Light. Jeremy will message Advanced Electric</p> <p>20240617: Bathroom light has been fixed.</p>
Kyra / Jeremy / Kim	Grants	<p>20240415: Jeremy to email Karn's quote to Kyra Wright for grant research</p> <p>20240527: No update</p> <p>20240527: Suggestion made that stone be put between parking barriers and wall (<i>very difficult to cut the grass and adds a lot of weedeating</i>). If we can get grant money poured concrete sidewalk would be the way to go – possibility accessibility grant? Kyra may know more.</p> <p>20240617: No update</p>
Chris/Marvin	Defibrillators	<p>20240527: Marvin to check with Howick Twp if they install defibrillators in public facilities.</p> <p>20240617: We will have to purchase. \$2300.00 each through Huron County Paramedics. Currently the fire chief inspects them at all municipality buildings. Marvin will ask Howick Twp if there is a grant for this.</p> <p>Possibly this could be put into the Homecoming Budget</p> <p>20240617: Kim to ask Kyra if there might be a grant for defibrillator</p>
Parks/ Maintenance	Pavilion Clean-up	<p>20240226: Pavilion needs to be cleaned up. Tables repaired, tarp removed, stove need to be cleaned up/cleared out.</p> <p>20240415: Outlets at back of pavilion aren't working. Kim will mention to Advance Electric.</p> <p>20240415: Need to arrange a work bee to clean this up for summer usage.</p> <p>20240527: Pavilion is cleaned up. Gord is going to belt sand the tables, Kim will stain them.</p> <p>20240527: Kim suggested we purchase Solar Motion Lights (approx \$50/each)</p> <p>20240527: Jeremy will check hydro after meeting.</p> <p>20240617: All picnic tables are sanded and stained. 2 new solar lights installed. Wasp nest removed.</p> <p>COMPLETED</p>
Kim	Rentals – Hall & Lounge	<p>20240515: Would like to suggest that Festival put the recycle bins/ beer can bins and garbage bins all beside each other, so bags aren't mixed. Kim will mention to Maple Syrup Festival next year. COMPLETED</p> <p>20240527: Lounge vacuum cleaner is pretty much done. Kim to purchase new vacuum cleaner.</p> <p>20240617: Vacuum cleaner has been purchased.</p>
Jeremy / Kim / Chris	Festival Maintenance Items	<p>20240415: Kim Harris and Chris Inglis will look after getting quotes for new urinals and hand dryers.</p>

		<p>20240415: Chris Inglis will notify Jane they are approved to order 25 more bucket chairs.</p> <p>20240527: Kim got quotes for hand dryers (PBJ -approx. \$1000/each and Elaine Fisher – approx. \$568/each).</p> <p>20240527: Chris motion to purchase 6 from Elaine Fisher – for arena and curling club. Two of the older dryers will go to the outside washrooms. Second by Dave Eadie</p> <p>20240527: Brian Dobbyn – provided a quote for 6 urinals for \$3349.00 plus HST. He may have to snake drains prior to install.</p> <p>20240617: No update</p>
Jeremy	Parks Board	<p>20240515: Jeremy Underwood will ask Jamie Dickson if there is a Parks Board Committee. If not, we will have to bring forward names for nomination to the Parks Committee.</p> <p>20240527: No update.</p> <p>20240617: Jamie said there isn't really a committee, just him remaining. Kim will send a mass email out looking for a couple of Parks Board members.</p>
Jeremy/ Warren	General Maintenance – for Summer	<p>20230228:</p> <ol style="list-style-type: none"> 1) Brine header – preventa.ve maintenance by 2025. <ul style="list-style-type: none"> o 20230821: Need to let Municipali.es know (in November/December) about Brine Header replacement project before their budgets are made. o 20231016: working on a couple of quotes for brine headers. o 20240617: spoke with Ben and his company should have time to repair it. Moving ahead with this. 2) Rooves in tractor room need to be repaired – leaking. Currently flat roof, want to change to sloped rooves. <ul style="list-style-type: none"> o 20230821: Warren made some calls but never heard back from anyone 3) Boards around the ice surface need to be replaced.
Marvin	Howick	<p>20240617: Marvin to ask Dean about grass in little cul de sac, grass is very overgrown.</p>
Kim / Chris	Painting of Arena / Outdoor Washrooms	<p>20240617: Bryan will be over to Belmore soon to finish up the painting jobs (getting rid of blue paint).</p> <p>20240617: Outdoor washrooms also need to be repainted.</p>
Parking Lot		
Arena Board/ Howick Twp	Sandblasting & Painting	<p>20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting</p> <p>20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due.</p> <p>20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted.</p> <p>20221219: Nothing to Report – defer to next meeting</p> <p>2023016: Supposed to come – we look. May charge interest on balance owing.</p>

		<p>20230228: No further communication.</p> <p>20230417: Next step is, we need to speak with Howick and see if they will back us if this goes to court.</p> <p>- Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns.</p> <p>Motion to continue to hold payment and speak to Howick Twp as to next steps.</p> <p>20230515: J-K will not speak with Jeremy. Only wants to speak to Howick Twp. Howick Twp is in support of us. J-K is 100% at fault for the poor workmanship. Three townships are onboard and have their lawyers working on it. The lawyers want Burnside (Engineers) to come in and assess the work again. The matter is now out of our hands. MOVE TO PARKING LOT</p> <p>20230821: No further update.</p> <p>20240226: Marvin reported no further word from Lawyer on this matter.</p> <p>20240226: Jeremy reported something will have to be done with the loose paint before Syrup Festival. Paint is falling off. Would be good to do between shut down and Syrup Festival. Marvin will report this back to Howick Township.</p> <p>20240318: No updates regarding the bubbling/peeling paint in the arena. Marvin acknowledges something needs to be done before the syrup festival. Marvin will speak with Caitlyn (CAO). Jeremy spoke with Caitlyn today, told her the plan to remove peeling paint; was told to take pictures before doing the work.</p> <p>20240617: Send an email to the Municipality about the status of this issue. Marvin will speak to Caitlyn and ask them to put a push on things due to Homecoming. Would Marvin ask Municipality if they could pay for sandblasting to Arena and Curling Club to be redone as the legal battle carries on. Formal request from the Arena Board for Howick to put it in their budget. Jamie made motion to send a letter to Howick, 2nd by Kim. Carried. Jenn V will draft a letter to Howick Township and cc other 2 municipality CAOs.</p>
<p>Gord Harris / Paul Inglis</p>	<p>Lobby Bench Steel</p>	<p>20230717: Arena Board paid Mr. Martin for lobby bench steel, not picked up yet. Gord Harris and Paul Inglis are looking after this project. Follow-up at August 21st meeting</p> <p>20230821: No update on the steel</p> <p>20230918: No update.</p> <p>20231016: Lobby benches arrived yesterday. Just needs to be attached.</p> <p>20231120: No update</p> <p>20240115: Will do after syrup festival – move to PARKING LOT</p> <p>20240115: Moved to Parking Lot</p> <p>20240617: Gord will look after this with a couple of guys on a rainy Friday. Move to Parking Lot</p>

Group	Suggestion of Installation of Acoustic Panels in Arena – by Pickleball	200115: Dan Renwick attended Board Mtg on behalf of Pickleball. He raised the suggestion of putting up Acoustic Panels to control the sound on the arena side. Board suggested the Pickleball group will have to do more research on the panels and get pricing. Putting in Parking Lot, will look back at this after the Whitewashing and Painting is looked after on the arena side.
Adjournment: Next Meeting: Next Meeting - July 15, 2024 at 8pm		