

Lac qui Parle-Yellow Bank Watershed District

Regular Meeting Minutes #579

May 1, 2018

Call to Order

The meeting was called to order by Chairman Darrel Ellefson at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room, Courthouse, 600 6th Street, Madison, MN. **Managers present:** Chairman Darrel Ellefson, Vice-Chairman John Cornell, Secretary David Craigmile, Treasurer David Ludvigson & Publicity Officer Joe Ferguson. **Managers absent:** none **Staff present:** Administrator Trudy Hastad, Coordinator Mitch Enderson, Drainage Manager Jared Roiland and Park Manager Ron Fjerkenstad. **Others present:** Attorney Matthew Haugen, Jim Robertson, & Gary Robertson.

Approval of the Agenda

Ellefson asked for a motion to approve the agenda. **M/S/P** to approve the agenda:

Motion: David Craigmile, **Seconded:** John Cornell **Passed:** 5-0

Staff Reports:

PARK: Park Manager, Ron Fjerkenstad reported on monthly activities.

- DNR was out and did a dam inspection of the Canby Creek dams. A helicopter was going up and down the Canby Creek.
- DNR was out and stocked trout in Canby Creek on May 1.
- The large fishing dock was washed out due to the high water and ice. The crew may shorten up the dock by one segment to help with this problem.
- There was a water leak by the house that was found and repaired.
- The park has been wet, but opened today with the upcoming weekend the big kick off to the camping season.
- They have been kept busy cleaning up brush and getting everything ready for the park opening.

COORDINATOR: Coordinator Mitch Enderson reported on monthly activities.

- The drainage grant work is underway. Houston Engineering came out and did some training on what documents to scan, labeling to be accurate and link into Drainage DB. I have editing and centerline drawings for our GIS layer completed for 12 ditches so far.
- Quarter 1 WRAPS reimbursement was submitted and approved.
- The Women's event invites will go out the week of May 15th and the bus is lined up with WD tours.
- Looking at doing a canoe event on June 18th. The area SWCD's will be doing a 12 weeks of Conservation program this summer and they want to coordinate with us on the canoe trip.
- Did the first radio show of the year on April 18.
- Attended a technical advisory committee meeting for the Upper MN Watershed WRAPS.
- Applied for a conservation grant through ESRI to acquire advanced license and 3D analyst that YM Watershed discovered.

WCA: Coordinator Mitch Enderson

- Working with a landowner on land that was previously enrolled in CRP for tiling.
- Had a landowner ask about draining part of a wetland while enhancing another area to use as replacement rather than buy credits. BWSR responded it would be an unlikely restoration.
- Our new regional wetland specialist is John Hansel. He replaced Kane Radel. He was in town and met with the TEP panel on Monday afternoon.
- Previous year changes to the WCA progress report in eLink were made. The WCA portion of the County's 20-21 BBR report was also completed as was one for the Watershed.

DRAINAGE MANAGER/INSPECTOR: Jared Roiland reported on monthly activities.

- Chris Otterness from Houston Engineering came and gave a training seminar on how to effectively use Drainage DB.
- Attended the public hearing for CD #9 (Karen Gronholz) before the LQP Commissioners. They also accepted the Louis Ristow petition for outlet and appointed viewers.
- Attended Resiliency training put on by the County in the Annex.
- Attended the Bid opening for Br 3 of CD #12 on April 24.
- Attended the WRAPS meeting for the Upper MN River Watershed.
- Went with Darrel to meet with landowners on ditch concerns, and maintenance issues that came into the office during the month.
- In office, I am preparing ditch work orders, working with landowners on watershed permit applications, preparing notices to landowners and to papers, and working on the labeling and scanning of ditch records for the drainage grant.

OTHERS:

- Attorney Matthew Haugen met with the Board. Mr. Haugen works for the firm Nelson, Oyen & Torvik and would be interested in being the attorney for the general Watershed work since Attorney Torvik passed. The Board contracts with Attorney John Kolb with Rinke Noonan Law Firm for ditch work. Discussion followed.

M/S/P to continue with the firm Nelson, Oyen, Torvik for general Watershed Attorney work with Attorney Matthew Haugen in place of the late Attorney Steve Torvik.

Motion by: David Ludvigson Seconded by: John Cornell Passed: 5-0

- Jim Robertson & Gary Robertson met with the Board to discuss a private ditch problem in section 15 Maxwell.

Treasurers Report: Manager Ludvigson gave the Treasurer's report.

M/S/P to approve the Treasurers report.

Motion by: Joe Ferguson Second by: John Cornell Passed: 5-0

The following warrants were presented for approval:

Number	Vendor	Details	4/05/18 to 05/01/18
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General Klein Account:

None

TOTAL \$ -0-

Park Account:

5970-5972	monthly park payroll	April payroll	\$2,524.15
5973	PERA	monthly deductions	\$379.51
5974	Lac qui Parle Environmental Office	park cell phone reimb	\$47.27
5975	Frontier Communications	park office phone, fax, internet	\$198.88
5976	Kockelman Construction Inc	snow removal @ park	\$452.00
5977	Running's Supply Inc	park supply	\$26.61
5978	Lincoln Pipestone Rural Water	water meter @ park	\$76.02
5979	Minnesota Pump Works	on-site service, pump installation	\$813.59
5980	Olson Sanitation LLC	April Trash	\$11.70
5981	Farmers Coop Association	gas	\$156.46
5982	Lyon-Lincoln Electric	park electricity	<u>\$653.27</u>
		TOTAL	\$5,339.46

UPB GENERAL ACCT:

3328-3330	semi-monthly payroll	April 1-16 payroll	\$4,704.41
3331	PERA	semi-monthly payroll	\$880.76
3332	Valley Office Products	scanner, plastic casters for chair	\$504.97
3333	Rural Solutions Inc	computer, phone setup	\$260.00
3334	Rinke Noonan Attorney's	monthly retainer, CD #54 Imp	\$1,240.00
3335	I & S Group	CD #54 Improvement engineering	\$11,219.00

3336	LQP-YB Liability Acct	Federal withholding	\$3,402.20
3337	LQP County	April postage	\$71.80
3338	Minnesota UI Fund	1 st quarter unemployment	\$3,867.79
3339	David Craigmile	per diem, mileage	\$436.62
3340	John Cornell	per diem, mileage	\$337.73
3341	David Ludvigson	per diem, mileage	\$159.49
3342	Joe Ferguson	per diem, mileage	\$133.45
3343	Darrel Ellefson	per diem, mileage	\$298.80
3344	Darrel Ellefson	County ditch work, mlg, exp	\$2,379.70
3345-3347	semi-monthly payroll	April 16-30, payroll	\$4,704.41
3348	Jared Roiland	WRAPS mileage reimb	\$30.52
3349	PERA	semi-monthly deductions	\$880.76
3350	Lac qui Parle Auditor/Treas	June Health Insurance	\$4,668.00
		TOTAL	\$40,180.41

DITCH ACCT:

None

TOTAL \$0.00

M/S/P to approve the warrants.

Motion: John Cornell **Secoded:** David Craigmile **Passed:** 5-0

Secretary's Report:

Hastad presented meeting minutes #578 for approval.

M/S/P to approve meeting minutes #578

Motion: David Ludvigson **Secoded:** Joe Ferguson **Passed:** 5-0

Administrator Report/Old & New Business:

- Hastad reported that Hugh Bergeland's petition for outlet into Lac qui Parle County Ditch was approved. The Board instructed Hastad to contact Bergeland to fill out a watershed permit application, get downstream landowner signatures, & a copy of the pump agreement between the neighbors.
- Hastad reported on the bid opening held on Br 3 CD #12 for Lac qui Parle County.
- Asked who would be attending MAWD Summer Tour to be held June 20-22 so room reservations could be reserved.
- Reported on the progress of the Ditch records modernization grant.
- Discussed the Watershed perpetual easement on the Coil property in sections 23 & 24 of Fortier Township. The Coil would like to put up a wind tower but the easement could be a restriction. Hastad will check with attorney.
- Discussed the possible use of purchasing a drone. Discussion followed. Hastad will check on regulations and policies needed.
- Reported on meeting with United Prairie Bank on direct deposit for payroll, bill pay, (on-line services, & quickbooks upgrade. The Board gave approval if this would be easier for staff.
- Lazarus Creek was working and holding back water. Manager Ellefson had taken a picture showing the dam holding water that was shared with the Board.

Manager Craigmile reported on a meeting he had with some concerned landowners at the Deere Creek outlet. No action was taken

Manager Ferguson reported that a 12" tile that outlets upstream of R-6 had washed out. He was instructed to talk to Chris Belfany, Yellow Medicine Ditch inspector to see if it was a county tile or if a private tile.

PERMITS - The following permit applications were applied for:

12151	Citrowske Farms	Hammer, 9	seepage lines	05/01/18 JF
12152	John Dessonville	Cerro Gordo, 12	seepage lines	05/01/18 DE
12153	Ron Dessonville	Cerro Gordo, 11	seepage lines	05/01/18 DE
12154	Ron Dessonville	Lac qui Parle, 18	seepage, main tile	05/01/18 DE
12155	Ron Enger	Hamlin, 19	seepage lines	05/01/18 DL
12156	Steve Haas	Madison, 6	main tile	05/01/18 DL
12157	Steve Haas	Madison, 6	seepage lines	05/01/18 DL
12158 Renew #11702	Val Johnson	Lac qui Parle, 22	seepage, main tile	05/01/18 DC
12159	Mark Kallhoff	Norman, 9	replace culvert/bridge	05/01/18 JF
12160 Renew #11707	John Maatz	Walter, 10	seepage lines	05/01/18 DE
12161 Renew#11792	Richard Maatz	Walter, 27	seepage lines	05/01/18 DE
12162 Renew #11839	Richard Maatz	Walter, 14	seepage lines	05/01/18 DE
12163 Renew #11838	Richard Maatz	Walter, 23	seepage lines	05/01/18 DE
12164	Doug Mangel	Perry, 17	seepage lines	05/01/18 DL
12165	Tom Miller	Madison, 19	seepage lines	05/01/18 DL
12166	Corey Nelson	Maxwell, 18	seepage, main tile	05/01/18 DE
12167	Gary Nelson	Providence, 13	seepage lines	05/01/18 DC
12168	Chuck Negaard	Hendricks, 6	main tile	05/01/18 JC
12169 Renew #11954	Paul Olson	Lac qui Parle, 25	seepage lines	05/01/18 DE
12170 Renew #11846	Paul Olson	Lac qui Parle, 28	seepage lines	05/01/18 DE
12171	P. K. F. Farms % Paul Olson	Baxter, 2	main tile	05/01/18 DC
12172	Paul Radermacher	Walter, 2	main tile, close ditch	05/01/18 DE
12173	Joseph Roggenbuck	Perry, 29	clean ditch	05/01/18 DE
12174	Wayne Spiess	Maxwell, 18	main tile	05/01/18 DE
12175	Greg Strei	Yellow Bank, 35	seepage, main tile	05/01/18 DL
12176	Roger Strom	Cerro Gordo, 32	seepage, main tile	05/01/18 DE
12177 Renew #11867	David Vogt	Hammer, 13	seepage lines	05/01/18 JF
12178 Renew #4777	Ben Wollschlager	Yellow Bank, 9	clean ditch	05/04/18 DE

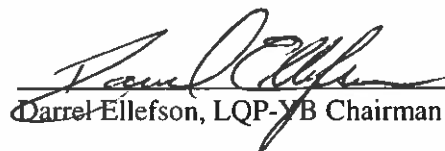
Permits Denied: Shane Maas – WCA; Lee Johnson – WCA; Gary Robertson-outlet?

M/S/P to approve watershed permits:

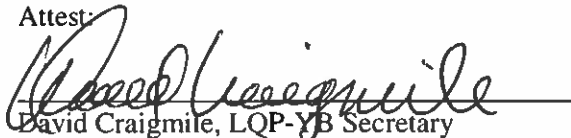
Motion: David Ludvigson, **Seconded:** Joe Ferguson **Passed:** 5-0

Adjournment:

The meeting adjourned at 7:10 p.m.


Darrel Ellefson, LQP-YB Chairman

Attest:


David Craigmile, LQP-YB Secretary

Minutes prepared by Hastad

The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is June 5, 2018 at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room.