

Canton Community Center Board Meeting Agenda

210 N 7th Street, Canton MO 63435

September 25, 2017 7:00pm

Name	Title	Present	Name	Title	Present
Jeremy Tryon	Pres	x	Lindsey Dover	Board	x
Crystal Nelson	V-Pres	x	OPEN	Board	
Katie Farr	Secretary	x	OPEN	Board	
Scott Robertson	Treasurer	x		Guest	
Betty Hudnut	Board	x		Guest	
Kirby Clark	Board	x		Guest	
Melissa Pierce	Board	x	Tom Pollet	Committee	

Meeting called to order 7:07 pm

1. Roll Call & Introduce New Board Positions & Welcome Guests
2. Review of Minutes - Scott motioned to approve, Lindsey 2nd
3. Chili Cook-Off Email Vote – 6 yes for the rules and regs., 0 no, 3 abstain due to no reply
4. C-SC Parade Email Vote – 7 yes to attend, 0 no, 2 abstain
5. Sign New Officer Rules & Responsibilities – Crystal, Jeremy, Katie
6. Registered Agent – Katie set up and ready to go - \$10.50 fee paid
7. Treasurer Report
 - Checking – \$2198.50
 - Investors - \$2196.00
 - Donations - \$3867.95 - \$150 donation by Kelly Thompson – leaf to be assigned by Scott
 - All bills paid
 - Itemized/Audit paperwork presented by Scott – given to Jeremy
 - Requested Centurylink bill – having issues changing info over – need it to accomplish this
8. Truck
 - a. Final Ticket sales - \$750 total sales Expenses - \$426.80 – Total profit \$323.17
 - b. Performance Auto fixed break line
 - c. Coolers in the back of the truck – we will message Nicole Otte
9. Suggestions to replace 2 missing board members – Jonathan/Kristen McReynolds, Emily Gillette, Ryan Crandall (Police Chief) – those that made suggestions will make contact to prospective board members
10. USDA Grant Update
 - a. Louann – confirmed that the deadline from the state was 9/22/17 – and she has yet to hear anything
 - b. Monte – Has been notified about board change, everyone is waiting on Louann
 - c. Need to meet twice/month when grant comes in. *Scheduled to be anyday
 - d. Small Items not needed before Remodel storage options –Will put in Betty’s room at the Church
11. CULVER HOMECOMING
 - a. Sample Canton Update, 5 volunteer signup forms – not a good turnout for the school
 - b. Parade
 - i. Who can attend – Jeremy, Melissa, Betty?

- ii. What type of float – Betty has a trailer and a rocket design set up – Betty and Melissa will meet to work on it on Tuesday at 4:00 pm
- iii. Candy – Melissa will check out DG, Katie will be back up, Crystal will make a flyer, Katie/Jeremy/Lindsey will staple candy and posters at the Center starting at 5 pm
- iv. Date: 9/30/17 at 9:30am start, lineup at 9:00 am

12. Angel Tree

a. Timeline

- i. Marketing – Will send an email out to sponsors – NH will get senior info to us by the 15th
- ii. Wrapping
- iii. Delivery

13. Record Storage

a. Let the record show that the following items are missing from record storage,

- i. Missing Agendas, 5/7/15
- ii. Missing Minutes, 11/13/14, 1/15/15, 7/30/15, 8/13/15, 10/8/15, 1/28/16, 3/24/16, 4/28/16, 5/12/16, 5/26/16, 7/25/16

14. Focus on Marketing

- a. Last few farmers market dates... THANK you to all helpers!! ** MU extension offered in helping with promote
- b. Facebook Postings

15. Canton R-V Yearbook – No on the advertisement

16. Fall Harvest

- a. Kids Events and games – Items needed: Hay/Straw bales, Apple baskets, 250 orange balloons, mini pumpkins (Katie), photo booth decorations, Card tables (Katie has one, Comm. Center has one) Items needed to buy: jello/Orbees, paint and brushes, crayons, garland, golf clubs, electrical tape, five rolls of quarters *** Estimated budget = \$150 Crystal motioned to go with \$150, Katie 2nd, approved
- b. Electric, tents trash etc.... Tents not needed for games, Melissa will talk with Larry about a tent and get heat lamps
- c. Food – Betty has it under control, she will let us know about pies
- d. Volunteers – Culver Woman's basketball, possible Scott Giltner's group
- e. Budget
- f. Marketing
- g. Attendance Day of & Positions working
- h. Judges – Kelly Thompson, Culver President, Need to send out letters, Michael Rose (Crystal B.), Michael's friend (Crystal B.), Janette Burgin (Katie), Ryan Crandall? (Scott), Jeff Whiston, Richard Horner (Scott), Steve Ayers (Katie)
- i. Awards
 - i. 1st- \$150 Meat Bundle from US Wellness Meats, Katie Pickup?
 - ii. 2nd-?
 - iii. People's Choice-?
- j. Meeting on Wednesday October 18, 2017 at 7 pm to meet to finalize

17. Committees Updates for:

- a. Hiring Fitness – _____
- b. Renovation meeting date - _____
- c. Organizational meeting date- _____

18. Missouri Sales Tax Exemption Certification Status – Jeremy submitted this form, will not expect an answer for another 6-8 weeks
19. Kohl Wholesale and/or Sysco Foods Account Setup – Reps to set up accounts for items to purchase, motion by Kirby to set up account, Lindsey 2nd, approved
20. Any Other Business appropriate at this time – Lindsey suggested Trunk or Treat at the school, we decided to not participate
21. Regular Board Adjournment Scott motioned to close the meeting at 8:45 pm and Lindsey 2nd
22. Executive Board Meeting
 - a. Secretary Minutes
 - b. Signature Card for Bank of Monticello
 - c. Bank Log in Information
 - d. Corporation Audit of Finances
 - i. Catch-up from no audit last year per Bylaws and to ensure everything is in order for USDA Grant & Tax Time
 - ii. All Financial items need to be brought to center by end of day 10/3/2017
 - iii. Audit will be performed starting 10/7/2014 (Incorporation Date)

**We meet every 4th Monday of the month at 7 pm and/or special meetings within 48 hour notice.
NEXT REGULAR MEETING 10/23/2017 @ 7:00 P.M.**