

# CAI Long Island 2018 Annual Meeting

with an educational presentation

## On Track with Robert's Rules

Community association boards require a comprehensive system to conduct business in both an **efficient and effective manner**. The one thing that almost every association board needs is a simple and dignified system in which to conduct its meetings. Furthermore, a proper board meeting should be conducted in a **fair and orderly manner**, with each board member having the **opportunity to contribute to the discussion, promote ideas, and bring forth motions**.

Most of us have heard of *Robert's Rules of Order*, but are they truly applicable to the needs of your Board for conducting a business meeting? Even where they do apply, parliamentary rules and procedures are sometimes so complex that most board members have trouble navigating the steps.

This educational presentation will feature 2 of our own property manager business members – Linda Donato of LIMS and Frank Socci, CMCA of NAI Long Island. In addition, Frank X. Riggio, who serves on the CAILI Board and is President of his community board at Country Pointe at Coram, will participate in the discussion.

Mark your calendar and plan to join us... as always, we will allow plenty of time to answer your questions!



Thursday, January 25th, 2018

6:00 - 8:00 pm

Fairfield Corporate Plaza

Lower Level Conference Center

175 Broadhollow Road (Route 110)

Melville, New York

No fee for Community Board Members

Business Members \$20

Non-Member Fee \$40

Refreshments Served

Space is Limited

Registration Required

Please RSVP by Monday, January 22nd

Christine M. Majid, Executive Director

CAI - Long Island Chapter

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### Directions

From the West - LIE east to Exit 49N/Route 110 North to Huntington. After exiting the LIE onto Route 110, cross over the LIE (clover leaf) and travel just less than a 1/2 mile before making a right into the Fairfield Corporate Plaza parking lot. The main entrance is located on the southwest side of the building and may be entered from the southern parking lot.

From the East - LIE west to Exit 49N/Route 110 North to Huntington. After exiting the LIE, proceed along the North Service Road and make a right onto Route 110. Travel just less than a 1/2 mile before making a right into the Fairfield Corporate Plaza parking lot. The main entrance is located on the southwest side of the building and may be entered from the southern parking lot.

Kindly check in with the security guard in the lobby who will direct you to the Conference Center which is located on the lower level.

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