



# Apex Collegiate Academy Board of Directors Meeting Agenda

15 August 2017

5:30 PM to 7:00PM

Howard University Room | 9700 Scenic Hwy, Baton Rouge, LA

**Attendance:** Donald Ford, Eric Dexter, Todd Gaudin, Stephanie Trim, John McGee

**Guests:** Alexis Flores, Rebecca Norton, Rebecca Armstrong

Time	Lead/Presenter	Report/Material	Actions	Outcomes
5:47 pm		Eric Dexter called the meeting to order.		
5:48		Todd introduced Rebecca Saucier, a potential board member. She has had previous experience with contract law.		
5:48 pm		Mr. Ford led the board in a prayer.		
5:48 pm		John McGee moved to approve the July minutes.		
		Mr. Ford seconded.		
		Unanimously approved.		
5:49 pm		Mr. Dexter informed the board that some committees need new members. The fund development committee for example.		
5:50 pm		There was no academic achievement dashboard since it is only the second week of school.		
5:51 pm		Mr. Ford informed the board that the finance committee met on 8/15/17 and he recommends that the financials for July be approved by the board.		
5:52 pm		<ul style="list-style-type: none"> <li>● July funds are based on the February student count, a recent change by the state. This accounts for the deficit.</li> </ul>		
5:55 pm		<ul style="list-style-type: none"> <li>● Spending is based on 94 students.</li> <li>● Employee benefits showed a savings.</li> <li>● Purchased professional services showed a savings.</li> </ul>		
5:56 pm		<ul style="list-style-type: none"> <li>● Purchased property services was overspent. (That included repairs to the building and 1st month rent.)</li> </ul>		
5:57 pm				
5:59 pm		<ul style="list-style-type: none"> <li>● Supplies includes 6th and 7th grade.</li> </ul>		
6:01 pm		<ul style="list-style-type: none"> <li>● Salaries was under budget.</li> </ul>		
6:03 pm		<ul style="list-style-type: none"> <li>● Other purchased services was under budget. (Transportation was not needed in July.)</li> </ul>		
6:04 pm		<ul style="list-style-type: none"> <li>● There was a net gain of \$10,000 for the month of July.</li> </ul>		
6:09 pm		Still catching up on payroll liability from last year; \$116,000.		

6:10 pm	A cash Flow statement will be provided at next month's meeting. Mr. Ford moved. Mr. Gaudin seconded. Unanimously approved.
6:11 pm	Governance committee update Lease agreement has been updated.
6:13 pm	<ul style="list-style-type: none"> <li>• Access is from 6:30 am to 8 pm.</li> </ul>
6:14 pm	<ul style="list-style-type: none"> <li>• Proposed agreement would allow extra hours by permission at a rate of \$18/hr.</li> <li>• APEX may not use the main entrance to the building, the church will install a monitor system.</li> </ul>
6:16 pm	<ul style="list-style-type: none"> <li>• Community members visiting the school area has been a problem. It has been addressed with the church.</li> </ul>
6:20 pm	<ul style="list-style-type: none"> <li>• Busses may not drive through the parking lot.</li> </ul>
6:25 pm	Board members should mention future locations for APEX to the board.
6:27 pm	All contracts have been executed. Student handbooks need to be approved.
6:28 pm	The number of busses may need to increase to 6 because of increased enrollment.
6:30 pm	Changing school hours could make sharing busses with another school possible.
6:37 pm	Continue recruiting new members.
6:41 pm	LANO classes raise money for a non-profit at the end of each class. APEX could consider competing.
6:42 pm	Mr. McGee let the board know that he is moving to Houston in September and so he will not be able to continue attending meetings.
6:49 pm	Fund development update <ul style="list-style-type: none"> <li>• Barnes &amp; Noble will host a profit share book sale. Online purchases can be donated to APEX. Or personal purchases will give APEX 15% of the cost.</li> <li>• If anyone purchases an APEX jacket from our vendor, the school gets 30% of the cost.</li> <li>• Here Today Gone Tomorrow, and America's Thrift Store sell affordable books for the school.</li> </ul>
6:56 pm	Executive Director Report <ul style="list-style-type: none"> <li>• Current enrollment is 185</li> <li>• Assumption is 35% of students are currently below grade level.</li> </ul>
6:57 pm	<ul style="list-style-type: none"> <li>• Currently have 18 staff members.</li> </ul>
7: 00 pm	<ul style="list-style-type: none"> <li>• The DCI position is put on hold for now until enrollment is higher.</li> </ul>
7:02 pm	<ul style="list-style-type: none"> <li>• APEX out performed several peer schools in LEAP test scores.</li> </ul>
7:08 pm	<ul style="list-style-type: none"> <li>• One student will not be allowed to return to the school because he left school.</li> </ul>
7:18 pm	Todd moved to adjourn.