

### Schedule of Processing, Personal Data and Data Subjects

Description	Details
Names, Email addresses and physical addresses	Information provided by individuals and organisations for use by Naunton Parish Council
Duration	Data is not processed, it is stored within the PC email system.
Nature and purposes of processing	Information is used to make contact and to provide information and services to residents.
Type of personal data	Name, address, telephone number, email address
Categories of Data Subject	Staff, councillors, customers and suppliers, members of the public,
Plan for return and destruction of the data (unless requirement under union or member state law to preserve that type of data).	Data will be removed and destroyed at the request of the individual or on being notified of their death.