

Love N Care Healthcare Phlebotomist Skills Checklist

Date _____

Name _____

Level Of Proficiency

- A = Never Performed. You have never performed the stated task and have no experience with this type of skill.
- B = Familiar with. You are familiar with the stated task; but you would need more experience and practice to feel comfortable and proficient in this type of skill.
- C = Experienced in. You have performed this task several times; you feel moderately comfortable functioning independently, but you would require a resource person to be nearby.
- D = Expert. You have performed this task frequently; you feel comfortable and proficient in this skill; you would not require supervision or practice.

Please select the column that most accurately describes your proficiency level...

Phlebotomist	A	B	C	D		A	B	C	D
Patient Identification						Equipment cont.			
Inpatient identification						RSV kits			
Infants and young children identification						Glucola			
Emergency department identification						Red top tubes (plain)			
Ambulatory patient identification						Light blue top tubes (Coag: Sodium citrate)			
Other (list):						Serum separator (SST, tiger top, speckle)			
						Green top (Heparin, Lithium, Na+, ammonium)			
Equipment						Purple top (EDTA)			
Alcohol swabs						Gray top (Na+ fluoride and K+ oxalate)			
Arterial blood gas kits						Brown top (Lead)			
Cotton swabs						Butterfly needles			
Occult blood packets						Other (list):			
Heel warmers									
Infant restraints						General			
Laboratory requisitions						Patient positioning			
Pin worm kits						Venipuncture sites			
Serum separators						Warming the puncture site			
Vacutainer holder						Tourniquet application and removal			
Vacutainer tubes						Decontamination of the puncture site			
Blood culture bottles						Blood-borne pathogens exposure control plan			
Blood culture preparation kits						Tuberculosis exposure control plan			
Centrifuge						PPE (personal protective equipment)			
24 hour urine containers						Disposal of contaminated items			
Capillary blood kits						Biohazard waste containers			
Bacteria media						Post venipuncture site care			
Drug screen kits						Order of tube collection			
Ova parasite containers						Skin puncture sites			
Legal blood draw kits									
Paternity blood draw kits									

LOVE N CARE HEALTHCARE PHLEBOTOMIST SKILLS CHECKLIST

Phlebotomist	A	B	C	D		A	B	C	D
Complications/ Troubleshooting					Techniques				
Fainting					Venipuncture				
Hematoma					Heel stick				
Failure to draw blood					Finger stick				
Petechiae					Microcapillary skin puncture				
Excessive bleeding					Other (list):				
Mastectomy									
Edema					Transport				
Collapsed veins					Chilled specimens				
Hemolysis					Warmed specimens				
Burned or scarred areas					Protection of specimens from light				
Other (list):					Microbiological specimens				

Employee Signature

Date

Printed Name