

EASTERN OREGON WORKFORCE INVESTMENT BOARD (EOWIB)

DRAFT Meeting Minutes

10:00 AM – 12 Noon
Tuesday January 5, 2016

Intermountain ESD, Lodgepole/Ponderosa Room
2001 SW Nye Avenue, Pendleton OR 97801

Cal in # (712) 775-7031, Access ID # 141-425-688/Host ID: 1326

Members Present:

Cam Preus	Debbie Radie	Sheryll Bates
Jessie Schmidt	Susie Cederholm, Chair	Susan Hughes
Mark Mascall	Deb Gargalis	
Steve Lyon	Riley Hill	

Members/Presenter attending Via Video Conference Call:

Dana Young	Doug Dalton	Ken Hart
Patrick Patterson	Todd Nell, CCWD	Francie Genz, Presenter

Members Absent:

Bill Wyllie	Jim Jones	Kathy Grover-Shaw
Mark Warne	Pete Runnels	Randy Fulton
Rich Fulton	Patrick Patterson	

Staff:

William Rosholt, EOWIB Executive Director	Erin Carpenter, Director of Programs
Brenda Frank, Program/Planner Specialist	

Others Present:

Tara Bishop, CAPECO	Eric Labonte, TEC CO	Mary Jane Bagwell, BMC
Chris Rich, OED Regional Economist	Tony Wendall, OED	Lon Thornburg, Intermountain ESD
Donna Kinnamen, CAPECO	Ed Susman, OED	Tina Joyce, OED
John Briscoe, DHS	Darrell Green, BMCC JOBS	

Call to Order: Susie Cederholm, Chair at 10:02 AM

- Introductions: were made by each Board member of the Board, staff, and members of the audience. Several members were
- Approval of Draft Agenda - Motion by Steve Lyon, Seconded by Sheryll Bates. Motion carries by voice vote.
- Approval of Consent Agenda – Motion by Sheryll Bates, Seconded by Steve Lyon. Motion carries by voice vote.

Director's Report: William Rosholt sent his report in the Board Packet via email prior to the meeting date. He answered general questions about the Strategic Plan. Board members requested that the list of

EOWIB Committees be sent out to members. Mr. Rosholt requested to go into the RFP Introduction ahead of the Strategic Plan update due to the questions being asked. It was granted.

Introduction to Request for Proposals: William Rosholt gave a brief overview and answered questions regarding the process.

- **Discussion** of RFP Evaluation Committee led by Susie Cederholm. A proposal was presented to the Board about a Committee to begin the work and have this Committee's work reviewed and make the recommendation for approval to the EOWIB Board. The final approval is decided by the Board. It was suggested that the Executive Committee appoints members to the Evaluation Committee.
 - **Motion** to have Executive Committee appoint the RFP Committee by area made by Sheryll Bates, friendly amendment by Cam Preus to ask for volunteers to serve and for the Executive Committee to review the volunteers select representation from the regions. Not all volunteers may be able to serve if there is an over-representation from a particular region. Sheryll Bates revised the motion to include the friendly amendment and the Motion was seconded by Cam Preus.

It was suggested that any volunteers wanting to serve on the Evaluation Committee please notify the Chair.

Motion carries by voice vote.

Break The EOWIB members and the guest presenter attending via video conferencing were unable to hear the meeting. Board members present were assured that IT was working on the issue.

Update on Strategic Plan: Erin Carpenter

- **Overview of Plan and Update:** Strategic Plan must be completed and approved by EOWIB on March 1 for 30 day public notice to meet the April 1, 2016. This plan is very detailed with a lot of information. Teams are meeting and bringing pieces together. There are five sections,
 - **Section 1 Workforce and Economic Analysis** and are working with Oregon Employment Department data analyst
 - **Section 2 Strategic Vision and Goals** this section is nearly complete
 - **Section 3, Local Area Partnerships and Investment Strategies**
 - **Section 4, Program Design and Evaluation**
 - **Section 5, Compliance**
- **Committee Members:** Deb Gargalis, Susan Hughes, Cam Preus, Dana Young, Steve Lyon, Jesse Schmidt, Kathy Gover-Shaw, Mark Warne, Doug Dalton, with an addition of two new members are Susie Calhoun (Confederated Tribes of the Umatilla Indian Reservation), and Wendy Hill (DHS).

Sector Partnerships Convening Team: Francie Genz, Presented 'Next Generation Sector Partnerships' with the handout sent prior to the meeting via email.

She discussed the need to have an Employer-Driven Community Supported by Sector Partnerships. Agenda is driven and owned by the employers that are based on the needs of the employers, industry driven. There was a focus on results of the industry based meeting. There are 3 parts to the meeting; first it begins with the discussion of opportunities to grow the manufacturing sector in this region (identify the commonalities in the sector). Next is the action to leveraging opportunities or answering what is going to be required to capitalize on the opportunities. What action is required to leverage the opportunities?

Third, 'call for champions' or the individuals that will move the process forward or help leverage the opportunities. The result of the meeting is shared priorities within the sector partnerships, with volunteers from different areas to do the work they are passionate about.

There were comments and questions for the presenter regarding the Sector Partnership presentation.

Approval of first Sector Partnership, Susie Cedarholm Motion by Mark Mascall to approve the recommendation of the Committee in identifying Manufacturing as the first sector partnership. Seconded by Sheryll Bates. Voice vote carries the motion.

Q & A on Labor Trends Publication, Chris Rich January 2016 publications for the EOWIB Region. Some general questions regarding the counties UI Rate in the region were asked by attendees and answered.

Public Comment: There were no signups for Comment Period

Good of the Order: No comments offered

Adjourn: 12:10 PM

Next Meeting: February 16, Baker City OR