

Thank you for registering for the <u>ASCEND:BLO Network Summit</u>: the inaugural full-day gathering of exceptional Black nonprofit leaders across six Bay Area Counties. Representatives of Black-Led Organizations will have the opportunity to connect, learn and build community with one another and allied funders, sponsors and capacity builders and the networking begins NOW!

## THE OFFICIAL ASCEND:BLO NETWORK SUMMIT APP

What better way to prepare yourself for this unprecedented event created by BLOs for BLOs than to download and explore the Summit app on to your mobile device via this link:

Official ASCEND:BLO Network Summit App.

After downloading and opening the app, you will be prompted to:

- Login using your email address and the password you created for your Eventtus account while registering for the Summit or by using your social media account
- Confirm the Passcode for the app: "ascendblo" (This ensures
  the app is private to our event only so other Eventtus users will
  not have access to our information)
- Create your Profile including a picture, (hit the plus to add), title, organization, Bay Area County your organization is headquartered in, and inserting a short bio
- Select Tags that describe you/your organization/your interests such as Networking, Partnership, Carpooling (people will be able to search Attendees by tags to find those with common interests like carpooling from the East Bay, for example)
- Allow Notifications so that you'll be alerted to event updates (you can change this later in Settings)
- **Start Exploring** the agenda, searching attendees, messaging attendees, learning more about speakers, and more...



App access is limited to registered attendees only. We challenge you to make the most of this app and event. Be on the lookout at the Network Summit for special opportunities or recognition for attendees who start networking right away via app messaging and don't forget to include #ascendblo on your social media posts.

### PARKING AT MOFFETT PLACE IN SUNNYVALE

Recommended free guest parking is located in **Parking Structure A (PSA) at 1150 Bordeaux Drive**, accessible from Bordeaux Drive and Moffett Park Drive. The gate arms are open between 5AM - 7PM (M-F). Look for reserved signs and flaggers to locate parking designated specifically for ASCEND:BLO Network Summit guests.

Parking Structure A is a 2-minute walk from MP3 where the Summit will take place. Be sure to enter MP3 at the Reception Entrance on Bordeaux Drive.

Note: Anyone with disabilities may use the ADA spaces directly in front of MP3, as available.

See a map of Moffett Place below and in the app:



#### **ENTERING MP3**

- Enter Moffett Place 3 (MP3 1170 Bordeaux Drive, Sunnyvale, CA 94089) at the Reception Entrance on the Bordeaux Drive side
- Give your name to the person at the Reception Desk to gain access
- Follow the signage and take the stairs to the ASCEND:BLO Network Summit Registration Desk on the 2nd Floor Landing where you will receive your name badge and materials.
- Notes: Google volunteers will be available to help route you and anyone with disabilities may ask volunteers for access to the elevator.

### **CHECKING IN**

- The Registration Table will be located on the 2<sup>nd</sup> Floor landing of MP3 just outside of the main room, Raster, where Breakfast, the Opening Plenary, Lunch and the Closing Plenary will be held.
- Please register immediately upon arrival as you will need your name badge on at all times.
- The WiFi Network onsite is "GoogleGuest" and no password is required.
- Also upon arrival, you should "Check In" via the Summit app so your peers know you've arrived!

### **WHAT TO BRING**

- All Black-Led Organization representatives should bring a Business Card to enter the Pop-Up Grant Raffle. Winners will be pulled throughout the day, must be present at the time of the drawing to win and the same BLO may not receive multiple grants.
- All attendees should bring your mobile device with the <u>Official ASCEND:BLO Network Summit App</u> downloaded on to it. The app will contain all up-to-date agenda information and will be used to ask questions during sessions and for your to evaluate sessions. One Pop-Up Grant will also be reserved for the BLO attendee who is the strongest networker via the app (sending messages, making posts, starting polls, etc.) so get active and use #ascendblo in all social media posts!
- All attendees should come prepared to connect, learn, build community and be in the spirit of Black Love, Black Joy and Black-Led Social Change!

# **QUESTIONS**

Questions about the event? Email us at <a href="mailto:eastbaycommunityfoundation@walkeraac.com">eastbaycommunityfoundation@walkeraac.com</a>.

Questions about using the official ASCEND:BLO Network Summit app? Email <a href="mailto:support@eventtus.com">support@eventtus.com</a>.

To learn more about ASCEND:BLO: Visit ebcf.org/ascendblo.