

REGULAR MEETING, TOWN OF RANDOLPH, November 8, 2023

A regular meeting of the Town Board of the Town of Randolph, County of Cattaraugus and the State of New York was held at the Municipal Building, 72 Main Street, Randolph, NY on the 8th day of November 2023.

PRESENT: Dale Senn ----- Supervisor
Tim Beach ----- Council Member
Amber Frame ----- Council Member
Nate Root ----- Council Member
Bob Learn ----- Council Member
Gretchen Hind ----- Clerk

ABSENT: Cody Uhl ----- Superintendent of Highways

OTHERS PRESENT: Don McElwain-Water Dept.; Harry Uhl; Elise Gorth - Randolph Register;
Chris Zera - RA Mercer

PUBLIC HEARING - SPECIAL DISTRICTS

Notice of the Public Hearing was published in the Post-Journal on October 23, 2023. The Supervisor stated that the Public Hearing on the proposed 2024 Special Districts Town of Randolph Budget was now open and asked if there was any interested person who desired to be heard.

The following persons appeared in favor of the proposed 2024 Special District Town of Randolph Budget: NO ONE PRESENT

The following persons appeared in opposition to the proposed 2024 Special District Town of Randolph Budget: NO ONE PRESENT

The Town Clerk reported that the following pertinent written communications had been received: NO COMMUNICATION RECEIVED

The Supervisor inquired as to whether there were any other persons present who wished to be heard. No one appeared, whereupon the Supervisor declared the public hearing on the Special Districts closed.

PUBLIC HEARING

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The Town Clerk reported that the following pertinent written communications had been received: NO COMMUNICATION RECEIVED

The Supervisor inquired as to whether there were any other persons present who wished to be heard. With no one present to be heard, whereupon the Supervisor declared the public hearing closed.

REGULAR MEETING

Supervisor Senn called the meeting to order at 7:31PM with the Pledge of Allegiance.

PUBLIC

Chris Zera – RA Mercer, presented the Town’s 2022 Independent Auditor’s Report. An outside audit is required when a municipality expends more than \$750,000 in federal funds in one year which the Town did in 2022.

RESOLUTION 117-2023

MEETING MINUTES

On a motion of Councilmember Root, seconded by Councilmember Beach, the following resolution was

ADOPTED	Ayes	5	Senn, Beach, Frame, Root, Learn
	Nays	0	

Resolved that the Board approves the meeting minutes from October 11, 2023 as submitted.

REPORT OF TOWN OFFICIALS

TOWN JUSTICE – Will supply annual report at year end.

CODE ENFORCEMENT

9 permits for a total of \$345 were issued for October 2023.

RACDC- No report

Monthly Report of the Supervisor – BLB submitted the October 2023 Financial Report to the Board.

CLERK

Clerk Hind submitted the monthly report for October 2023 to the Board. The local shares were Town-\$950.00; Supervisor - \$245.98.

SUPERINTENDENT OF HIGHWAYS

Superintendent Uhl submitted a report on the activities for the month of October 2023.

WATER/SEWER

Don McElwain reported monthly activities to the Board.

SAMPLE HILL

No activity.

COMMUNICATIONS

Communication received from the Town of Napoli regarding their proposed Local Law 1-2023.

NEW BUSINESS

RESOLUTION 118-2023

SAFE ROUTES TO SCHOOL TAP PROJECT 5763.56 -CPL PAY APP #26

On a motion of Councilmember Learn, seconded by Councilmember Frame, the following resolution was

ADOPTED Ayes 5 Senn, Beach, Frame, Root, Learn
 Nays 0

Resolved that the Board approves the payment for the Safe Routes to School TAP Project 5763.56 of Pay App #26 in the amount of \$16,477.22 to CPL.

RESOLUTION 119-2023

EMPLOYEE HEALTH INSURANCE

On a motion of Councilman Root, seconded by Councilman Learn, the following resolution was

ADOPTED Ayes 5 Learn, Frame, Senn, Root, Beach
 Nays 0

Resolved that the Town of Randolph will switch health insurance providers from Univera to Independent Health continuing to supplement participating employee's HSA with \$1,200 annually.

RESOLUTION 120-2023

2024 TOWN BUDGET

On a motion of Councilman Learn, seconded by Councilman Beach, the following resolution was

ADOPTED Ayes 5 Learn, Frame, Senn, Root, Beach
 Nays 0

Resolved that the Town of Randolph adopts the 2024 Preliminary Budget as the 2024 Adopted Town Budget as attached.

LIABILITY INSURANCE DISCUSSION

There was a discussion that any person/company the Town hires, would be required to supply proof of liability insurance.

RESOLUTION 121-2023

BUDGET MODIFICATIONS & TRANSFERS

On a motion of Councilperson Frame, seconded by Councilperson Beach, the following resolution was

ADOPTED Ayes 5 Senn, Beach, Frame, Root, Learn
 Nays 0

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Resolved that the Board authorize the following budget modifications & Transfers:

GENERAL FUND

BUDGET TRANSFER:

- \$26 FROM A1990.4 - SPECIAL ITEMS - CONTINGENT
- \$26 TO A1220.4 - SUPERVISOR - CONTRACTUAL
- \$62 FROM A1990.4 - SPECIAL ITEMS - CONTINGENT
- \$62 TO A1410.4 - TOWN CLERK - CONTRACTUAL
- \$57 FROM A1990.4 - SPECIAL ITEMS - CONTINGENT
- \$57 TO A8810.1 - CEMETERY - PERSONAL SERVICES

BUDGET MODIFICATION:

We resolve to increase the General Fund 2023 expenditure budget by \$13,929 due to the use of ARPA monies for blacktop for the walk path. This will increase accounts A4089 - ARPA REVENUE and A3989.49 - OTHER PUBLIC SAFETY - ARPA.

WATER FUND

BUDGET TRANSFER:

- \$148 FROM SW9010.8 - EMPLOYEE BENEFITS - STATE RETIREMENT
- \$148 TO SW9189.8 - EMPLOYEE BENEFITS - CLOTHING ALLOWANCE

SEWER FUND

BUDGET TRANSFER:

- \$303 FROM SS8810.4 - SEWER ADMIN - CONTRACTUAL
- \$303 TO SS88110.1 - SEWER ADMIN - PERSONAL SERVICES

RESOLUTION 116-2023

AUDIT OF BILLS

On a motion of Councilman Learn, seconded by Councilmember Frame, the following resolution was

ADOPTED Ayes 5 Senn, Beach, Frame, Root, Learn
 Nays 0

ABSTRACT #11

General Fund	No. 265-289	\$22,977.91
Street Lighting District		0
Snow Removal District		0
Refuse District		800.00
Weeden Rd. Water Line		0
Highway Fund	No. 174-193	38,127.05
TAP CAPITAL PROJECT	No. 13	16,477.22
Sewer Fund	No. 109-121	12,513.03

Water Fund	No. 178-193	13,298.40
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With no further business, on a motion from Councilman Beach, seconded by Councilman Root the meeting was adjourned at 7:58 PM. Carried unanimously.

Gretchen Hind, RMC/CMC Town Clerk

