



*Small, Serene, Simply Garnett.*

August 31, 2018

City Hall Report

We welcomed new employee, Travis Wilson on August 13. Travis has been hired to take over the soon to be vacated office of Colette McDonnell. He has large shoes to fill and is doing a great job. Welcome Travis!

Front office staff continue to stay extremely busy. Unfortunately, our most recent (part-time) hire changed her mind and has chosen to take a full-time job elsewhere.

Sincerely,

Nancy Hermreck  
Interim City Clerk

## Community Development Departmental Reports for September 11, 2018

### **Airport Report Garnett Industrial Airport August – 2018 Gary Ecclefield – Manager**

1. Completed August Report
2. Fuel Transactions and Invoices.
3. Sent Weather Data to the National Weather Service.
4. Replaced runway light bulbs as needed.
5. Picked up storm debris from all Airport areas.
6. I-net and phone were out of service for several days.
7. Tracey Modlin was in about this year's Lake Garnett Grand Prix Auto Cross event.
8. City crews repaired the Runway End Panels that were damaged by the storm.
9. Repaired the Elevation sign in the office yard.
10. City Electric crew put new ballast in the light fixture in the Airport Shop.
11. Airport brush pile was hauled off.
12. Ordered and received fuel for the tractor and mowers.
13. Ordered and received 100LL aviation fuel. (1500 gallons)
14. Pat Lynch from Kansas Weights and Measures was in to test the Fuel pump for accuracy.
15. Green beacon bulb replaced again.
16. Rain total for the month of August was 8.34 inches.
17. Replaced battery in 1962 Ford 861 tractor. Last was 2010.
18. KDOT Pavement study to be done Sept. 10<sup>th</sup>.
19. Mike Bright from KDOT plans Airport safety inspection for Sept. 12<sup>th</sup>. Trees in approach to 19 will be examined.
20. Garver engineering to do runway surveying Sept. 11, 12, 13.
21. Courtesy car reserved by pilot from Nebraska for Cornstock.
22. Rain rain and more rain, can't keep up with the mowing and herbicide treatment.

#### **Flight Activity**

1. Intense crop spraying operations by several companies.

#### **Projects**

1. City Hangar and Airport Shop roofs.
2. Pave Fueling Ramp.
3. Heights and Hazards. (Trees in the approach to runway 19)
4. Pursue Master Plan.

**City of Garnett**  
**9/06/18**  
**Office of Building and Zoning**  
**Gary Giczewski, City Inspector**

**RE: Activity Report**

- **Building Permits**
  - From 1/1/18 to Present the Building & Zoning Dept. has issued the following types of permits:
  - Industrial – 4
  - Commercial – 38
  - Residential – 160
  - Inspections Performed – 197
  - Application Fees Received - \$4,750.00
  
- **Working with the Planning Commission on the City's Comprehensive Plan**
  - Section 3 of 4 & 4 of 4 to complete by the end of this month to move on to the City Commissioners for October sessions.
  
- **Inspections & Plan Review**
  - Performing inspections and reviews as needed by contractors
  - Observing properties for City Code violations and working with residences to help get them back into compliance when their properties start getting out of hand.

# DIRECTOR'S REPORT

## GARNETT AREA CHAMBER OF COMMERCE

Membership-Three new businesses joined the Chamber: Monroe 816, Good Shepherd Hospice, and Tri-Ko Inc. Continue to get out and about in the community to meet with businesses and recruit new members.

The office space vacancy in the Chamber building has been filled by Kent Hoyt, with Burlington Tax Company. He will be moving in within the next two weeks.

Planned the Quarterly Social, which will be September 13<sup>th</sup>, 2018 at Scipio Supper Club.

Assisting Susan with *Town Talk* Calendar, as well as Special Events Calendar for 2019. Continued training/assistance from Susan, Chris and City Hall staff covering a variety of areas, including web design, marketing, different types of payment for utilities, and basic office procedures. Assisted with Meals on Wheels.

Name the Parade forms were updated and sent out to all the schools. Planning for the Christmas Parade continues. Meeting next week with Paula and Desiree to learn more about the process.

Weekly eblasts continue, as well as Chiefs promotion on tickets, advertising of the Quarterly Social and local events. Working to spotlight businesses as well as market their products and advertise sales.

Have estimates for window repair and working on scheduling the replacement of the window.

Continue to keep kiosks and bulletin boards current, as well as keeping brochures etc. supplied where needed.

This month, attended Chamber Board, Zoning Commission, Tourism Board, and City Commission meetings.

Parks/Recreation/Cemetery  
Monthly Report  
September 6, 2018

Most of September has been focused on mowing and spraying. With the summer help gone we are down to 3 full time staff so we are non-stop mowing and trying to keep up with the grass. In the past few weeks we have seen more rain than usual this time of the year and with the heat and humidity the grass is growing at a very fast rate. We have also done some spot spraying to help keep the weeds down in places and also at the reservoir in attempts to keep the noxious weeds in check. The spraying is an ongoing process and one that will continue as long as we have conditions conducive to spraying.

August and September are very busy months for the parks. In August we had the fair, tractor pull, and unfortunately the sprint cart race was rained out. SO that that leads us to this month and the rescheduling of the sprint race, the fair's bull riding, Cornstock, and the rescheduled endure cart race. All of these fall on consecutive weekends. We will busy mowing and preparing for all these events along with doing the normal weekly duties that we have scheduled.

We were not able to keep the pool open as we had planned due to a leak in our pump system. This pump system is the lifeline of the pool and if it fails then the pool needs to be closed. Luckily with the help of Ken Amaya and the Gas and Water Department we were able to fix the problem without issue. In doing so it was determined it would be in our best interest to close and look at other maintenance issues we were having and address them now rather than wait until the spring.

Fall sports are upon us. Soon we will be starting all of our football programs, cheer, and volleyball. We have good registrations and we are looking into some new ideas to make our programs better. We are looking at expanding the volleyball and playing other communities to better prepare our athletes for the future. We will continue to travel for the flag and tackle seasons. We hope to be competitive in both again this year. I am also looking forward to another year with the future footballers it is always fun to see the pre-school kids learning the game and having lots of fun at the same time.

The recreation center continues to stay busy and we will soon be starting up our fall exercise classes for everyone. This is an exciting time for us to see the new faces and see people committed to their health. Also the 24 access is close. We have the date for the door lock system to be installed and are in the process of purchasing a new computer and once that is in we will start staff training on the new software system. A go live date has not been established but we hope to have things up and running by the end of the year. This has been close to a 3 year process to get 24 hour access I appreciate everyone's patience I know it will be worth the wait. SO please bear with us as we are in the final stages of the process.

If you have any questions about the parks or the things that we are doing do not hesitate to ask.

Thanks

Phil Bures  
Parks and Recreation Director

Director of Community Development Report for City Commission  
By Susan Wettstein for September 11, 2018 Commission Meeting

We welcome Julie Turnipseed as the new Executive Director for Economic Development. Julie has only been here a couple of days but has hit the pavement running, visiting with existing businesses, reviewing files and getting familiar with what Garnett and Anderson County has to offer. She brings a fresh, vibrant perspective, tons of experience with business development, and I am excited to add her to our team. Julie met with the Anderson County Commission last Tuesday and we plan to introduce her to the Garnett City Commission at the upcoming meeting.

I have structured web pages and set Kris on a path to uploading the original ordinances to the website as she has time. The website and social media work keeps us busy right now with so many events and activities happening every weekend through the month of September. This weekend, September 7-9, looks like this:

- Greeley Smokeoff
- Kansas State Trike-In
- Garnett City Wide Garage Sale Day
- Car & Motorcycle Show - Church of the Nazarene
- Second Saturdays "Funk n Junk" - Industrial Bottoms
- Trade Winds Summer Party Street Dance
- Holy Angels Bazaar

The following weekend, September 15-16, has the kind of "busy" going on:

- Sprint Track Race
- 15th Annual Anderson County Hospital Foundation Golf Benefit
- Midwest Mayhem Bull Riding
- Fall Fun Fest - New event hosted by Garnett First United Methodist Church

City crews will be busy with city wide clean-up week, September 10-14. Everyone comes together to help and I am humbled and grateful to work in an atmosphere where everyone pitches in.

The Garnett Tourism Advisory Committee had their meeting on September 6th and the question was raised to see if the Commission and City Manager had any thoughts regarding the approximately \$8,000 in transient guest tax funds still available in the 2018 budget that will most likely go unused. It was suggested that perhaps that we advertising a non-

marketing matching grant opportunity for an organization or tourism destination to apply in which the funds could be utilized to help with a piece of equipment or amenity that could positively impact an event or attraction to bring visitors to the community. Would the Commission entertain this idea and give directional feedback on this so that staff knows how to proceed?

I am working on the Fall issue of Town Talk. Deadline for all information for the city newsletter is September 12th. It will go out to all mailing addresses in the 66032 zip code the end of September.

Code Enforcement: Pat Tate reports that since the beginning of the year, he has worked on the following code violations:

Vehicles - 36

Weeds/Grass/Brush - 61

Trash/Junk - 6

Of those, approximately 19 of them have not met compliance.

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September 4<sup>th</sup>, 2018

Fire Department continues to be busy. Crews worked the tractor pull and demo-derby at the County Fair.

Reponses----

August 19<sup>th</sup>. Med Call Pt went into cardiac arrest while paramedics and firefighters tended to them.

August 22<sup>nd</sup>—Pumped over 3000 gallons of water through the storm drain near Lincoln and Maple with help from gas & water.

August 26. Reported attempted suicide. Responded with PD and EMS

August 28<sup>th</sup>. Received report of congestion in aisles at a business. Made contact with manager and two district managers.

September 2<sup>nd</sup> Reported heart problems. PD confirmed the victim already deceased.

With the nice rain the weeds have grown rapidly. Most people are compliant.

Began on the south end of town to inspect nuisances. Two nuisance letters delivered.



## **Garnett Police Department**

*131 West 5<sup>th</sup> Avenue*

*Garnett, Kansas 66032-0230*

*Telephone*  
*(785) 448-6823*

*Fax*  
*(785) 448-0088*

### **GPD Monthly Report for August 2018**

On August 3, 2018, a 21 year old female was arrested for possession of marijuana, drug paraphernalia, and driving while suspended at the North Lake. The case was turned over to the Anderson County Attorney's Office for review.

On August 5, 2018, Country Mart reported all three of their pop machines had been broken into and over \$850.00 worth of damage and stolen currency was reported. During the course of the investigation it was discovered that Coffey County, Chase County, Lyon County and Greenwood County have all had similar crimes in the past several weeks. With a coordinated effort between all the agencies, several suspects were identified and confessed to the crimes. Det. Turner assisted with a search warrant in Greenwood County in reference to these cases. The case is being forwarded to the Anderson County Attorney's office for review.

On August 14, 2018, the resident of 122 N. Oak reported a yellow Minibike being stolen from the front porch. The Minibike was valued at \$150.00.

From August 22, until August 25, 2018, GPD has taken 3 stolen car reports. We believe that the same juvenile is responsible for all of them. The juvenile in question was arrested in Allen County in one of the stolen cars. The cases are still under investigation and will be sent to the Anderson County Attorney Office for review once they have been completed.

In the month of August 2018, Officer Frazier attended three separate training's. Firstly, on 08/09/2018, domestic violence and trauma course, this training covers the effects of trauma on the human brain and how to identify the symptoms, this course also refreshed domestic violence laws and techniques for identifying domestic violence and the precursors. The next training was from 08/14/2018-08/16/2018, this training was DIAP CMV criminal interdiction. This was an introduction level course which gave him new knowledge on log books, and laws connected to CMV, as well as a new skill set in interviewing personal and CMV drivers to locate probable cause of illegal contraband. The final class Frazier attended was on 08/20/2018, which was an 8-hour course on report writing which helped refresh skills lost and provided new ways to write reports.

GPD has had 21 applicants for the two open positions. Out of the 21 applicants 6 have been disqualified based solely on criminal history (a felony or a domestic battery). 7

applicants have been sent the background packet for the first phase of the hiring process and no one has returned the packet, or returned emails or phone calls to state they are still interested in the position. This leaving us with little to no option, but to start looking into unqualified applicants. If GPD loses one more officer, services will have to be cut by the department in order to maintain the normal day to day functions of a Police Department.

For the month of August, GPD took a total of 236 calls for service, conducted 68 traffic stops, and had 28 calls of service for animal control.

Kurt King  
Chief of Police

# Garnett Police Department

131 W 5th, Garnett, KS 66032

## Activity Totals

08/01/2018 - 08/31/2018

	All Arrests	Felony Arrests	Misd Arrests	Other Arrests	Summons	Traffic	Criminal	Supplement Report	Field Interview	Reports	Total Activity
Totals	15	1	11	3	41	32	6	97	12	40	258

# Garnett Police Department

131 W 5th, Garnett, KS 66032

## Agency Statistics

August 2018

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Reports Today: 2	MTD Reports This Year: 40
YTD Reports This Year: 292	YTD Reports Unapproved This Year: 15
MTD Reports Last Year: 45	YTD Reports Last Year: 344
MTD Arrests This Year: 16	YTD Arrests This Year: 138
MTD Arrests Last Year: 24	YTD Arrests Last Year: 191
MTD Citations This Year: 41	YTD Citations This Year: 533
MTD Citations Last Year: 141	YTD Citations Last Year: 790

September 5, 2018

## Public Works Report

The Gas Distribution Department is on schedule this year for surveys, inspections, and reporting on all state regulated requirements. We continue to maintain the system, managed a few more bare steel line replacements, completed all Kansas One Call locates, and responded to all gas and carbon monoxide complaints that came in for the month. Outside of normal operations, our yearly cathodic protection report made us aware that we had quite a few areas where our anodes were starting to fail, due strictly to the age of the anodes. About six new large anodes were installed throughout the system which immediately brought the numbers back up to where they should be. Also, as stated in previous reports, we are still hoping by years end to complete several other much needed upgrades to the system.

The Water Distribution Department, much like the gas, did well last month, with only a few minor leaks throughout the system. We finished our full hydrant flushing program, and aside from a small amount of dead-end areas, I believe our lines are as clean as they can possibly be at this point. We did discover however that we have a few hydrants in need of servicing, and they are currently awaiting parts so they can be repaired and put back into service.

The Water Plant is performing as well as can be expected. We were getting close to having to open the reservoir spillway gate a few weeks ago, due to low creek levels, but the recent round of showers has filled everything back up, and then some. This is actually a good thing, because the reporting requirements to the State on water released from the reservoir can be time consuming and tedious under our new monitoring system. There have been no issues out at the pumphouse, so it appears the local wildlife has decided to avoid our intake pipe. Our operating foreman, Brian Dykes, has done a great job on keeping things running smoothly at the plant. Matt Jones, our operator-in-training, is also doing well in learning the daily operation requirements and has started his first course of Water Treatment Plant Operation as he continues working his way towards becoming a licensed operator for the city. I am currently working with KDHE on obtaining a NPDES wastewater discharging permit for the water plant lagoons. This is something that in the past was not high on KDHE's agenda for a lot of municipalities, but whereas we are looking at the possibility of a new plant, it is something that is now being addressed.

The Street Department has more than it can handle as of late. Due to the increased rainfall, there has been a recent push to get our storm drains and drainage ditches cleaned out and moving water more efficiently. This has been a job tackled by Street, Gas & Water, the G.F.D. and Sewer departments. With the use of the sewer rodding equipment, a pumper truck and fire hose, and a lot of shovel work, many of the drains that have been filled with years of dirt and debris have been cleaned out. We will continue to monitor drainage issues and repair all we can with the manpower and resources available to us. There is also the constant need for tree, limb and brush removal from easements and overhead power lines. A job that is also tackled with assistance from the Electric Distribution Department. I could easily use a permanent tree removal crew and keep them busy 24/7. As it is, we get to what we are able to when time and manpower allow, while still enabling departments to get their own respective jobs done. Then we have street repairs. This is also a never ending, time consuming job that is performed as best as we are able. We have been fortunate to recently purchase a vibrating finishing packer that will help in performing a more proper and reliable patch on missing sections of streets due to repairs, and on potholes. Along with the use of tack oil, and laying our patch in layers, we hope to perform patching that will last longer than a few months.

I will be meeting with Lester Welsh next week to make a final decision on exactly where the chip and seal I have been allotted this year will be used. We had hoped to get a large portion of 3<sup>rd</sup> Avenue sealed, but unfortunately it has passed the stage of maintainability by chip and seal. As of now we will be doing Walnut Street from the R.R. crossing at 9<sup>th</sup> Avenue to just past the water plant to the south. For the remaining half mile, I am currently looking at a section of Park Road to use it on. I'll know for sure next week.

In Sanitation, we have ordered lids for existing hoppers that were needed, and John Helms will be placing an order for a few new hoppers as we try to replace ones that have rusted past the point of repair. We also need to look at having hydraulics repaired or replaced on the 1998 Ford truck to bring it back into the rotation. This will save wear and tear on the other two trucks, extending the engine life on them. Hopefully this will prolong the time we have between engine replacements.

A couple things of note. The much needed 4-in-1 bucket for the city's loader is on its way and should arrive in Topeka by October 1<sup>st</sup>. I'll be sending a truck and trailer to retrieve it, and Jake Wettstein will need time to get it swapped out. This is great news, as the bucket loader is without doubt one of most used and relied on pieces of equipment in the city. We have also repaired our small trencher finally and now it is back in service. I have also managed to get a salt and de-icer contract for this year at a considerably cheaper price, almost 40%, than what we've had in previous years. It will be through the same company the County is currently using.

Next week we begin city wide clean-up, and that requires a lot of input from all departments, during which time normal operations take a back seat. I would like to add real quick that the unity of city employees when projects like this come up over the past couple years has been great. I would like to thank all employees across the board for being there to help other departments out when the call for assistance goes out. It does not go unappreciated, by myself or the other departments. Whether it is fixing a water line, setting a service pole, fixing equipment, repairing a sewer main, spraying noxious weeds, or an all-out call for mowing and weed-eating. Which brings me to a whole different issue about the amount of mowing required by the city and having enough equipment to accomplish it. I have spent enough time on this particular report, but at some point this issue will need addressed if we are to maintain all the properties city employees are required to keep looking nice throughout the year.

Sincerely,

Kenneth J. Amaya

## August Report 2018

The Sewer Dept. has caught up with sludge processing for the time being. We have had time to repair one of the pillars on the west end of the North Lake dam, and will start to work on another later in Sept. If we want to keep the rock fixtures along the dam and in the park, there will need to be an inspection done each year followed closely by maintenance. We have fixed the sewer line at the Depot and repaired the section we removed, the bicycle rack that was removed could not be aligned with the other racks because the contractor installed it on the sewer line, so please forgive, and it's all we could do. At this time we are working on mowers and helping the park finish up with cemetery mowing so it will be ready for Labor Day weekend. As requested, we will also start working on the old rock picnic tables and grills at the North Lake, to try and save some of the history the North Lake still has, when time allows.

Next week we will start on our preventive maintenance schedule for the 3 plant blowers. They will be sent in one at a time for inspection and repair kits installed. With our maintenance schedule, we have been able to extend the units life for almost an additional year, by having them inspected during that time period we hope to extend the blower life even further and have fewer costly break downs.

John L. Olson Supt.