

CASCO TOWNSHIP BOARD OF TRUSTEES
MINUTES REGULAR MEETING
FEBRUARY 19, 2018 @ 7:00PM

Approved 3/19/18

Call to order: Allan called the meeting to order at 7:00pm and led in the Pledge of Allegiance.

Present: Overhiser, Brenner, Winfrey, Macyauski, Graff, Tom Jessup, (County Commissioner), and Deputy Kurt Katje and 45 interested people.

Absent: None

Tom Jessup reported that-

- the county is in the process of hiring a Judge, there have been several applications, they are being interviewed in Lansing. They hope this position will be filled by sometime in March.
- Millage consideration is the COA (commission on aging) there are some considerations Of a millage renewal, currently it is .436, the next one will be about .6, and the next one is .75 there just isn't enough money for this program.
- The other consideration for millage is a Law Enforcement Millage, the Sheriff's Dept. is asking for this, this would cover road control, detectives, law enforcement has taken a hit in the last seven years because of the County budget.

Allan mentioned that Deputy Katje came down on his off-duty day, Kurt reported that last month there were 67 calls in Casco alone there were a lot of slide-offs and out of those Kurt took 24 of those calls, he did get 50 some stops and wrote a few tickets last month.

Kurt mentioned that he has been doing a property check since November, he checked it this weekend and there was an unlocked door, that has been locked. He contacted the owner and a neighbor came to the house and they took care of it.

Kurt said if you go away for a week, a day, whatever, fill out the form, and he will check your property while you are gone.

Kurt mentioned that the IRS scams are out, IRS never calls, so be careful, if they say they are the IRS and you owe money, it is a scam.

The newest scam out is, Consumers Energy calls and says that they have a refund for you, and I need your bank account number. This is a scam, do not give your bank information to anybody.

Kurt mentioned that he had an alarm go off in one of the gated subdivisions and the code at the gate had been changed and he couldn't get in to check the alarm.

Please let him know if the code to the gated subdivisions have been changed.

If something serious happens in the gated community and they need to get in, a gate is going to be damaged by a fire truck or whatever.

Kurt mentioned that Ford Motors is recommending 7,000 miles on oil changes, the board agreed to stay with 5,000 miles for an oil change.

Allan mentioned that they had a meeting this morning with Julie Cowie and Kathy Stanton about Internet, how under-served Casco is compared to other communities.

Julie Cowie discussed how expensive some of the internet services available to Casco are and she would like to explore the possibility for the township to get better internet coverage.

PUBLIC COMMENT:

Lois Swartz, 7275 B Street, read a statement:

I would like the record to show that it is not too late to follow the law, to adhere to Casco's Master Plan which you recently informed the state is still relevant and requires no changes, to comply with the reasonable requests of Casco residents that you respect their right to a peaceful life in their residential zones, that you reject promotion of the disturbance caused by the frequent turnover of short term rentals, that you resist the alteration of our community's character by commercial rental development in our low density residential zones by voting against adoption of the rental ordinance recommended by the Planning Commission that does not meet the guidelines set out for it.

Chris Barczyk, Highfield Beach, letter to the Board:

There has been much discussion to preserve the residential neighborhoods. The concern the Board expressed, was not knowing what the limit should be set to control saturation, however, the current ZO has a limit already identified.

The current chapter 16 PUD ZO has a limit of 15% allowed for commercial...and this is a Planned Development. This should be the high- water mark for residential districts.

Require Greenbelts, Buffers, Landscape to protect the residential surrounding areas with setbacks for commercial to protect residential.

There are several pages of very well thought through ideas that were clearly spelled out on how to achieve commercial and residential together.

If the Board moves forward to pass the proposed PC amendment for STRs, it will not be following its own zoning ordinance (Section 21.07 Ordinance Amendments):

In the event the amendment will add a use to a zoning district, that use shall be fully **consistent** with the character of the range of uses provided for within that district.

The amendment SHALL NOT create incompatible land uses within a zoning district, or between adjacent zoning districts.

As applicable, the proposed change SHALL be consistent with Township's ability to provide adequate public facilities and services.

The board should not pass the current Zoning Amendment without addressing saturation. Once a developer purchases a track of land, there is no going back because they will be grandfathered.

Regards,
Chris

Email from Valerie Baas and Maureen Perideaux will be part of these minutes.

Greg Haas, Glenn Shores, agrees with Chris Barczyk, it doesn't seem to be any compromise for the rentals.

Reports:

Clerk:

The clerk presented the minutes for 1/15/18 Regular Meeting and Special Meeting 1/22/18.

Judy made motion to approve the minutes for 1/15/18, Lu supported.

All votes in favor. Motion Carried.

Judy made motion to approve the minutes for 1/22/18. Lu supported. Cheri mentioned that she needs to add Lu's name as being present at that meeting. All votes in favor. Motion Carried.

Cheri reported that we should be getting our new voting equipment, we will be trained on the new tabulator at the Allegan County Clerks Association on 3/14/18 at Dorr.

There will be an May 8, 2018 election, the Fennville School and South Haven Schools will be on the ballot.

All our election inspectors need to be re-certified before the May 8, 2018 election. We will be notified when that training will be.

We should have our absentee ballots by 3/24/18 available for issuance.

April 9, is the last day to register for the May 8th election.

Also, Cheri reported that our USDA Loan, as of June 30, 2017, has a balance of \$83,784 for the Fire Station on 66th Street.

Treasurer:

The balances for all accounts are as follows:

General Fund	Balance	\$ 502,965.59
Parks Fund	Balance	\$ 34,859.27
Senior Services Fund	Balance	\$ 27,401.78
Fire Dept. Fund	Balance	\$ 396,328.05
Road Fund	Balance	\$ 11,656.28
Police Fund	Balance	\$ 93,161.80
Cemetery Fund	Balance	\$ 109,355.68
Collected Tax Acct	Balance	\$1,273,642.93
Lakeview Sewer	Balance	\$ 8,050.01
Lakeview Water	Balance	\$ 1,254.22
Pacific Sewer	Balance	\$ 7,694.61
Pacific Water	Balance	\$ 21,364.68
Orchard Sewer	Balance	\$ 24,390.06
Lakeview Paving	Balance	\$ 40,271.57
102 nd Ave. SAD	Balance	\$ 38,273.59

Lu made motion to approve the following:

General Fund	Orders#24811-248854	in the amount of	\$ 38,293.21
Parks Fund	Orders#996-1006	in the amount of	\$ 2,770.16
Seniors Fund	Orders#661-663	in the amount of	\$ 2,632.12
Collected Tax	Orders#3376-3394	in the amount of	\$ 896,09.62
Police Fund	Orders#204-208	in the amount of	\$ 7,197.40
Road Fund	Orders#1128	in the amount of	\$190,336.02
102 nd Ave.	Orders#1014	in the amount of	\$ 2,096.00

Cheri supported. All votes in favor. Motion carried.

Parks & Recreation:

Clay Greiffendorf, Vice-Chair of Park & Rec Committee, gave the report from the 2/13/18 meeting:

1. Nature Preserve Bathroom Maint.

- a. Recently noted they were not locked and were very dirty, would like to propose looking into maintaining year-round with the current contractor that handles during summer. Possibly look at what cleaning/stocking would cost.

2. Miami Park Private Tree Removal

- a. Board received request from private property owner to have some dead trees removed on/near bluff prior to them falling and causing excess erosion, this is to be done at the property owner's expense with the quote they provided from the professional removal service.
 - i. Unanimous support from the Parks Committee for them to proceed.

3. Murdock Donation Amount:

- a. Request that the total dollar amount of the Murdock Donations be forwarded to Bruce or myself so we can proceed with memorial planting at the Township Hall Park property.

4. Submitting final bid to order the Basketball hoop to be installed at Township Hall Park property in the Total amount of \$2,120. Previously approved in last budget meeting for this year's expenditure.

Would look for installation sometime in this spring season.

5. First Street stairs discussion was tabled pending committee members requests to visually inspect and become more knowledgeable of what is needed.

6. Casco Parks Committee will chair a special meeting for the Friends of the Blue Star Pathway on Tues.

March 13, 2018 from 6:00pm to 6:45pm here at the Township hall prior to our regular meeting which will begin at 7:00pm, public is welcome and encouraged to attend.

7. The parks committee has one open seat for a member if anyone would like to volunteer, or knows of someone who may be willing...please have them apply to Allan.

Allan added that we are still looking for a camera for the parking lot at the Preserve and redoing the bottom stairs going to the beach. Also, on his list is ordering the basket-ball hoop.

John Barkley commented that the water levels are reported to going up. He suggested that we should put in our budget an amount for routine maintenance on these bottom stairs.

Allan explained that Tuesday March 13 is a grant process requirement at the various municipalities public meetings and as a requirement we have been requested for a letter of support for the trail, which we sent a letter a year ago for the same thing. The board agreed to send that same letter.

Water/Sewer:

Allan reported that the growth numbers are doing well, the authority is going to start looking at connections in homes, the older homes in South Haven, to prevent in-house contamination. Allan had pamphlets to look at, even though you aren't hooked to the City water, he thought there was some good information in them.

SHAWSA is on track for switch over July 1, 2018.

OLD BUSINESS:

Rental Zoning Text:

Judy presented the Zoning Text Amendment Ordinance for the Planning Commission which has not changed since January public meeting.

Allan said the only change was the firepit requirement on page 3 item #4.

Allan asked for comment or discussion on the Zoning Text Amendment.

Allan presented and read Resolution No. 21918-B

Resolution No. 21918-A

A Resolution to Amend the Casco Township Zoning Ordinance

WHEREAS, the Township Planning Commission has met for over a year on the issue of renting.

WHEREAS, the Township Planning Commission has reviewed the issue and received a significant amount of Public comment and input.

WHEREAS, the Township Planning Commission held a Public Hearing on January 24, 2018, where proposed amendments were presented, discussed and public input was received.

WHEREAS, the Township Planning Commission voted in favor and recommends the attached amendments to the Township Zoning Ordinance for Township Board approval,

NOW, THEREFORE, BE IT RESOLVED: The Township Zoning Ordinance be amended to include the attached.

FURTHER RESOLVED: all resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Yays: Overhiser, Brenner, Winfrey, Macyauski

Nays: Graff

Absent None

This resolution and text will be part of these minutes.

Lu made motion to adopt said resolution. Paul supported.

Paul said that the Planning Commission did a good job.

Roll Call Vote: Paul, yes, Allan, yes, Lu, yes, Judy, no, Cheri, yes

Motion Carried view to one.

Allan stated to Cheri that this will be published in the South Haven paper.

Judy asked when that would be that it will be published. Cheri said she would be sending it tomorrow, Tuesday, and it should be in Sunday's paper, February 25, 2018.

Park Employee Job Description:

The board received the Park Committees recommendation in January and Allan asked the board to consider that recommendation and if you have any changes or concerns about the description let him know he would like to get this in the paper by March.

Judy's comments were if it is ambassador and not just maintenance, and she thought the hourly rate was skimpy she thinks it should be more then \$10 or \$15 per hour. She also thought that this person should have a cell phone.

Pam responded that she did a poll of other parks with the hourly rate and they had agreed that they should have a cell phone.

The committee hadn't decided whether this should be a contract person or a college student, or a teacher off for the summer, there is a lot of different varieties of types of person that might be interested in fulfilling this position. The problem solving, and personal skills are real high on the list.

Judy said she was real concerned about the hours worked and thought that this person should go to all our sites to have a presence there and is 16 hours a week enough hours.

Discussed was the number of hours a week worked, wage per hour, what the duties would be, and what the budget can afford.

We will discuss this at the March meeting.

There was more discussion on the first street beach stairs, some of the new committee members wanted to look at the stairs to see what condition they are in.

Facebook – Parks:

Paul said that the Facebook for the parks was discussed at the 2/13/18 Parks meeting, he also said that he feels that any kind of publication that goes out to the public should be managed by the clerk's office. Rachel just wants to be involved to promote the parks and report what's going on and still have the clerk's office either Cheri and or Kathy in charge of this, so they would be able to shut the site down if a political statement is being promoted on the site or anything else that shouldn't be information on the site.

Paul made the motion for Rachel to meet with Cheri or Kathy to set up the Facebook Acct and be under the management of the Clerk's office.

Judy supported. All votes in favor. Motion carried.

Masterplan & Zoning Ordinance updates:

Everyone received a copy of the updates.

Flow Charts and Budget and Activities for 2018 pertaining to the Rental Ordinance:
Allan mentioned that he would like to have a special meeting workshop to discuss these.
Friday, Feb. 23. 2018 @ 1:00 p.m.
Workshop to look at the enforcement of rentals and budget & activities.

NEW BUSINESS:

Glenn Shores Drain Resolution:
Allan stated that the Drain Commission has requested the Township Board to consider a Resolution to expend their allotted \$5,000.00 per mile of drain and the project is at the bottom of Beach Road.

Allan read letter from Allegan County Drain Commissioner to the Supervisor and Board Members.
This letter will be part of these minutes.

There were several public comments viewing their concerns and some with questions. Brent Scholten, Drain Maintenance Supervisor was present.

**STATE OF MICHIGAN
COUNTY OF ALLEGAN
TOWNSHIP OF CASCO**

RESOLUTION NO. 21918-B

WHEREAS, the Allegan County Drain Commissioner has advised the Casco Township Board of Trustees that, pursuant to Section 196 of the Michigan Drain Code (MCL 280.196; MSA 11.1196), an inspection was made of the Glenn Shores Drain and it has been determined, as a Result of the inspection, that certain maintenance must be performed upon the Drain; and,
WHEREAS, the Allegan County Drain Commissioner has the authority to expend Five Thousand and no/100 (\$5,000.00) Dollars per mile in any one (1) year for the maintenance of the drain, and where It is estimated that expenditures in excess of Five Thousand and no/100 (\$5,000.00) Dollars per mile are necessary, those amounts may not be expended until approved by Resolution of the governing body of each township, city and village affected by more than twenty (20%) percent of the cost; and,
WHEREAS, the Allegan County Drain Commissioner has advised the Casco Township Board of Trustees That it will be necessary to expend funds in excess of Five Thousand and no/100 (\$5,000.00) Dollars per mile for the maintenance of the Glenn Shores Drain and that the Township of Casco is affected by more than twenty (20%) percent of the cost; and,
WHEREAS, the Allegan County Drain Commissioner states that the cost for the maintenance of the Glenn Shores Drain will be approximately \$79,300.00 Dollars, which constitutes \$74,300.00 Dollars in excess of the authorized Five Thousand and no/100 (\$5,000.00) Dollars per mile.
NOW, THEREFORE, IT IS HEREBY RESOLVED by the Casco Township Board of Trustees, that pursuant to Section 196 of the Drain Code, the Allegan County Drain Commissioner is authorized to expend money for the maintenance and repair of the Glenn Shores Drain in excess of Five Thousand and no/100 (\$5,000,00) Dollars per mile and, to the extent that the drain fund for the Drain contains insufficient funds for the payment of costs incurred for the maintenance or repair of the Drain, then the Allegan County Drain Commissioner is authorized to levy a special assessment, as allowed by law.

RESOLUTION approved this **19th** day of **February 2018**, by the Casco Township Board of Trustees, governing body of Casco Township.

A copy of the signed Resolution will be part of these minutes.

Judy made motion to the approval to exceed the \$5,000.00 per mile expenditure. Paul supported.

Roll Call Vote: Judy, yes, Lu, yes, Allan, yes, Paul, yes, Cheri, yes.

YAHS: 5

NAYS: 0

Absent: none

Roads 2018 Projects:

Allan mentioned that a Road Committee was formed and there have been two meetings so far, the committee members are Allan, Paul, Monty Brenner, Andy Litts, and Allen Spencer. The committee is still looking at some things but has a list of what they have worked on so far.

Andy Litts did a spreadsheet of roads we haven't talked about yet, this gives you an idea of how big the issue is with our roads and the cost to fix them.

The committee did recommend a couple re-seals –

111 th from 64 th to 66 th	\$26,000.00
68 th from 107 th to 109 th	<u>\$26,000.00</u>
	\$52,000.00

Allan mentioned that on 111th everyone needs to see the snowmen that have been built in a yard, Kathy took pictures and they are on our website. It is really something to drive-by and see them.

Also, it was recommended to gravel –

67 th from Baseline to the north end	\$ 6,000.00
108 th from 66 th to 68 th	\$12,000.00
61 st from 109 th to 111 th	<u>\$12,000.00</u>
	\$30,000.00

It is \$12,000 per mile to gravel

Judy enquired about the drain problem on 71st Street. Allan said he had met with the Drain Commissioner on this matter and the problem is they are just so busy, it is on their list to do, there is a possibility of maybe getting it done this year.

Allan asked for a motion for the resealing and graveling dollars.

Judy made motion to approve the resealing at \$52,000.00 and graveling at \$30,000.00.

Paul supported.

All votes in favor. Motion Carried.

Another project that the committee is working on is the drain on Beethoven.

Lake Michigan College:

Lu made motion to approve collecting taxes for the college @ 1.50 per parcel, same as last year.

Paul supported. All votes in favor. Motion Carried.

Boundary Line adjustment:

Allan said the Brenners', Monty and Cheryl Brenner, one of their parcels of property in Cedar Bluff Park are requesting a boundary line adjustment.

Cheri explained that from their survey it showed that the cottage owned by the Fairbairn family, there was this encroachment of the Fairbairn cottage addition, a corner of this cottage is on the Brenner's property.

The Brenner's gave Fairbairns' 14 ft to adjust this problem.

Allan said that this looks straight forward and asked for questions from the board.

Judy made motion to approve the boundary line adjustment of 14 ft given to the Fairbairn family from the Brenner's'. Lu supported.

Roll Call Vote: Paul, yes, Allan, yes, Lu, yes, Judy, yes.

Yahs: 4, with one abstaining

Nays: None

Present: all

Absent: none

Wolverine Pipeline:

Wolverine has offered to come to one of our meetings to talk to us and talk to Ron Wise, and see if he had any issues or questions regarding pipeline operation & maintenance in case of an emergency.

The board thought it was a good to have them come a speak, Allan said he would set that up.

Seventh – Day – Adventist Church:

A letter was received to the township from Seventh-Day-Adventist Church that June 3 – August 11, 10:00 am to 9:00pm, there will be Student literature evangelists going door to door distributing free religious literature and seeking donations to support the program.

Audit 2017/2018:

The audit was handed out at last month's meeting for each board member to look over. Allan asked if there was a motion to receive the audit or are there any questions concerning the audit.

Judy made motion to accept the audit. Paul supported.

All in favor. Motion carried

PUBLIC COMMENT:

Received public comment from John Barkley and he requested to have different items on the website.

Dave Campbell announced that there is going to be a joint meeting on March 24, 2018, 9:00am to 12:00 noon. This is a strategic meeting not a meeting to throw stones at each other.

Cheri reminded people to call 911 when there is a problem, so it can be recorded even if the police don't show up.

Lu made motion to adjourn. Judy supported.

Meeting adjourned @ 9:15pm

Minutes Respectively submitted by, Cheryl Brenner, clerk

