



Minutes of Mirfield Town Council Meeting

Held on: Tuesday 20th September 2016 at 7.30pm

Held at: St Mary's Community Centre, Church Lane, Mirfield

Councillors Present:

S Guy (Chairman), J Nottingham, A Burton, M Bolt, J Taylor, K Sibbald, K Taylor, P Blakeley, V Lees-Hamilton

In Attendance:

Clerk: Lisa Staggs
Public: C Tyler, K Ashford
Press: None

MTC98/2016 **Chairman's Welcome and Remarks:**

The Chairman Cllr Guy welcomed Cllrs and members of the public.

MTC99/2016 **Public Question Time:**

Cheryl Tyler is present and hands out some invitations to Cllrs for a forthcoming meeting at the Queens Hotel Leeds for Community Voice on Planning. Cheryl to email the Clerk details to include and discuss at the next meeting.

MTC100/2016 **Apologies For Absence**

Councillors to send apologies and reasons for absence to the clerk or chairman for approval

Cllrs: M Burton, M Ibberson, J Hirst, D Pinder, P Tolson

MTC101/2016 **Declaration of Interest**

Councillors to declare an interest, if applicable to any item on the agenda or not declared on the members register of pecuniary interests.

None to declare

MTC102/2016 **Confirmation of Minutes**

To approve minutes of the Annual Council meeting of 6th September 2016 as a true and correct record including payments of **Nil**.

Cllr Sibbald **Proposed** the minutes were a true and correct record Cllr Burton

Seconded Vote: All in favour who were present at the previous meeting

MTC103/2016 **Matters Arising From The Minutes:**

To receive information non the following ongoing issues and decide further action where necessary.

1. To receive an update on defibrillators – Cllr Blakeley reports the defibrillator has been fitted at Battyeford and that the club has asked if MTC would like

a plaque. Cllr Blakeley **Proposed** MTC fit a plaque next to the defibrillator Cllr Sibbald **Seconded Vote: All in favour** Cllr Blakeley to obtain quotations.

2. To receive an update on Mirfield Public Toilets – Clerk reports that there have been no issues raised by Clan Services following the decision to leave the toilets open.
3. To receive an update on Council Offices – No update on council offices from Cllr Lees-Hamilton. Cllr Guy reports that at the Parish Liaison Committee, Cllrs Sheard and Turner were surprised that the toilets had not been transferred and asked if the asset form had been sent in. Clerk confirms that Jonathan Quarmby informed her in October 2015 that a decision regarding the asset transfer of toilets would be made at the November 2015 cabinet meeting and Clerk reads an email from Cllr Turner giving the transfer his full support. (As of 20th September 2016 the toilets are still not transferred to MTC).
4. To receive an update on Historic England – Cllr J Taylor reports that the application was logged in April with a 6-month timescale. He reports that after checking online the application is no longer pending. Cllr Taylor to chase Historic England for an update. Clerk updates Cllrs on Fields In Trust application for the Memorial Park. Officers in the Kirklees Council's Physical Resources and Procurement Service are meeting to discuss and consider the Town Council's recommendation with Cllr Graham Turner who is the Cabinet Member for Asset Strategy Resources and Creative Kirklees. Update to follow.
5. To receive an update on Bankfield Hedges – Clerk reports that Wild About Gardens have quoted £180 per cut for the hedges £360 annual cost. Cllr Burton **Proposed** MTC accepts the quotation and instructs Wild About Gardens to proceed with 2 cuts per year at the beginning and end of growing season Cllr J Taylor **Seconded Vote: All in favour**

MTC104/2016

Finance:

To approve the following accounts for payment

SEPTEMBER		
Payee	Description	Amount
Clerk L Staggs	September Salary	£ 730.33
HMRC	September PAYE	£ 207.42
St Marys	Room Hire Meeting (September)	£ 40.00
Just Gardens	July Maintenance	£ 80.00
Just Gardens	August Maintenance	£ 80.00
Yorkshire Internal Audit	Internal Audit	£ 300.00
Petty Cash	Cash	£ 200.00
TOTAL		£ 1637.75

Cllr Bolt **Proposed** items 2-8 payment en block Cllr Sibbald **Seconded Vote: All in favour**

1. Clan Services Monthly Maintenance £425.00 - **Noted**
9. To receive a bank reconciliation to 31/08/16 – **Noted**
10. To receive a spend/income comparison with the adopted budget - **Noted**

MTC105/2016

Grant Applications:

1. To consider grant applications submitted: **Kirklees in respect of a Community Warden.** Cllrs Bolt & Lees-Hamilton discuss the possibility of a Community Warden who could advise on parking outside schools, be witness to parking outside schools, be in possession of legalities regarding parking, assist schools with travel plans and road safety/cycling education. Cllr Bolt reports that Cllr Sheard has urged Ward Cllrs to use the New Homes Bonus and Cllr Bolt & Lees-Hamilton feel this scheme would be an ideal application for that. Cllr Burton, Taylor & Sibbald state that Primary & Secondary Schools should be approached through the governors and head teacher with a view to sustaining it past an original grant. Cllr Bolt **Proposed** MTC agrees in principle to apply for funding through New Homes Bonus, complete an application and return to Kirklees Cllr Lees-Hamilton **Seconded Vote: All in favour** Clerk to contact Julie McDowell for application form.
2. To receive updates from previously approved grants: Karl Ashford is present on behalf of Mirfield Roundtable to give a report on the Mirfield Beer & Music Festival. Karl reports that in its 4th year 1300 people attended and it was a great success. 2017 Beer & Music Festival planned for 1st weekend in July. 4 local groups benefited from donations following the festival and Karl thanks MTC for their sponsorship of the main stage.

MTC106/2016

Planning

1. To consider planning applications received from Kirklees Council. 2016/92987 – **Noted**
2. To consider planning decision notifications from Kirklees Council: **No Comments/Noted**
3. To consider potential controversial applications: **None**

MTC107/2016

Internal Matters

To receive information on the following items and decide any action where necessary.

1. To agree purchase of stationary items: Ink Cartridges & Lever Arch Files
Cllr Bolt **Proposed** Clerk purchase the necessary stationary items Cllr Guy
Seconded Vote: All in favour

MTC108/2016

Correspondence

To receive the following new items of correspondence and decide any action where necessary.

1. Rural Action Yorkshire News – **Noted**
2. Rural Action Yorkshire Community-led housing – **Noted**
3. Rural Action Yorkshire AGM – **Noted**
4. Mirfield Friends Minutes – **Noted**
5. Fields In Trust Update – **Noted**
6. Safer Communities Fund - **Noted**

MTC109/2016

Matters for Report and Information

Members wishing to raise items under this heading should consult the Chairman prior to the meeting.

Clerk reports that Kirklees have confirmed that they will be providing a Christmas Tree for the town centre this year, but urge MTC to look into alternatives should the funding be withdrawn in future years. In view of this Clerk will look into costing 10' rooted tree. Cllr Guy reports that air cadet Joe Jenkinson from 868 squadron has been made cadet to the Lord Lieutenant, he states that Joe is a credit to the town. He also reports that Peter Doubell

celebrates his 50th year in the air cadets on Sunday and that MTC and the Mayor send their congratulations on such an achievement.

MTC110/2016

The Date Of The Next Town Council Meeting:

Date of next meeting **Tuesday 4th October 2016**

Time Meeting Closed.....**8.20pm**.....