

July 21, 2015
Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session July 21, 2015 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Smith, Commissioners Mattmiller, Grayson, Slade and Griggs. Attorney Lair was absent.

Mayor Smith called the meeting to order and recognized Esther Coy for the invocation.

ESTHER COY
INVOCATION

Mayor Smith recognized Kellin Sheppard. Ms. Sheppard is here to ask the Commission to establish a fairness ordinance that would give people with different sexual orientation and race, other than black, the same protection under the law as anybody. Ms. Sheppard would like the city to pass an ordinance that is similar to other cities in Kentucky pertaining to fairness. Mayor Smith explained that an ordinance would have to be prepared by the City's attorney, John Lair. The ordinance would have to be crafted for Cynthiana, then need two readings with discussion prior to passing.

KELLIN SHEPPERD
FAIRNESS ORDINANCE

Mayor Smith recognized Brian Williams with the 9 year old all star team. The 9 year old all-star team has been invited to the Ohio Valley Regional Tournament in Louisville. Mr. Williams is here to ask the City for a donation to help with paying for the rooms for the team to attend the tournament. Mr. Williams asked that the City give the same amount as was given to the 12 year old team that is going to the Nationals. Mayor Smith informed Mr. Williams that he has spoke with Judge Barnett and that they have agreed to give the 9 year old team the same amount as the 12 year old team, which is \$1700 to be paid by the Recreation Board.

BRIAN WILLIAMS 9
YEAR OLD ALL STAR
TEAM

Mayor Smith reported that there are minutes to approve.

Commissioner Griggs made a motion to accept the minutes of the July 7, 2015 Commission meeting. Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Grayson: abstain; Commissioner Slade: abstain; Mayor Smith: yes. Motion carried.

APPROVE 7/7/15
MEETING MINUTES

Mayor Smith reported that in the absence of Attorney Lair that he will address the legal items.

LEGALS

Mayor Smith read the second reading of Ordinance #1538 updating the policies and procedures.

SECOND READING OF
ORDINANCE #1538

Commissioner Slade made a motion to approve the second reading of Ordinance #1538. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

APPROVE 2nd
READING ORD#1538-
UPDATING POLICIES
AND PROCEDURES

Commissioner Slade made a motion to authorize the Mayor to sign the Trust Participation Agreement with KLC Insurance Services General Insurance Trust. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

AUTHORIZE MAYOR TO SIGN PARTICIPATION AGREEMENTS WITH KLC INSURANCE SERVICES

Commissioner Slade made a motion to authorize the Mayor to sign the Trust Participation Agreement with KLC Worker's Compensation Trust. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Commissioner Griggs. Commissioner Griggs summarized Resolution 2015-4. Commissioner Griggs reported that the Mayor, with the help of Judge Barnett and the State, have discovered possible grant funds that would bring Whitt Way and Riverside Drive up to standards. The City would then take that street in.

RESOLUTION #2015-4 WHITT WAY & RIVERSIDE DRIVE

Mayor Smith read Resolution 2015-4.

READING OF RESOLUTION #2015-4

Commissioner Griggs made a motion to adopt Resolution 2015-4. Commissioner Mattmiller seconded.

MOTION TO ADOPT RESOLUTION #2015-4

Discussion. Commissioner Slade asked Public Works Director Gary Royalty if he has seen this resolution and proposal. He has not. Mr. Royalty explained that this proposal may not be sufficient because there is sub-grade failure on this street.

Commissioner Griggs made a motion to withdraw the motion to adopt Resolution 2015-4. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

WITHDRAW MOTION

Mayor Smith read the second reading of Ordinance #1537 relating to sewer connection.

SECOND READING ORDINANCE #1537

Commissioner Slade made a motion to accept the second reading of Ordinance #1537. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: abstain; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT SECOND READING ORD #1537

Mayor recognized Jerry Adams.

JERRY ADAMS CYNTHIANA ROD RUN

Mr. Adams is here to ask the Commission for an additional \$2500.00 to film this year's event. Mr. Adams wants to use this to help promote the event in the future. Mr. Adams stated that they expect 1500 cars for this year's event.

Commissioner Slade made a motion to appropriate \$2500.00 to film the 2015 Cynthiana Rod Run. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO APPROPRIATE \$2500 FOR FILMING OF 2015 CYN ROD RUN

Mayor Smith recognized Commissioner Grayson.

FINANCE REPORT

Commissioner Grayson made a motion to pay the following bills:

PAYABLES REPORT

General Fund	\$ 130,330.75
Water & Sewer Fund	\$ 79,872.99

Commissioner Mattmiller seconded. Vote: Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Grayson reported cash in bank:

General Fund	\$ 99,736.73
Water & Sewer Fund	\$ 226,095.33
Municipal Road Aid Fund	\$ 46,550.35

Commissioner Grayson made a motion for authorization to advertise to obtain bids for the demolition of 116 Webster Avenue. Commissioner Mattmiller seconded. Vote: Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO
ADVERTISE TO DEMO
116 WEBSTER AVENUE

Commissioner Grayson reported that he had someone inquire about mowing hay at the landfill on Cook Pike. If there aren't any objections he would like to give the party permission to mow. There are no objections.

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY
REPORT

Commissioner Slade made a motion to post internally for a full-time E-911 Telecommunicator. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

POST INTERNALLY
FOR FULL TIME E-911
TELECOMMUNICATOR

Commissioner Slade reported that he had received a resignation letter from Police Officer William S. Rains effective July 31, 2015. He read the resignation.

Commissioner Slade made a motion to accept resignation of Police Officer William S. Rains effective July 31, 2015. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

ACCEPT RESIGNATION
OF WILLIAM S. RAINS

Commissioner Slade reported that in the Mayor's 100 day plan of action was a Police Advisory Council with a focus on retainment and recruitment. Commissioner Slade would like to have a 5 person panel. He would like to have Chief Johnson and the current Safety Commissioner. Commissioner Slade will be working with Chief Johnson in the next couple of weeks forming this panel. Commissioner Slade welcomes any suggestions from the Commission on who should be on the panel.

POLICE ADVISORY
COUNCIL

Commissioner Slade stated that there are bids to open on the 1999 Jeep Cherokee. Mayor Smith opened the bids. OPEN BIDS ON 1999 JEEP CHEROKEE

1. Collis Whitaker.....\$801.99
2. Wayne Eson.....\$790.00
3. Gary Cain.....\$1201.00
4. Jessie McKinney.....\$1005.00

Commissioner Slade made a motion to award the bid on the 1999 Jeep Cherokee to Gary Cain in the amount of \$1201.00. MOTION TO AWARD BID

Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: abstain. Motion carried.

Mayor Smith recognized Commissioner Griggs. PUBLIC WORKS REPORT

Commissioner Griggs reported that she and Gary Royalty have been working on prioritizing the streets that need paving this year. There will be a public hearing scheduled on August 18, 2015 at 4:30 p.m.

Mayor Smith recognized Commissioner Mattmiller.

Commissioner Mattmiller reported that he is in receipt of a letter of resignation from David Pittman who is the Water Distribution Coordinator. PUBLIC UTILITIES REPORT

Commissioner Mattmiller made a motion to accept the resignation of David Pittman effective August 2, 2015. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried. ACCEPT RESIGNATION DAVID PITTMAN

Commissioner Mattmiller made a motion to authorize a work order with HDR Engineering, Inc. for plans for a water line extension to KYTC Garage on US 62 bypass. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried. AUTHORIZE WORK ORDER HDR, KYTC GARAGE WATER LINE EXTENSION

MAYOR'S REPORT

After successful completion of all pre-employment requirements, Mayor Smith made a motion to offer employment to Karey Riddell as Main Street Director effective immediately, salary commensurate with position. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried. OFFER EMPLOYMENT TO KAREY RIDDELL MAIN ST DIRECTOR

Mayor Smith reported on the progress of his 100 day plan of action. Of the fourteen goals only 1 has no action taken. That is strategic planning for long range goals. 100 DAY PLAN OF ACTION UPDATE

Mayor Smith reported information that he has on the Flat Run Veteran's Park grants. One grant is for \$42,000.00. The other one UPDATE ON GRANTS

is for \$150,000.00. These are both matching grants and both are Parks and Recreation grants. Mayor Smith and Judge Barnett are in agreement that the Recreation Department should see that these grants are used.

Mayor Smith also stated that he would like to review city ordinances and see if we need to update some of these. He has received several calls regarding sidewalks, pets, yard sales and housing. Mayor Smith would like to start with these.

REVIEW ORDINANCES

Mayor Smith reported that he, Commissioner Griggs and Clerk Hutchison had a conference call with Brian Kirby with CEDA and New Frontier Housing. New Frontier housing is the company that builds the homes in the Westside Redevelopment Project. The project area includes 9 lots of which 6 are suitable for building lots. There is \$194,517 in funds available for the City to provide qualified buyers with down payments and closing costs. The applicants must be able to qualify for a mortgage. If the City can get 3 qualified applicants, then they would start building. Commissioner Griggs added that she is glad the project is seeing some movement and urged citizens that are interested to contact the City.

WESTSIDE
REDEVELOPMENT
PROJECT UPDATE

Mayor Smith reported that the flags in the City are at half-staff in honor of the fallen Marine and Navy servicemen that were killed in the recent terrorist attack in Chattanooga.

FLAGS AT HALF-STAFF

Mayor Smith stated that there is one more item he would like to address and that is the Handy House. Mayor Smith stated that we cannot continue without making some sort of decision. Mayor Smith would like to form a joint committee with 2 Commissioners and 2 Magistrates. Mayor Smith stated that he would like this joint committee to work with the Heritage Council and within 2 months come to some sort of decision. Mayor Smith is asking for volunteers. Commissioner Mattmiller suggested Commissioner Griggs. Commissioner Slade recommended Commissioner Mattmiller. Commissioner Mattmiller and Commissioner Griggs agreed to be on the committee.

HANDY HOUSE

Mayor Smith made a motion to form a joint committee of Commissioners Mattmiller and Griggs and invite someone from the Heritage Council and the County to join to address the Handy House. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes...

MOTION TO FORM A
JOINT COMMITTEE

Discussion. Commissioner Grayson questioned why we should form a committee when we should just make a decision. The County has already made their decision. Commissioner Grayson feels we should move forward. Commissioner Slade stated that he would not be in favor of saving the Handy House if it would be at the cost of taxpayers. Commissioner Griggs questioned if 2 months is enough time to give the Heritage Council to make it work and get the grant moneys approved. The Mayor and Commissioner Slade said that at the end of the 2 months they just want the committee to come back with a proposal of what to do: demolish or save.

Commissioner Griggs made a motion to amend the prior motion of the Mayor to form a joint committee of Commissioners Mattmiller and Griggs, someone from the Heritage Council, and ask the

VOTE ON
AMMENDMENT TO
MOTION

County if they would appoint 2 members to the committee.
Commissioner Slade seconded. Vote: Commissioner Griggs: yes;
Commissioner Slade: yes; Commissioner Grayson: no;
Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Mayor Smith called for a vote on the amended motion. Vote:
Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner
Grayson: no; Commissioner Slade: yes; Commissioner Griggs: yes.
Motion carried.

CALL FOR VOTE ON
MOTION AMENDED BY
COMMISSIONER
GRIGGS

Commissioner Slade made a motion to adjourn. Commissioner
Grayson seconded. Vote: Commissioner Slade: yes; Commissioner
Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs:
yes; Mayor Smith: yes. Motion carried.

ADJOURN

Jamie Hutchison,
Deputy City Clerk

James Smith, Mayor