

Township of Hampshire



County Of Kane

State Of Illinois

Minutes

September 12, 2023

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 12th day of September, 2023 at 7:00 pm.

Jody Remakel, Supervisor;
Dan Rowlett, Hwy Commissioner;
Rebecca Penkaty, Assessor; Absent
Lori Marwig, Clerk;

Bob Becker, Trustee;
Dale Drendel, Trustee;
Steven Gustafson, Trustee;
Roger Paddock, Trustee;

1) The meeting opened with the pledge to the flag. Mrs. Remakel then asked for any changes or additions to the agenda. There were none.

2) Closed Session. A motion was made by Trustee Gustafson to go into closed session for the purpose of discussing a potential real estate transaction. The Board went into closed session at 7:02pm. The Board came back into open session at 7:28pm.

The Board came back into open session due to Kane County Sheriff Krista Kaus joining the meeting. She has been assigned to our area as a liaison. She stopped by to introduce herself and inform the board that she is a huge advocate for Seniors. Discussion was brought up regarding the intersection of Route 72 and Walker Road. She is going to email the Kane County Transportation Department about that intersection. Kane County Sheriff Kaus then left the meeting.

The Board went back into closed session at 7:50pm. The Board came back into open session at 8:10pm.

3) Minutes. The Board reviewed the Board of Trustee Minutes from August 8, 2023. A motion was made by Trustee Gustafson to approve the minutes as presented. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

4) Treasurer's Report. The Board reviewed the August Treasurer's report. A motion was made by Trustee Paddock to approve the August Treasurer's report. Trustee Becker seconded the motion and it was approved by all those present. A roll call vote was taken.

Trustee Gustafson Aye Trustee Drendel Aye Trustee Paddock Aye Supervisor Remakel Aye
Trustee Becker Aye

5) Public Comment. Kane County Sheriff Kaus spoke with the Board earlier in the evening.

6) Reports

Assessor: Assessor Penkaty was not present. Supervisor Remakel read the Assessor's report. The Assessor received a total of 15 complaints regarding the 2023 revised assessments. 7 of these were commercial and 8 were residential. 6 of them were non-appearance complaints and 9 will be presented to the

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board of review. These are scheduled for October 4th and 5th. The month of August there were 42 sales of which 18 were for new construction.

Highway Commissioner: Highway Commissioner Rowlett reported that they finished tiger mowing. They took a load of electronics to Elk Grove Village for recycling. The road crew had a new field entrance installed on Engel Road. They laid some black dirt and grass seed for the shoulders in the repaved subdivision. Starks installed a new culvert, as well as cleaned out a couple of other culverts on Immelman Drive. Mr. Rowlett had the road crew stay home on the few hot days towards the end of August. The paving crew installed a new culvert on Briarwood Lane since the old one was deteriorating. The road crew did some asphalt patching on Feldsmith Lane, Stoxen Road, and Higgins Road. They have started to prepare the trucks for the winter season. Mr. Rowlett had a zoom meeting with the State regarding Route 72 and Brier Hill Rd. The state is proposing adding turn lanes onto Brier Hill as well as a traffic light. Dan proposed a roundabout and spoke about the benefits of one of them. They agreed with him. If approved, the Township will have to pay for the streetlights. This is only phase 1 as there is no funding for this project. This is at least 5 years down the road.

Supervisor: Supervisor Remakel informed the Board that the furniture for 3 offices have been ordered. It will be around \$20K. She informed the board about an indigent person whom she helped out that was stuck at the truck stop. The Township and the Fire department are going to write letters to the Kane County transportation department about Walker Road and Route 72. She reported that due to the construction her office has officially closed off. Sue is temporarily working in Becky's office. Ashley and Dan are at the Road District and Lori and Jody are from home. The Grant is almost finalized, the due date is the end of September. She informed the Board about using work space tables vs. a conference table for the conference room and that she is working that into the grant as it allows for more functionality.

7) Old Business.

Approval of Credit Card Policy 24-04. A motion was made by Trustee Becker to approve Credit Card Policy 24-04. Trustee Drendel seconded the motion and it was approved unanimously by all those present.

8) New Business.

Approval for Weight Limits on Township Roads. Highway Commissioner Rowlett informed the Board that approval is needed from the Board for weight limits on all posted and non-posted for all the Township Roads. He presented the Board with a listing of all the Township Roads and the weight limits. Once this is approved, the State and County will have a record. A motion was made by Trustee Gustafson to approve the list of all posted and non-posted weight limits for all Township Roads. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

Discussion regarding State Road Mutual Aid Agreement. This will be tabled for now as some questions have come up with this agreement.

Discussion and Approval to Senior Participation Guide. Supervisor Remakel informed the Board that the senior participation guide and the rider guide are being consolidated into one guide. After reviewing the new guide, a motion was made by Trustee Drendel to approve the Senior Participation Guide with the changes that were noted. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

Set Date and Time for Special Town Meeting. A motion was made by Trustee Becker to set the date and time for the Special Town Meeting on Thursday November 16, 2023 at 6:30pm. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

9) Correspondence. There was none.

10) Board of Trustee Comments.

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Policy of Subsidized Graves. This is tabled.

Shred Event. Clerk Marwig reminded the Board that the shed event will be held on Saturday Sept 16th from 9 to 12.

11) Hampshire Township Development.

Parking Lot Addition Update. Mr. Rowlett informed the Board that Peter Baker came back with an adjusted bid to include paving the alley when completing the parking lot; it was still lower than the other bidders at \$51,036.40.. Supervisor Remakel informed the Board that we cut a check to Allen for \$17K as part of the contract for the garage build.

Administration Building Addition Update. Supervisor Remakel informed the Board that there are some stained ceiling tiles in the kitchen. After working with the contractor, they determined it was from them and they will be fixing it when they begin dry walling. She then informed the Board that the landscaping portion was taken out of the contract. That was around \$16K.

Road District Development. There is no update.

5-10 Year Goals. This will be tabled.

12) Approval of Current Bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all Trustees present. A motion was made by Trustee Drendel to pay the September bills. Trustee Gustafson seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken.

Trustee Drendel Aye Trustee Becker Aye Supervisor Remakel Aye Trustee Gustafson Aye Trustee Paddock Aye

There was an expense report for an elected official.

For Highway Commissioner Rowlett there was an expense report of \$400.20 for mileage reimbursement and \$324.50 for petty cash

For Supervisor Remakel there was an expense report of \$89.08 for mileage reimbursement.

A motion was made by Trustee Drendel to approve the expense report. Trustee Becker seconded the motion. A roll call vote was taken.

Trustee Gustafson Aye Trustee Paddock Aye Trustee Drendel Aye Trustee Becker Aye
Supervisor Remakel Abstain

13) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Supervisor Remakel, and then carried unanimously. The meeting closed at 8:58 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig
Township Clerk