

**MINUTES OF THE APRIL 23, 2020 SPECIAL MEETING  
OF THE BOARD OF TRUSTEES OF THE  
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Thursday, April 23, 2020  
Place: Mill Creek Water Reclamation District Treatment Facility; 39W889 Wellington Way, Geneva, IL  
Time: 5:00 p.m.  
Attendance: Trustees: James Dougherty, Mark Hammond and Ben D’Andrea  
Others: Charles Radovich, James Hare, Kim Hoadley  
Jason Fowler, Kevin McCanna, Dan Whiston

**AGENDA ITEM NUMBER:**

**1. and 2.**

**CALL TO ORDER and ROLL CALL**

The special meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 1:00 p.m. at the Mill Creek Water Reclamation District Treatment Facility and was held telephonically, Trustee Hammond and Dougherty were physically on the treatment plant site, by Trustee Dougherty. Trustees present were Ben D’Andrea (telephonically), Mark Hammond and James Dougherty.

**3. ANNOUNCEMENTS AND PUBLIC COMMENT.** No members of the public were present or connected to the conference call.

**RATIFICATION OF THE FOLLOWING TEMPORARY RULES OF PROCEDURE:**

**That temporary rules of conduct for the April 23, 2020 Board of Trustee’s special meeting shall be as follows:**

**On March 20, 2020 the Governor of the State of Illinois issued Executive Order 2020-10 (COVID-19 Executive Order No. 8) which, among other things instituted a “Stay at Home” order through April 7, 2020 and prohibited public and private gatherings or more than 10 people. On April 1, 2020 the Governor of the State of Illinois issued Executive Order 2020-19 (COVID-19 Executive Order No. 17) which, among other things extended the “Stay at Home” order through April 30, 2020. The following temporary rules are intended to comply with the Executive Orders and satisfy certain Illinois statutory requirements for actions by the Board of Trustees.**

**At least a quorum of the Board of Trustees who are attending the April 23, 2020 Board of Trustees special meeting will be required to attend physically, complying with all social distancing rules, at the appointed meeting location and the other Trustee may attend by means of electronic attendance, including but not limited to a phone connection. Members of the Public may participate in the meeting, electronically, as provided below. In the event member(s) of the Public appear at the meeting site, they will be requested to participate in the meeting electronically. Appointed staff of the District will participate electronically.**

**The platform for electronic attendance at the Board of Trustees meeting will be arranged in advance by the President, or designee, and will be communicated to each Trustee at least five days prior to the commencement of the meeting. The electronic platform shall allow all Trustees to speak and listen simultaneously to the proceedings. The format of the agenda for the regular meeting shall remain the same, that is, shall be called in the same order as contained in the existing Board of Trustees rules.**

**The regular meeting proceedings will be audibly available via the phone call-in service and numbers provided in the notice of the regular meeting.**

**Public participation shall be as follows: Advance Public Comment Period: Individuals have the option of submitting public comment by email. Individuals who wish to do so must email their comments to [FOIA@MillCreekWRD.com](mailto:FOIA@MillCreekWRD.com) prior to 11:00 a.m. on April 23, 2020. Comments during Meeting: The public will be provided with telephone call-in number where they can call in during the meeting, listen to the entire open meeting portion of the meeting and be recognized to provide comment at the appropriate times in the meeting.**

Upon motion duly made by Trustee Dougherty to ratify the temporary rules of procedure, seconded by Trustee Hammond and unanimously carried.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

**4. Consideration and approval of Ordinance 2020-01, AN ORDINANCE authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real property and irrigation equipment in and for the Mill Creek Water Reclamation District, Kane County, Illinois, and authorizing and providing for the issue of \$3,100,000 Debt Certificates evidencing the rights to payment under such Agreement, prescribing the details of the Agreement and the Certificates, providing for the security for and means of payment under the Agreement of the Certificates and authorizing the sale of the Certificates to American Eagle Bank.**

Attorney Radovich advised the Board that the closing for the certificate will be on April 28, 2020 and the funds will be wire transferred to the District's account. Radovich also asked if there are questions regarding invoices for professional services provided in the sale of the Certificate, there were no questions.

Upon motion duly made by Trustee Hammond to approve Ordinance 2020-01, seconded by Trustee D'Andrea and unanimously carried.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

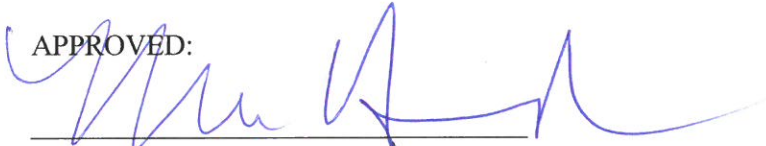
Motion approved.

**5. Adjournment**

Motion by Trustee Dougherty to adjourn until the next meeting of April 28, 2020, seconded by Trustee Hammond and unanimously carried. The Special Meeting of the Board of Trustees was adjourned.

Roll Call Vote: Ayes:3 Nays: 0 Absent: 0

Motion approved.

APPROVED:   
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Mark Hammond, District Clerk