

**STAR FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
October 10, 2019 – 7:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star Fire Administrative Headquarters, 11665 W. State Street, Star, Idaho. Chairman Moyle called the meeting to order at 7:00 p.m.

Roll Call: Commissioner Jared Moyle, Steve Martin and Brian Fendley were all present at the meeting.

Staff Present: Chief Timinsky, District Administrator Ward, Deputy Chief Sparks and White Peterson Attorney William Gigray were present.

Approval of Meeting Agenda: District Administrator Ward reported that the Original Agenda Notice of the Regular Meeting of the Board was posted prior to 5:00 p.m. on October 8, 2019, at Star Fire Station #1, Star Fire Administrative Headquarters and on the District website starfirerescue.org.

Chairman Moyle moved to approve the agenda as posted. Comm. Fendley seconded the motion, motion passed unanimously.

(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)

Approval of Minutes: Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on September 12, 2019, and the Special Meetings on September 9th, 2019 as presented, and found them to be consistent with what occurred at those meetings.

Chairman Moyle moved to approve the Minutes of the Regular Board Meeting held on September 12, 2019, and the Special Meeting held on September 9th, 2019, as presented. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

Financial Reports: District Administrator Ward's presented the Treasurer Report of the District's financial status and fund investments and requested approval for payment of expenses as presented in the *Treasurer's Report*.

Comm. Martin moved to accept and approve the Treasurer's Report and Fund Investments as presented. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$184,891.62 be authorized. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

(NOTE: A copy of District Administrator Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes.)

Public Comment/Special Presentations: None

Staff Reports:

Chairman of the Board: Chairman Moyle reported that he had received several phone calls and all had very positive feedback on the open house.

Vice Chairman of the Board: Comm. Fendley had nothing additional to report.

Treasurer of the Board: Comm. Martin had nothing additional to report.

Star Fire Chief, Greg Timinsky: Chief Timinsky reported on the following items:

- **Operations and General Information:**
 - Maintenance Division – Shop is busy as normal.

- Have been meeting with several citizens of the District about our plans for the bond and the remodel of the new building, they all seem to be excited about the project.
 - Open house went very well, thank you to all of you for coming and especially Comm. Martin for spending the entire evening with us and giving tours.
 - The 1st demo phase is now complete. I would like to walk all of you through after the meeting if you have time.
 - Another bond information mailing will be going out, has more detail as to “why” we need the new station. It is the “why” statement that you have seen, it has just been condensed down to 1 page.
 - Our management team with Middleton Fire is progressing well, we are modifying some of their systems to make them work more efficiently.
 - Our joint apparatus committee is looking at spec documents, hope to be working on a spec soon.
 - DC Sparks has been working very diligently on Lexipol policies. DC Sparks, DC Islas, DA Ward and myself have been reviewing 1st-3rd Chapters, will plan on sending to each E-Board of the Locals for review and then will bring to you for review.
 - We would like the board to consider a change in the monthly meeting time for next year, possibly consider 5:00 p.m. instead of 7:00 p.m. Can discuss in more detail in January when we schedule our regular monthly meetings for the year.
- **Prevention/Community Growth:**
 - We have been contacted about Albertsons, they may start dirt work this fall.
 - ICCU has applied for permits.
 - Star Speech Therapy has started construction.
 - Human Bean is complete and may be opening this Friday, if they get the inspections done.
 - Met with KM Engineering Monday morning about a development that will be going in Middleton’s District but on the very corner of Stars District, it is located at Can-Ada Rd. and Willis if Willis continued through. All 47 homes will have fire sprinklers.
 - **Training:**
 - All training is going well, we will have basement fire training coming up next month, it will be in Meridian.

Firefighters Union Representative: Danny Garringer reported on the Pheasant Hunter’s Breakfast that will be held on October 19th, they are also still selling ATV raffle tickets.

District Administrator: Robin Ward had nothing additional to report, all items are on the agenda.

Attorney Report: Attorney Gigray reported on the items being worked on, he provided a draft policy code change for Title 12, Records Policy, for consideration. Comm’s will review and consider for the next meeting. All other items are on the agenda.

Committee Reports:

- **Impact Fee Committee:**

Attorney Gigray reported on the following:

 - Ada County – Approved by P&Z on Oct 3rd. Hoping to get it on the County’s December agenda to get it passed. Ax with Ada County reached out to Gigray and provided proposed language for a legislative change to the Impact Fee language to allow Special Districts to have ordinance authority for Impact Fees only. Hopes to get it presented for the next session.
 - Canyon County – Anne Wescott is still working on.

- City of Eagle – Nothing new, still trying to get a response from the Attorney.

Unfinished/Tabled Business Scheduled for the Regular Meeting:

- **Treasure Valley Fire Authority JPA** – Chief Timinsky had nothing new to report.
- **ACCESS (Ada County City EMS System)** – Chief Timinsky reported that they had just had a meeting, Darby Weston reported that he will be retiring. Chief also went to a meeting with TVEMSS which is for EMS on the Canyon County side.
- **New Station 1 Remodel** –
 - Chief Report – We have completed the first demolition phase, we will not move forward until we know the results of the bond levy vote. He would like to give everyone a tour after the meeting. Looking forward to giving tours during the open house during the Annual Pheasant Hunter's Breakfast on the 19th.
- **Special Bond Election for New Station 1 – November 5th, 2019**
 - Chief Timinsky reported on the following:
 - Open house on the 3rd went very well, we estimated that over 100 people showed up and toured the facility. Was very exciting to have that much interest from the public.
 - Open House and Pheasant Hunter's Breakfast will be the 19th, looking forward to visiting with more of the public about the bond.
 - Plan to send out another mailer, encouraging people to vote, that will be mailed around the 29th of October.

New Business:

- **2019 Elections** – Declaration of Election for Jared Moyle:

Comm. Martin moved to adopt Resolution 2019-183 Providing for the Declaration of Election of Jared Moyle as Commissioner of Sub-District 1 for a Term of 4 years Commencing on the 1st day of January 2020. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

- **2019 Audit** – Zwygart John & Associates Engagement Letter

Chairman Moyle moved to authorize the Chairman to execute the Letter of Engagement with Zwygart John & Associates to perform the District's 2019 Audit. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS: Chairman Moyle announced that there was no need for an executive session at this time.

Commissioners discussed the upcoming ISFCA Annual Conference to be held in November. Comm. Martin will let DA Ward know if he plans to attend so she can make the necessary arrangements.

Announcement of the Next Meeting:

Chairman Moyle announced that the next regular meeting is scheduled for Thursday, November 14, 2019, at 7:00 p.m. at 11665 W State St., Suite B, Star, Idaho.

Chairman Moyle moved to adjourn the meeting. Comm. Fendley seconded the motion, motion passed unanimously. Regular Meeting adjourned at 7:30 p.m.

Minutes submitted by: _____
Robin Ward, District Administrator

Minutes approved by the Board of Commissioners at the November 14, 2019, Regular Meeting of the Board.

Jared Moyle, Chairman

Appended to these Minutes:

- Agenda Notice
- Treasurer's Report prepared by District Administrator Robin Ward
- Attorney's Report and Memo's if Applicable

Approved 11/14/19