

7:30 p.m., Wednesday, October 19, 2016, the meeting of the Rolla City Council was called to order by President Christopher Albertson. Council members present were Albert, Gottbreht, Sparrow and Vollmer.

Absent: Mayor Mitchell and Council member Hemmy

Others present: Joseph Boehm, Police Chief; Cliff Rush, Public Works Director; Jon Oksendahl, RDO; and Brian Julius, Moore Engineering; Sandra Olson; Ardell Olson; and Randall Rogers

Consent Agenda: Councilmember Sparrow moved, Councilmember Vollmer seconded, to approve the Consent Agenda of the September 19 council meeting minutes and September 7 special council meeting minutes; September Financial Report; Timesheets for 09/30/16 and 10/15/16; Delinquent accounts to certify to taxes; and Demolition Permit - garage Fran Mears. All members on roll call voted "yes". None voted "no". Motion carried.

- Minutes September 19th council meeting and September 7th special city council meeting
- Financial Report – September
- Time Sheets- 09/30/16 PR and 10/15/16 PR
- Delinquent accounts to certify to taxes
- Demolition Permit- garage, Fran Mears

Bills:

VENDOR NAME	DESCRIPTION	AMOUNT	CHECK #
MORGAN BERCIER	REFUND	\$ 114.00	55719
RDO TRUST# 80-5800	BLADE - HYDRAULIC REARPOST	\$ 3,500.00	55720
US POSTAL SERVICE	BILLING POSTAGE	\$ 145.75	55721
YOUNGERMAN, GEORGE	JDA - TRAVEL	\$ 428.88	55722
VOIDED	VOIDED	\$ -	55723
STARION BOND SERVICES	SW#27 BOND INTEREST PMT BAL.	\$ 1,131.67	55724
CLERK OF DISTRICT COURT	ONLINE PMT DUE DIST COURT	\$ 20.00	55725
ROGER PHELPS	BOND REFUND	\$ 500.00	55726
BANYON DATA SYSTEMS	FUND INVOICE BILL SUPPORT	\$ 195.00	55727
BRAD RUPPELIUS	NDWPCC ANNUAL CONFERENCE	\$ 136.60	55728
BURSINGER DRILLING	WELLS #3 & #4	\$ 2,731.88	55729
CENEX FLEET CARD	GAS - POLICE	\$ 975.54	55730
CLIFF RUSH	WATER - BACKHOE RENTAL	\$ 612.00	55731
COMPUTERS N STUFF	WATER PLANT - serviced 2 laptops	\$ 229.00	55732
DACOTAH BANK	2015 PICKUP PMT	\$ 595.27	55733
DAKOTA SUPPLY GROUP	WATER	\$ 1,473.86	55734
FILTRONICS	WATER PLANT EXPANSION - FINAL	\$ 76,540.00	55735
GRAND FORKS LABORATORY	WATER TESTING	\$ 67.00	55736
GUSTAFSON OIL	GAS - PUBLIC WORKS	\$ 965.65	55737
HACH	CHEMICALS	\$ 198.74	55738
HAWKINS	CHEMICALS	\$ 696.62	55739
INFORMATION TECH. DEPT.	VPN - POLICE	\$ 62.80	55740
INFORMATION TECH. DEPT.	VPN -COURT	\$ 12.70	55741
JERRY'S WATER & SEWER	JETTING - JULY & AUGUST	\$ 1,390.00	55742
ANDREW JOHNSON	ANNUAL JUDGE CONF-BISMARCK	\$ 417.43	55743
LADUCER SANITATION	SERVICE	\$ 18,490.00	55744
LARSCO	WATER	\$ 165.00	55745
LEEVEERS	POP	\$ 70.98	55746
MARC	SEWER SUPPLIES/CLEANER	\$ 2,659.91	55747
MEARS AUTO PARTS	STREETS	\$ 67.25	55748
MEARS IMPLEMENT	SUPPLIES	\$ 87.99	55749
MUNRO ACE HARDWARE	SUPPLIES	\$ 430.55	55750
ND LEAGUE OF CITIES	NDLC Conference & Webinar	\$ 837.50	55751
ND SEWAGE PUMP/LIFT STATION	SEWER - ANNUAL SERVICE	\$ 2,240.00	55752
NORTH CENTRAL GRAIN COOP	STREETS/POLICE	\$ 106.85	55753
NORTH COUNTRY AUTO	POLICE - REPAIR/SUPPLIES	\$ 360.92	55754
NORTH DAKOTA ONE CALL	STREETS	\$ 17.30	55755
NORTHERN PLAINS ELECTRIC	LAGOON	\$ 66.69	55756
OTTER TAIL POWER	ELECTRICITY	\$ 5,386.48	55757
POWER PLAN	STREETS	\$ 17.40	55758
PUBLIC SAFETY CENTER	POLICE SUPPLIES	\$ 96.00	55759
RAMKOTA HOTEL	POLICE - C. POITRA	\$ 160.20	55760
ROLETTE COUNTY JAIL	BOARD - 3 PERSONS	\$ 650.00	55761
ROLLA WELDING	POLICE - METAL TARGETS	\$ 253.40	55762
SPECTRUM	JDA - OFFICE SUPPLIES	\$ 76.79	55763
STARION BANK	PETTY CASH SLIPS	\$ 57.92	55764
STONES MOBILE RADIO	POLICE - LIGHT BRACKETS	\$ 260.00	55765
SWEENEY CONTROLS	WATER PLANT - Telemetry serviced	\$ 1,385.25	55766
THEELS	POLICE - TAHOE#42	\$ 60.80	55767
TUOMALA PLUMBING & HEATING	WATER	\$ 455.90	55768
TM COMMUNICATIONS	TELEPHONE	\$ 619.69	55769
VERIZON WIRELESS	PUBLIC WORKS	\$ 217.76	55770

VISA	COURT/LIBRARY/CITY	\$	787.51	55771
WARD COUNTY	JAIL BOARD - 1 PERSON	\$	120.00	55772
WESTSIDE C STORE	POLICE - CAR WASH TOKENS	\$	40.00	55773
CHECKS TOTAL		\$	123,546.13	
Electronic Payments				
Payroll 941 Tax Deposit	Sept. 30, 2016 Payroll	\$	4,979.23	1030 EFT
Payroll 941 Tax Deposit	Oct. 15, 2016 Payroll	\$	4,961.42	001042 EFT
NDPERS	Def. Compensation - Sept. 30th PR	\$	1,140.00	001032 EFT
NDPERS	Def. Compensation - Oct 15th PR	\$	1,140.00	001043 EFT
NDPERS	Health Ins - Oct 2016 premium	\$	5,186.88	001037 EFT
NDPERS	Retirement- Sept 2016	\$	4,960.69	001034 EFT
NORTHERN PLAINS ELECTRIC	JDA - LOAN PMT- Oct 2016	\$	145.86	001033 EFT
PAYROLL	09/30/16 PAYROLL	\$	13,536.29	401416-401433
PAYROLL	10/15/16 PAYROLL	\$	13,201.70	401434-401451
STARION FINANCIAL	ACH FEE & SERVICE CHG	\$	29.56	001038 EFT
STARION FINANCIAL	ACH FEE & SERVICE CHG	\$	4.00	001039 EFT
STARION FINANCIAL	VOIDED	\$	0.00	001040 EFT
PAYMENT SERVICES NETWORK	SEPTEMBER FEES	\$	82.95	001035 EFT
VERIZON	POLICE - VERIZON JETPACK PLAN	\$	383.21	001031 EFT
STARION BANK	POLICE - VEHICLE LOAN PAYMENT	\$	16,490.43	001041 EFT
ND STATE TAX COMMISSIONER	2016 3rd Qtr ND WH TAX	\$	1,263.95	001036 EFT
ELECTRONIC PMT TOTAL		\$	67,506.17	
Rolla Community Center Cash Account				
VENDOR NAME	DESCRIPTION		AMOUNT	CHECK #
FIRE EXTINGUISHING SYSTEMS	ANNUAL INSPECTION	\$	204.90	2215
KEEGAN LOCK & KEY	DOOR LOCK REPAIR	\$	116.50	2216
OTTER TAIL POWER	ELECTRICITY	\$	566.61	2217
TUOMALA PLUMBING & HEATING	REPAIRS	\$	991.55	2218
VISA	Lamp Post Globes- 2 GLOBES	\$	191.43	2219
RCC TOTAL		\$	2,070.99	

Councilmember Gottbreht moved, Councilmember Vollmer seconded, to pay bills are read when funds are available. All members on roll call voted "yes". None voted "no". Motion carried.

Committee Reports

Public Works Committee:

Councilmember Vollmer moved, Councilmember Gottbreht seconded, to rescind the Public Works Committee meeting motion to charge Masonic Lodge only the base rate for September. All members on roll call voted "yes". None voted "no". Motion carried.

Police:

Councilmember Sparrow moved, Councilmember Gottbreht seconded, to accept Sgt. Wright's evaluation. All members on roll call voted "yes". None voted "no". Motion carried.

Administrative:

Councilmember Sparrow moved, Councilmember Gottbreht seconded, to approve the committee reports. All members on roll call voted "yes". None voted "no". Motion carried.

Water Treatment Plant Improvement Project # 2015-2:

Councilmember Vollmer moved, Councilmember Gottbreht seconded, to approve American General Contractors Pay Request #3 for \$160,779.88. All members on roll call voted "yes". None voted "no". Motion carried.

Councilmember Sparrow moved, Councilmember Vollmer seconded, to approve Moore Engineering Invoice #14019 for \$14,831.07. All members on roll call voted "yes". None voted "no". Motion carried.

Street Improvements- No Discussion

There being no further business, Council President Albertson adjourned the meeting at 8:25 p.m.

Christopher Albertson, Council President

ATTEST:

Kerry Schlenvogt, Deputy City Auditor