

Mayor Carl Kamm called the January 11, 2012, meeting of the Berlin Heights Council to order at 7:00P.M. All in attendance recited the Pledge of Allegiance. Members in attendance were: Richard Close, Karen Foster, and Michael Oehling. Kamm presented the minutes of the December 14, 2011 meeting for approval. Oehling moved and Foster seconded to approve the minutes. All present voted aye.

COUNCIL ORGANIZATION

Marshall Cade was to be sworn in to the office of Councilman, but due to an illness he was unable to attend the meeting. Close moved and Oehling seconded to excuse his absence. All voted aye.
The name of Karen Foster was raised to preside as President of Council for 2012. Oehling moved and Close seconded to approve Foster as President of Council. All voted aye.
The Mayor presented the amended Rules of Council. Foster moved and Close seconded to adopt the updated rules. All voted aye.

AUDIENCE PARTICIPATION

Kelly Moon brought information to Council concerning the two washouts along SR61S. Previously, he had contacted ODOT about repairing the washouts. He stated they have been repaired.
He also informed Council he has two electricians working on the clock. As the weather warms, they will work on getting in back in running order.
Becky Vaughn, a village resident, spoke to Council about her desire to fill the open seat on Council. She listed her qualifications and stated her interest in working for the village.

MAYOR’S REPORT

Fines of \$194.00 were received from Erie County Court.
The police activity report was presented for the month of December. The report will be placed on file.
The 2012 Committee list is a work in progress. Members will be kept abreast of all changes.
A WSOS Ash Tree Removal Grant is available for residents of the village. The Mayor has the paperwork needed to file for grant reimbursement. Contact him at 419-588-2701.
The 2011 Erie County Health Assessment results are available as of January 19, 2012 from 10:00-2:00 at the Health Department.
Columbia Gas sent notice of a rate increase of approximately \$1.50 to begin in May. This is to help cover various upgrade projects in progress.

FISCAL OFFICER’S REPORT

STAR OHIO	\$187,646.04	BILLS	\$ 8,989.32
CITIZENS BANK	\$106,954.20	PAYROLL	\$ 14,119.77
TOTAL	\$294,600.24	TOTAL	\$ 23,109.09

Close moved and Foster seconded to pay the bills. All present voted aye.

SOLICITOR’S REPORT

Ordinance 2012-O1 APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING’S OHIO BASIC CODE, 2012 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF BERLIN HEIGHTS, OHIO, AND DECLARING AN EMERGENCY.
Ordinance 2012-O2 AN ORDINANCE PROVIDING FOR THE ESTABLISHMENT OF A TRAFFIC SIGN RETROREFLECTIVITY MAINTAINANCE PROGRAM FOR THE VILLAGE OF BERLIN HEIGHTS AND DECLARING AN EMERGENCY.
Ordinance 2012-O3 AN ORDINANCE ESTABLISHING FLOOD DAMAGE PREVENTION REGULATIONS FOR THE VILLAGE OF BERLIN HEIGHTS, OHIO.

The three above Ordinances were read for the first time. *as first readings as there were not enough Council members to suspend the 3 reading rule and adopt as an emergency.*

COMMITTEE REPORTS

Street- It was recommended Leuszler take a sign inventory throughout village. Also, the street light on the corner of 3rd Street and South Street is still out.
Park-
Finance- The yearend cash reconciliation statement as been taken to the Erie County Auditor. As soon as the Amended Certificate of Estimated Resources has been received a meeting of the finance committee will be called.

OLD BUSINESS

No response has been received from Brad Phillips, Phillips Orchard, concerning the water runoff from his land onto SR61.
The sale of the old police car was discussed. A sign will be placed in the window of the car with a final date offers will be accepted.

NEW BUSINESS

Appointments were made to Erie Regional Planning: Carl (CJ) Kamm, Delegate, and Richard Close, Alternate; Erie County Council of Governments: Carl (CJ) Kamm, Delegate, and Karen Foster, Alternate. Oehling moved and Foster seconded to approve the delegates and alternates to the various boards for Erie County. All voted aye.

Matt Old, Berlin Township Trustee, presented the 2012 Cemetery Contract. It was discussed to approve a 2 year commitment to the contract. Foster moved and Oehling seconded to approve the contract at the cost of \$9,000 per year, for two years. All voted aye.

A letter was received from Chief Schafer to hire an additional part time officer for the village. His name is Justin Dority. He also works part time for the Village of Castalia Police Dept. Oehling moved and Close seconded to approve the hire. All voted aye.

Due to a work related conference in Hawaii, Connie Ward was not able to attend the meeting. Close moved and Oehling seconded to excuse her absence. All voted aye.

The Mayor will be out of town from January 20-28th. Any problems, Karen Foster should be contacted.

It was brought up by the Mayor that there may be better and cheaper ways to set up our village website. He feels he is able to change to a different domain for less than \$400 for a three year contract. We are currently paying \$240 per year. Close moved and Foster seconded to approve the Mayor spending up to \$400 for this change. All voted aye. The Mayor will contact Sondra Willgrube, Butterfly Express, to inform her of this decision.

The vacancy on council was brought up. The Mayor asked to go into executive session to discuss personnel issues. Foster moved and Oehling seconded to go into the session. In a roll call vote: Foster, aye; Oehling, aye; Close, yes. Close moved and Foster seconded to come out of executive session. In a roll call vote, Foster, aye; Oehling, yes; Close, aye. No action was taken concerning anything discussed during executive session.

ADJOURN: 8:00P.M.



Carl J. Kamm III, Mayor

Attest: Sara Hoffman, Fiscal Officer